Section 2.3 of the UDC requires a pre-application meeting with planning staff prior to submittal of a land use application.

Per Section 2.3.2.B of the UDC, the Planning Director shall determine the form and number of application materials required.

### Required Attachments

- □ Filing Fee of $250 and Land Use Application (separate attachment)
- □ The subdivision conceptual plan application shall be in the form established by the Director and shall include the following:
  - a. Written request from the applicant; and
  - b. A site plan depicting the proposed subdivision showing, at a minimum:
    - i. Topography showing general slope of the land to be developed;
    - ii. Uses proposed;
    - iii. Intensity or density of uses proposed;
    - iv. Location of public and private open space;
    - v. Drainage facilities;
    - vi. All public and private road, street, and pedestrian networks proposed;
    - vii. The block and lot pattern with approximate lot areas noted;
    - viii. Existing buildings or structures on the land;
    - ix. Existing or proposed utilities and public services for the development; and
    - x. A solar access plan.
- □ Additional information requested at the pre-application meeting: