

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 9, 2018**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on January 9, 2018, at 6:00 p.m. in the Town Hall meeting room.

STUDENT OF THE MONTH

Students from Carbondale Community School and Ross Montessori School were in attendance to receive the "Student of the Month" award. The following students were awarded a Certificate of Achievement from Mayor Dan Richardson:

Jetty Garcia	McKenzie Hageland
Sayer Ivansco	Madeline Dean

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Frosty Merriott
	Marty Silverstein
	Erica Sparhawk
	Ben Bohmfalk
	Heather Henry
	Luis Yllanes
Staff Present:	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Attorney	Mark Hamilton
Finance Director	Renae Gustine
Recreation Director	Eric Brendlinger
Public Works Director	Kevin Schorzman
Police Chief	Gene Schilling
Police Lieutenant	Chris Wurtsmith
Intern	P. Angie Sprang

CONSENT AGENDA

- Accounts Payable totaling \$470,838.43

- BOT 12/19/17 Work Session Minutes
- BOT 12/26/17 Regular Meeting Minutes
- Resolution No. 1, Series of 2018 – Establishing a Public Place for Posting Notice of Meetings
- Resolution No.2, Series of 2018 – Authorizing the Town Clerk to Appoint Election Judges
- Resolution No. 3, Series of 2018 – Amending Pool Rates in Appendix A – Carbondale Municipal Code Fee Schedule

Trustee Sparhawk made a motion to approve the Consent Agenda. Trustee Yllanes seconded the motion and it passed with:

7 yes votes: Silverstein, Bohmfalk, Sparhawk, Henry, Merriott, Yllanes, Richardson

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Bohmfalk stated that he attended the Bike/Pedestrian/Trails Commission meeting. They discussed their work plan for the year. They will be recommending projects related to the priority corridor and they will be collaborating with the schools on education. Also, they will be providing Pitkin County with a recommendation on parking on Prince Creek Road.

Trustee Merriott announced that the Valley Visual Show is Friday from 6:00 p.m. – 8:00 p.m. at the Launchpad.

Trustee Merriott stated that last Sunday there was an editorial in the Post Independent (PI) written by skeptics of global warming. Trustee Merriott stated that he was disappointed that they published it – in his opinion it was irresponsible journalism. He said the PI should have included a disclaimer as to who wrote it.

Trustee Sparhawk stated that she will be attending the Colorado Community Symposium at the end of the month. The symposium is focusing on Climate Preparedness. She asked the Board if she could represent the Town, the Board agreed.

Mayor Richardson thanked staff for all of their work on First Friday.

Mayor Richardson announced that the Aspen Valley Land Trust will be having a fundraiser at the Marble Distillery on January 11th from 5:30 p.m. – 7:30 p.m.

Mayor Richardson will be attending the RFTA meeting on Thursday January 12th, and he will be attending the GCE meeting on Friday January 13th.

Mayor Richardson stated that he has discontinued writing the Post Independent column. Trustee Henry stated that the Environmental Board may want to take the column space.

Mayor Richardson thanked staff for snow removal on Christmas. He asked if the snow removal plan could be added to the Town website.

Trustee Bohmfalk stated that he donated his monthly Trustee stipend to Aspen Valley Land Trust (AVLT) for Red Hill maintenance. Mayor Richardson stated that it is important that all Trustees donate to AVLT for Red Hill maintenance.

ATTORNEY'S COMMENTS

Mark Hamilton informed the Board that the purchase of the Red Hill parcel is progressing.

SPECIAL EVENT LIQUOR LICENSE – TWO RIVERS COMMUNITY FOUNDATION

Two Rivers Community Foundation has applied for a Special Event Liquor License for a fundraiser to be held at the River Valley Ranch Barn. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Two Rivers Community Foundation's Special Event Liquor License Application. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Richardson, Silverstein, Sparhawk, Henry, Merriott, Bohmfalk, Yllanes

DRAFT ORDINANCE – CREATING AN ENTERTAINMENT DISTRICT TO ESTABLISH A COMMON CONSUMPTION AREA

Carbondale Chamber Executive Director Andrea Stewart was present for the discussion.

At a previous meeting the Board discussed the concept, proposed by the Chamber, to create an Entertainment District and a Common Consumption Area on Main Street during the June – August First Fridays. The idea came from the First Friday Committee who is trying to create a dedicated revenue resource for their event. The Chamber would sell cups which can then be taken to an establishment possessing a liquor license. The cup, containing an alcoholic beverage, could then be taken out in to the Common Consumption Area.

Discussion ensued.

Mark noted that the statute requires that the cups be disposable. Andrea and staff are unsure of the definition of disposable cup.

Trustee Silverstein stated that he understands that the Chamber is trying to make First Friday financially self-sufficient. He suggested that the ordinance contain language that requires the event coordinator to come before the Board if there are three incidents that require police attention and that the common consumption license may be rescinded. Mark Hamilton clarified that the decertification of the Entertainment District would require a public hearing.

Trustee Yllanes stated he is concerned with the size of the common consumption area; the police are recommending the area be reduced to one block. Andrea responded that a one block area defeats the purpose. They want the consumption area spread out so that all businesses can participate.

Trustee Merriott asked how underage drinking will be monitored. Andrea stated that people 21 and over will receive a wrist band from establishments distributing liquor. The Chamber will assign each cup a number and it will correspond to the purchaser's name.

Trustee Henry stated that she believes that overconsumption will be harder to identify. Staff noted that all employees of participating liquor establishment will be required to be TIPS trained.

Gene Schilling stated that he is concerned with the proposal and he hopes that the police department doesn't have to "staff up" for the event.

Chris Wurtsmith stressed the importance of adequate security. The event takes place on Friday night which is a very busy night for the police.

Trustee Sparhawk suggested that the advisory committee and the police meet after the first event to debrief and discuss any issues that arose.

Trustee Sparhawk asked if First Friday could have volunteer security in addition to paid security.

Trustee Silverstein stated that he supports the idea on a trial basis for one year.

Trustee Bohmfalk stated that he appreciates the police concerns. However, he believes that the parameters need to be the same as the parameter of a (Main Street) street closure.

The police requested that 3rd street remain open during the event; the Board agreed.

Mayor Richardson stated he has reservations because of the police's concerns. He feels that it's a lot of effort for three nights. He requested that members of the First Friday Committee serve on an ad hoc peace patrol.

The Board directed staff to finalize the ordinance and provide a definition of disposable cup. The Trustees will consider the ordinance for approval at the January 23rd BOT meeting.

ORDINANCE NO. 1, SERIES OF 2018 – APPROVING THE EXTENSION OF THE CURRENT MILL LEVY FOR STREETScape AND RELATED IMPROVEMENTS

The Board requested staff to prepare an ordinance to extend our current 1.5 Streetscape Mill Levy which is set to expire on December 31, 2020.

Jay explained that the proposed ordinance extends the 1.5 Streetscape Mill Levy for ten years. At the next regular meeting staff will provide the Board with information on how the mill levy has been spent.

Discussion ensued.

Staff noted that in the fall there is the potential that other property tax issues will be placed on the ballot (i.e. RFTA).

Trustee Silverstein stated that he believes April is the most opportune time to ask the voters to extend the mill levy because there are no other tax questions on the ballot. The majority of the Board agreed. Trustee Silverstein stressed that the Board is not asking to increase taxes. Trustee Bohmfalk stated he is inclined to double the mills to accomplish capital projects including drainage. Mayor Richardson responded that the voters may be reluctant to increase the mill levy because they want to wait and see what tax revenue the new City Market will generate.

Trustee Silverstein stated that once the new Board takes office we need to discuss what capital improvements need to be accomplished and how to fund them.

Trustee Bohmfalk made a motion to approve Ordinance No. 1, Series of 2018 approving the extension of the current mill levy for streetscape and related improvements. Trustee Silverstein seconded the motion and it was approved with:

7 yes votes: Yllanes, Sparhawk, Bohmfalk, Merriott, Richardson, Henry, Silverstein

WASTE HAULING DISCUSSION

During 2017 the Board had several discussion on amending the Town's waste hauling ordinance. Trustee Bohmfalk attended the Pitkin County Waste Hauling Advisory

Committee meeting. The Committee has been working on a waste and recycling ordinance.

Discussion ensued.

Trustee Bohmfalk asked the Board do we want to embark on amending our own waste hauling ordinance, use Pitkin County's ordinance, or combine the two. Trustee Bohmfalk stated that Pitkin County is finalizing an ordinance whereby the hauler has to offer recycling, adhere to new reporting standards, and offer volumetric pricing.

Trustee Bohmfalk noted that amendments to the Town's waste hauling ordinance will result in an increase in cost to the residential consumer because they will have to purchase a bear-proof container. However, if there is public support to discuss a single hauler approach he believes it would lower the per residence cost due to efficiency.

Mayor Richardson stated that he would like to increase the hauler permit fees and possibly create a road impact fee. The fees could be used to incentivize waste diversion through rebates.

Trustee Henry suggested creating a living lab – choose on neighborhood, and hire a single hauler and see if it is successful. She believes the Town should embark on its own waste hauling ordinance amendment process but we should use some of Pitkin County's ideas. Doug from Waste Management told the Board that RVR has a single hauler and could be the test case. Trustee Henry responded that we don't have baseline data for RVR.

Trustee Bohmfalk stated that he would like to pursue a single hauler. Trustee Yllanes agreed if it will reduce costs.

Mayor Richardson stated he thinks we should require the waste haulers to show us how they are reducing waste.

Doug from Waste Management noted that single haulers can only be required in residential areas and volumetric pricing is already offered in Carbondale.

Trustee Bohmfalk stated that we need to conduct public outreach; we may find that there's no support for a single hauler. Trustee Bohmfalk stated that he is willing to continue working with staff on the ordinance. Mayor Richardson stated that we need an ordinance to keep with our time commitment (to require bear proof containers by Spring). Jay noted that staff has sample single hauler RFPs from other towns.

Trustee Silverstein stated that we need to address residential bear proof containers first. Trustee Bohmfalk stated that it's hard to buy a bear proof container from one company and then we change to a different (single) hauler.

Trustee Bohmfalk will work with staff on amending the waste hauler ordinance language and staff will provide the single hauler RFP's for discussion at the February 20th work session.

INTERGOVERNMENTAL AGREEMENT BETWEEN GARFIELD COUNTY AND THE TOWN REGARDING SNOWMASS DRIVE

In June the Board met with the Garfield County Commissioners in a joint work session and discussed the possibility of building a sidewalk/path along a portion of Snowmass Drive located in Garfield County. During budget discussions the Board identified the connection as a priority.

Jay explained that staff worked diligently with county staff to develop an IGA to cover the cost of building the sidewalk (County) and maintenance (Town). As per the IGA, the County will cover the cost of the improvements of approximately \$297,000; the Town will contract and manage the construction. The Town will maintain the road and improvements until they are annexed into the Town and will also provide snow removal on White Hill Road.

Trustee Bohmfalk made a motion to approve the Intergovernmental Agreement between the Town of Carbondale and Garfield County regarding Snowmass Drive. Trustee Henry seconded the motion and it passed with:

7 yes votes: Bohmfalk, Merriott, Richardson, Henry, Silverstein, Yllanes, Sparhawk

Mayor Richardson thanked Trustee Bohmfalk and Carbondale students for their help with moving this project forward.

WEBSITE RE-DESIGN PROPOSAL

During budget discussions the Board expressed their desire to update the Town website. Angie Sprang and Laurie Lindberg looked at a wide range of website suppliers and they believe government web designer Revize offers the best product for our needs. Angie stated that the website is very easy to use.

Discussion ensued and the Board had the following comments/questions:

- Can we integrate GIS – it would be a deal breaker if we lose functionality with the zoning map and other GIS maps
- The translation function needs to be powerful due to our demographics
- The Board would like to provide feedback during the website's development
- The Board asked if there is the capacity to visit a test version
- The Board would like a check-in on the conceptual design before it goes live

Trustee Henry made a motion to approve the commissioning of a Revize custom design website as outlined in the Revize Web Services Sales Agreement. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Merriott, Bohmfalk, Henry, Silverstein, Sparhawk, Yllanes, Richardson

ADJOURNMENT

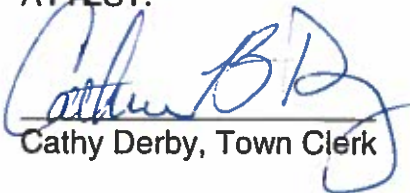
The January 9, 2018, regular meeting adjourned at 9:05 p.m. The next regularly scheduled meeting will be held on January 23, 2018, at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:



Cathy Derby, Town Clerk

