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| 6:00  | 2. Consent Agenda  
  a. Accounts Payable  
  b. BOT 7/14/17 Regular Meeting Minutes  
  c. S.P. Carbondale Retail Marijuana Store Renewal Application  
  d. Liquor License Renewal – Mi Casita | ATTACHMENT A  
 ATTACHMENT B  
 ATTACHMENT C  
 ATTACHMENT D  
 BOT Action Desired |
| 6:05  | 3. Persons Present Not On The Agenda | |
| 6:15  | 4. Trustee Comments | |
| 6:25  | 5. Attorney’s Comments | |
| 6:30  | 6. Special Event Liquor License – River Bridge Regional Center | ATTACHMENT E  
 BOT Action Desired |
| 6:35  | 7. Public Hearing – Ordinance No. 4, Series of 2017 – Approving Amended Zoning Map | ATTACHMENT F  
 BOT Action Desired |
| 6:55  | 8. Ordinance No. 5, Series of 2017 - City Market Extension of Final Plat Recordation | ATTACHMENT G  
 BOT Action Desired |
| 7:10  | 9. BOT 2017 Priorities for Carbondale Energy Environmental Programs | ATTACHMENT H  
 Discussion |
| 7:40  | 10. CORE - 2016 Update | ATTACHMENT I  
 Discussion |
| 7:50  | 11. Discussion on Community Survey | ATTACHMENT J  
 Discussion |
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* Please note: times are approximate
Board of Trustees Agenda Memorandum

Item No: Attachment A
Meeting Date: 02.28.17

TITLE: Accounts Payable

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: Accounts Payable for 02.28.17

DISCUSSION: The accounts payable include payments for the Utilities Department’s 2017 Ford Escape ($22,136.14) and the Police Department’s 2017 Ford Explorer ($32,968.14).

The payroll for 2.24.17 was $147,997.58. Tax liability for the town was $8,348.51. Pension and Retirement liability was $9,826.65.

If you have any questions concerning the Accounts Payable, please contact me.

Renae
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# Payment Approval Report - by GL No

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<td>23400 GRANITE COMMUNICATIONS</td>
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MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 14, 2017

STUDENT OF THE MONTH

Students from Carbondale Middle School were in attendance to receive the "Student of the Month" award. The following students were awarded a Certificate of Achievement from Mayor Dan Richardson:

Cesar Torres          Maya Lindgren

CALL TO ORDER:

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on February 14, 2016 at 6:10 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor                  Dan Richardson
Trustee                Heather Henry
                        Ben Bohmfalk
                        Katrina Byars
                        Marty Silverstein
Absent                Frosty Merriott
Trustee

Staff Present:

Town Manager          Jay Harrington
Town Clerk            Cathy Derby
Town Attorney         Mark Hamilton
Planning Director     Janet Buck
Planner               John Leybourne
Public Works Director Kevin Schorzman

CONSENT AGENDA

- Accounts Payable totaling $309,063.05
- BOT 1/24/17 Regular Meeting Minutes
- Liquor License Renewal & Tasting Renewal - WineTIme
- Resolution No. 2, Series of 2017 – FMLD Grant for LED Retrofits
CONSENT AGENDA

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Henry seconded the motion and it passed with:

5 yes votes: Bohmfalk, Silverstein, Richardson, Henry, Byars

TRUSTEE SWEARING IN CEREMONY

Erica Sparhawk was sworn in as Carbondale Trustee.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Silverstein stated that last weekend people marched for and against Planned Parenthood. He stated that there was tolerance for opposing viewpoints. Trustee Silverstein continued that elected officials need to uphold the Constitution and we need to remind elected officials that with rights come responsibilities.

Trustee Byars stated that she wants the Board to work with RFTA to find a solution to provide senior housing with public transportation.

Trustee Bohmfalk informed the Board that he went to the RFTA Board meeting where they are working on the Access Control Plan. He agrees with Trustee Byars that the Board should have a work session on increased mobility (buses).

Trustee Bohmfalk stated that he attended the Bike/Pedestrian/Trails Commission meeting where they discussed the proposed ordinance mandating bicyclists to dismount at the roundabout. They tabled the discussion because they felt that they do not have enough information on the subject.

Mayor Richardson thanked the police for the work they did during the recent school lockdowns. The Mayor stated that the Town takes these kinds of threats seriously and kids’ safety is a top priority.

Mayor Richardson thanked everyone who worked on First Friday, it was a great event.
Mayor Richardson stated that he attended Jeff Jackel’s retirement party, it was a really nice celebration. He also took a tour of the new Montessori School, participated in a student interview at the Carbondale Community School and he met with the Carbondale Police Department (PD). He stated that he feels good with the approach the PD takes when policing.

ATTORNEY'S REPORT

The attorney informed the Board that the Town of Carbondale/Nieslanik land swap has been completed.

PUBLIC HEARING – BLACK DOG, LLC – RETAIL & MEDICAL MARIJUANA CULTIVATION RENEWAL APPLICATIONS

Since there were no violations or complaints staff recommends approval of the renewal applications.

The applicant Steve Garcia suggested the Board appoint/hire someone to handle the odor mitigation, it would create collaboration amongst the cultivations.

Mayor Richardson opened the meeting to public comment. There was no one present who wished to address the Board so Mayor Richardson closed the public hearing.

Cathy informed the applicant that they must begin cultivation within the year or their licenses will not be renewed next year.

Trustee Byars made a motion to approve the retail and medical marijuana cultivation renewal applications for Black Dog, LLC. Trustee Bohmfalk seconded the motion and it passed with:

6 yes votes: Richardson, Henry, Bohmfalk, Sparhawk, Silverstein, Byars

PUBLIC HEARING – BLACK DOG, LLC – MEDICAL MARIJUANA DISPENSARY RENEWAL APPLICATION

Since there were no violations or complaints staff recommends approval of the renewal application.

Mayor Richardson opened the meeting to public comment. There was no one present who wished to address the Board so Mayor Richardson closed the public hearing.

Cathy informed the applicant that they must begin selling medical marijuana within the year or their license will not be renewed next year.
Trustee Byars made a motion to approve the medical marijuana dispensary renewal application for Black Dog, LLC. Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Henry, Bohmfalk, Sparhawk, Silverstein, Byars, Richardson

MODIFICATION OF PREMISES APPLICATIONS – RX GREEN, LLC - RETAIL AND MEDICAL MARIJUANA INFUSED PRODUCTS ESTABLISHMENT

The staff memo explained that the applicant made some minor changes to their premises prior to receiving permission to do so. Staff recommends approval of the modification of premises applications to make the building compliant.

Trustee Byars made a motion to approve RX Green, LLC’s modification of premises applications for their retail and medical marijuana infused products establishment. Trustee Bohmfalk seconded the motion and it passed with:

6 yes votes: Henry, Bohmfalk, Sparhawk, Silverstein, Byars, Richardson

SPECIAL EVENT LIQUOR LICENSE – DUCKS UNLIMITED

Ducks Unlimited has applied for a Special Event Liquor License for their annual fundraiser to be held at the Orchard. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Silverstein made a motion to approve Ducks Unlimited Special Event Liquor License Application. Trustee Henry seconded the motion and it passed with:

6 yes votes: Byars, Merriott, Richardson, Silverstein, Sparhawk, Henry

SPECIAL EVENT LIQUOR LICENSE – CARBONDALE ARTS – FASHION SHOW

Carbondale Arts has applied for a Special Event Liquor License for their annual fashion show fundraiser to be held at the Carbondale Recreation Center. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Byars made a motion to approve Carbondale Arts’ Special Event Liquor License Application. Trustee Henry seconded the motion and it passed with:

6 yes votes: Merriott, Richardson, Silverstein, Sparhawk, Henry, Byars

SPACE TO CREATE DISCUSSION

Carbondale Arts Executive Director Amy Kimberly was present at the meeting.
Amy explained that in 2016 Carbondale was designated as a Creative District. As a result, the Town has been given the opportunity to apply to become a Space to Create. A Space to Create is a state program which facilitates the creation of affordable housing and working spaces for the creative sector. If Carbondale is selected, the Town would need to commit upwards of $35,000. The Board unanimously supported the opportunity to apply for Space to Create.

**ORDINANCE NO. 3, SERIES OF 2017 – APPROVING THOMPSON PARK PHASE 2 AND SUBDIVISION IMPROVEMENT AGREEMENT**

Janet Buck explained that the Board previously approved the Thompson Park Phase 2 Subdivision Plat Application. The subdivision will consist of sixteen (16) multi-family units including three (3) affordable housing units. Ordinance No. 3 would memorialize approval of the Phase 2 Subdivision Plat and authorizes recordation of the plat. Staff recommends approval of Ordinance No. 3, Series of 2017.

Attorney David McConaughy, representing the applicant, asked the Board to consider removing the clause stating that the Town shall be awarded court costs in any action to enforce the Agreement or any associated ordinances or approvals against the Developer. The Board stated that they are not willing to delete the clause because it is in the previous development agreements and they want to be consistent.

Trustee Byars made a motion to approve Ordinance No. 3, Series of 2017 approving the Thompson Park Subdivision Phase 2 and Phase 2 Subdivision Improvements Agreement. Trustee Silverstein seconded the motion and it passed with:

- **6 yes votes:** Byars, Richardson, Silverstein, Sparhawk, Henry, Bohmfalk

**RESOLUTION NO. 3, SERIES OF 2017 – APPROVING PETITION FOR ANNEXATION**

John Leybourne explained that the Town has received a Petition for Annexation. Per State statutes the Board must determine if the petition is in compliance with the Municipal Annexation Act of 1965. If the petition is deemed complete then the Board must schedule a public hearing to determine if the proposed annexation is eligible for annexation.

Trustee Byars made a motion to approve Resolution No. 3, Series of 2017, establishing a date, time, and place for a public hearing to determine compliance with State statutes concerning an annexation petition submitted to the Town. Trustee Silverstein seconded the motion and it passed with:

- **6 yes votes:** Henry, Silverstein, Byars, Sparhawk, Bohmfalk, Richardson
TOWN ENGINEERING CONTRACT

Mayor Dan Richardson, an employee of SGM Engineering (one of the firms being considered), recused himself and left the meeting.

Trustee Byars presided as Mayor Pro Tem.

Kevin Schorzman informed the Board that in 2016 the Town solicited proposals for engineering services. Staff evaluated the proposals and interviewed three firms. The consensus of staff was to recommend the Board enter into a professional services agreement with Roaring Fork Engineering (RFE).

Trustee Bohmfalk asked if we replace SGM will we be losing any institutional knowledge. Jay responded no. Kevin noted that RFE is in town and will be located across the street from the proposed City Market project.

Trustee Bohmfalk made a motion to authorize the Mayor to sign the five-year agreement for professional services with Roaring Fork Engineering. Trustee Sparhawk seconded the motion and it passed with:

5 yes votes: Silverstein, Henry, Bohmfalk, Byars, Sparhawk

Mayor Richardson returned to the meeting.

RFTA- LETTER SUPPORTING HB 17-1018 – EXTENDING RTA FOR 10 YEARS

Jay explained that RFTA has requested that the Mayor consider signing a letter supporting a bill that would extend a law that authorizes a regional transportation authority to impose a mill levy. The current authorization sunsets in 2019. Jay noted that any property tax imposed by RFTA would need to be approved by the voters.

Discussion ensued.

The Board agreed to authorize the Mayor to sign the letter because a mill levy increase would still need to be approved by the voters.
ADJOURNMENT

The February 14, 2017, regular meeting adjourned at 8:10 p.m. The next regularly scheduled meeting will be held on February 28, 2017 at 6:00 p.m.

APPROVED AND ACCEPTED

__________________________
Dan Richardson, Mayor

ATTEST:

__________________________
Cathy Derby, Town Clerk
TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Board of Trustees Agenda Memorandum

Meeting Date: 2/28/16

TITLE: S.P. Colorado Retail, LLC, Retail Marijuana Store Renewal Application

SUBMITTING DEPARTMENT: Manager

ATTACHMENTS: S.P. Colorado, LLC Retail Marijuana Store Renewal Application

BACKGROUND: S.P. Products, LLC received their retail marijuana store license on March 10, 2015; the license expires annually on March 10th. S.P. Products, LLC has had no major changes in their business organization so the applicant was permitted to apply on the one page renewal application. Because they have held a license for two (2) consecutive years a public hearing is not required.

To date, S.P. Colorado Retail, LLC, is not operational. The operations manager has been informed that should the Board renew their license they will have one year from the date of renewal to commence operations. If they fail to do so their license will not be renewed in 2018. Staff has not received any complaints against S.P. Colorado Retail, LLC, nor have there been any reported violations. Mike Woods, who resides in Basalt, is the local agent.

FISCAL ANALYSIS All required fees ($2,500) have been paid.

DISCUSSION
The Board may wish to determine if the retail marijuana store application is complete, and meets all of the criteria set forth in Ordinance No. 11, Series of 2013, and the Colorado Retail Marijuana Code as adopted.

RECOMMENDATION
Staff recommends that the following motion be approved:

Move to approve S.P. Colorado, LLC’s Retail Marijuana Store Renewal Application.

Prepared By: Cathy Derby, Town Clerk

Jay Harrington, Town Manager
## Town of Carbondale

511 Colorado Avenue  
Carbondale, CO 81623

**Retail Marijuana Facility Renewal Application**

- Annual Fee: $2,000.00
- Renewal License Fee: $500

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<td>Renewal License Fee</td>
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<td><strong>TOTAL DUE</strong></td>
<td><strong>$2,500</strong></td>
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- **Applicant is renewing a:**  
  - [x] Store  
  - [ ] Lab  
  - [ ] Cultivation  
  - [ ] Other (Please Specify)  
  - [ ] Manufactured Infused Products (MIP)

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<th>Trade Name (DBA)</th>
<th>Sales Tax No.</th>
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<tr>
<th>Street Address:</th>
<th>Business Phone:</th>
<th>Email Address:</th>
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<tr>
<td>259 Main Street, Carbondale, CO 81623</td>
<td>303.809.5693</td>
<td><a href="mailto:jspringer@silverpeakapotencary.com">jspringer@silverpeakapotencary.com</a></td>
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<tr>
<th>Operating Manager</th>
<th></th>
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<tbody>
<tr>
<td>Mike Woods</td>
<td></td>
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1. **Do you have legal possession of the premises at the street address above?**  
   - [ ] Yes  
   - [x] No  
   - Is the premises owned or rented?  
     - [ ] Owned  
     - [x] Rented. If rented, expiration date of lease: **3.31.19**
2. **Is the establishment within 500 ft. of a school?**  
   - [x] Yes  
   - [ ] No
3. **Since the date of filing of the last annual application, has there been any change in the financial interest (loans, etc.) or organizational structure (change of officers, managing members, etc.)? If yes, explain in detail and provide documentation.**  
   - [ ] Yes  
   - [ ] No
   - **N/A**
4. **Since the date of the filing of the last annual application, has the applicant or any of its agents, owners managers been convicted of a felony? If yes, attach a detailed explanation.**  
   - [ ] Yes  
   - [x] No
5. **Since the date of the filing of the last annual application, has the applicant hired any new employees?**  
   - [x] Yes  
   - [ ] No  
   - If yes, have they been: fingerprinted:  
     - [x] Yes  
     - [ ] No  
   - Had a background check performed?  
     - [ ] Yes  
     - [x] No

## OATH OF APPLICANT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Town of Carbondale Municipal Code, which affects my license.

<table>
<thead>
<tr>
<th>Applicant Signature</th>
<th>Date:</th>
<th>Title:</th>
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<tr>
<td>[Signature]</td>
<td>2-14-17</td>
<td>Chief Financial Officer</td>
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Has the local authority conducted a site visit to ensure that the premises is in compliance with Town Code?  
- [x] Yes  
- [ ] No

**THIS APPLICATION HAS BEEN:**  
- [ ] Approved  
- [x] Denied

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The Town of Carbondale Municipal Code requires the Town Clerk to deny an application for license renewal if the application concerns a licensed premises that was non-operational, not open for business, and did not sell marijuana products or services from its licensed premises during the immediately preceding license year.

Expires 3/10/17
Lease Agreement

- Effective February 12, 2017, Hans Peter Hansen and Gwenodlyn A. Hansen (Landlord) and SP Carbondale Retail, LLC (Tenant) agree as follows regarding Tenant’s lease (“Lease”) of 259 Main Street, Carbondale, CO 81623 (“Premises”). This agreement shall supersede all prior agreements of the parties.

- The term of the Lease shall be two (2) years plus commencing on February 12, 2017 and terminating on March 31, 2019, unless sooner terminated by either party as provided below.

- The Premises may be occupied and used by Tenant as a licensed commercial retail facility for the sale of cannabis and cannabis products, and Tenant shall indemnify, defend and hold Landlord harmless from any claims attributable to Tenant’s use or occupancy of the Premises.

- Tenant acknowledges that it has had a full opportunity to examine the Premises and the condition of the Premises. Tenant accepts Premises in its “AS IS” and “WHERE IS” condition without any warranty of any kind from Landlord or any person on behalf of Landlord.

- Tenant shall be responsible for keeping the building in good repair and contacting and paying various trades and companies for 100% of the repair and maintenance of the building.

- Commencing February 12, 2017, Base Rent shall be $4,000 per month, as of that date. Thereafter, Base Rent shall be payable in advance on the first day of each month. In addition to the monthly Base Rent, Tenant shall also pay as Additional Rent during the term of the Lease:
  - Tenant shall independently contract for and pay all expenses for gas, heat, water, sewer, internet, telephone, cable or satellite TV and snow removal services.
  - Landlord shall retain the electric utility contract with Xcel Energy for electric utility service, but Tenant shall pay any increase in monthly electric utility charges for the Premises over the charges assessed for 2016.
  - Tenant shall pay any increase in real property taxes for the Premises over the taxes for the year 2016 and any increase in insurance premiums for the Premises over the premiums for the year 2016, which increases shall be allocated pro rata on a monthly basis.
  - Monthly Base Rent will be adjusted on February 1, 2018 based on average inflation for 2017 as established by the United States Bureau of Labor Statistics Consumer Price Index for Denver-Boulder-Greeley.

- Any payment of Base Rent due not received by Landlord by the Fifth (5th) day of each month, or any payment of Additional Rent not received by Landlord within Thirty (30) days following Landlord’s written notice to Tenant that Additional Rent is due, shall accrue interest at the rate of 2.5% per month until that delinquent Base Rent or Additional Rent payment and accrued interest is paid in full.

- Upon default in payment of Rent or Additional Rent after either applicable grace period, Landlord shall have the right to terminate the Lease if payment is not made within three (3) days following receipt of written notice by Tenant. Tenant shall have the right to terminate the Lease with six (6) months prior written notice to Landlord, provided, however, Tenant shall remain obligated to pay all Monthly Base Rent ($24,000) and all Additional Rent through the effective date of termination, plus all accrued interest and all damages attributable to Tenant’s breach of any term of condition of the Lease.

- Upon the effective date of Landlord’s termination of the Lease, Landlord shall have no further obligation to Tenant. At termination of the Lease by either Landlord or Tenant, all Tenant improvements attached to the floors, walls or ceilings of the Premises shall become the property of the Landlord.

- Tenant may only assign the Lease upon Landlord’s prior written approval, which Landlord may reasonably withhold if the proposed assignee evidences to Landlord any financial weakness, lack of business experience, questionable background or poor reputation.

By: [Signature]
Hans Peter Hansen

By: [Signature]
Jordan A. Lewis, Manager

LANDLORD

TENANT: SP Carbondale Retail, LLC
OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SP Carbondale Retail LLC

is a

Limited Liability Company

formed or registered on 01/12/2015 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20151024099.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/13/2017 that have been posted, and by documents delivered to this office electronically through 02/14/2017 @ 12:15:55.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/14/2017 @ 12:15:55 in accordance with applicable law. This certificate is assigned Confirmation Number 10076623.

[Signature]
Secretary of State of the State of Colorado

**********************************************************************************End of Certificate**********************************************************************************

Notice: A certificate issued electronically from the Colorado Secretary of State’s Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State’s Web site, http://www.sos.state.co.us/biz-CertificateSearchCriteria.do entering the certificate’s confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us, click “Businesses, trademarks, trade names” and select “Frequently Asked Questions.”
To: Mayor Dan Richardson and
Carbondale Board of Trustees

From: Gene Schilling
Chief of Police, Carbondale Police Department

Ref.: Liquor License Renewal for Mi Casita Restaurant at 580 Main St, Ste. 100

Date: February 7, 2017

I have completed the requested record checks for the establishment and following individual:

Graciela Pena / Applicant

I have found no in-house liquor violation records that would cause me to recommend denial of this liquor license renewal application. The State Liquor Division conducted compliance checks in March 2016 and Mi Casita Restaurant passed that compliance check.

I recommend the approval for the liquor license application.
**RETAIL LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION**

**MI CASITA**

580 MAIN ST SUITE 100

CARBONDALE CO 81623-2072

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**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

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<th>Licensee Name</th>
<th>DBA</th>
<th>Sales Tax License #</th>
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<th>Due Date</th>
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<tbody>
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<td>BORDERTOWN LLC</td>
<td>MI CASITA</td>
<td>01/25/2017</td>
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<table>
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<tr>
<th>Operating Manager</th>
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<th>Home Address</th>
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<tbody>
<tr>
<td>Escuela Pena</td>
<td>9-20-27</td>
<td>Glenwood Springs CO 81602</td>
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<thead>
<tr>
<th>Manager Phone Number</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>970.963.5866</td>
<td>970.963.5866</td>
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<table>
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<tr>
<th>Licensee Name</th>
<th>Manager Phone Number</th>
<th>Email Address</th>
</tr>
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<tbody>
<tr>
<td>MI CASITA</td>
<td>970.963.5866</td>
<td>970.963.5866</td>
</tr>
</tbody>
</table>

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1. Do you have legal possession of the premises at the street address above? [ ] Yes [ ] No
   - Is the premises owned or rented? [ ] Owned [ ] Rented
   - *If rented, expiration date of lease Jan 1, 2022*

2. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new owners, lenders (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. [ ] Yes [ ] No

**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.

3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. [ ] Yes [ ] No

4. Since the date of filing of the last application, has any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. [ ] Yes [ ] No

5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensees? If yes, attach a detailed explanation. [ ] Yes [ ] No

---

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

- **Type or Print Name of Applicant/Authorized Agent of Business:**
  - Graciela Pena

- **Signature:**
  - Graciela Pena

---

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

- **Local Licensing Authority For:**
  - Date: 2/2/17

- **Signature:**
  - Title: Owner

- **Attest:**
To: Mayor Dan Richardson and  
Carbondale Board of Trustees

From: Gene Schilling  
Chief of Police, Carbondale Police Department

Ref.: Liquor License Special Event for River Bridge Regional Center to be held at the Old Thompson Barn. 333 River Valley Ranch Drive, on April 29, 2017

Date: January 17, 2017

I have found no records that would cause me to recommend denial of this liquor license special event application for River Bridge Regional Center to be held at the old Thompson Barn on April 29, 2017.

Blythe Chapman

I recommend approval of this liquor license.
TOWN OF CARBONDALE
APPLICATION FOR A SPECIAL
EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NON-PROFIT
AND ONE OF THE FOLLOWING:

- SOCIAL
- FRATERNAL
- PATRIOTIC
- POLITICAL
- ATHLETIC
- CHARTERED BRANCH, LODGE OR CHAPTER
- RELIGIOUS INSTITUTION
- PHIANTHROPIC INSTITUTION
- POLITICAL CANDIDATE
- MUNICIPALITY

TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- MALT, VINOUS AND SPIRITUOUS LIQUOR $50 PER DAY
- FEMENTED MALT BEVERAGE (3.2 BEER) $10 PER DAY

LIQUOR PERMIT NUMBER

STATE SALES TAX NUMBER (REQUIRED)

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

River Bridge Regional Center

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL PARTY

520 21st St.
Glenwood Springs, CO 81601

3. ADDRESS OF SPECIAL EVENT

RVR - Old Thompson Barn
333 River Valley Ranch Dr.
Carbondale CO 81623

NAME

Blythe Chapman, ED

DATE OF BIRTH

EMAIL ADDRESS

PHONE NUMBER

5. EVENT MANAGER

Jessica Fisher

4. PRES/SECEY OF ORG. OR POLITICAL CANDIDATE


6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

- YES
- NO

7. IS PREMISES NOW LICENSED UNDER

STATE LIQUOR OR BEER CODE?

- YES
- NO

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?

- YES
- NO

LIST BELOW THE EXACT DATES(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours From</th>
<th>Hours To</th>
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<tbody>
<tr>
<td>1/29/17</td>
<td>6pm</td>
<td>10pm</td>
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OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all
attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

SIGNATURE

DATE: 1/9/17

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant is
satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12,
Article 48, C.R.S., as amended

THEREFORE, THIS APPLICATION IS APPROVED.

SIGNATURE

TITLE

DATE

LOCAL LICENSING AUTHORITY

ATTEST
Additional Rental service options:
- Tent Fee $1,000 (This fee is in addition to the cost of tent rental from the Party Rental Company.)
- Furniture Removal Fee $1,100 (To have the furniture on the main floor (excluding Builder Room) taken off site)
- Sound System $250 (Destination Holdings representative will need to operate)

With this signed reservation, a 50% deposit of the projected cost of the Barn and grounds is required.

Payments can be made by cash or check and made payable to Destination Holdings, LLC. Credit cards are not accepted.

The Event Waiver of Liability form is due with the reservation.

Balance Due 30 at least days prior to event.

Cleaning fee due at least 30 days prior to the event.

Damage deposit of $2,000 is required 30 days prior to the event. The renter is responsible for all damages that occur during the event and/or setup. If there are no damages, said deposit is refundable within 5 business days. Brian Leasure or a representative of Destination Holdings will attend the event to supervise the use of the building.

If you are serving your own liquor, consult your legal counsel about liability. We require coverage for liquor liability. A certificate of event liability insurance with $2 million coverage is required 30 days prior to the event listing Destination Holdings, LLC as additional insured. Coverage can be purchased at [DISTRICT CERIFIED] or [DISTRICT CERIFIED]. If your caterer can provide coverage for alcohol and they are serving it, we will need a copy of their certificate of liability naming Destination Holdings, LLC as an additional insured.

Date and time that Party Rental will pick up

Cancellations will forfeit the entire deposit.

Sound: The doors to the barn will be closed at 9:00 pm to limit noise impact in the community.

Recommendations: Please ask your caterer or wedding planner to talk to us for set-up ideas.

Barn Furniture: The furniture can be moved but does not leave the Barn. All furniture must be picked up and not slid. Any movement of furniture shall be the responsibility of the renter, and shall be done with Destination Holdings supervision so as to minimize damage to the floor. Any Destination Holdings tables used must be covered by plastic and a tablecloth. All furniture on the main level excluding the "Builder Room" can be taken off site for the additional $100 fee above.

Parking: Guests attending events should be directed to park in the Ranch House parking lot across the street from the Barn. If that lot is full, guests should be directed to park on the west side of the street. If the street fills please park on the North side of the Golf Parking Lot. Golf requests guests park on the west side of the golf lot so golf guests can park closer to the Golf Clubhouse.

Restrictions: No nails, tacks, duct tape, tape, glitter, confetti or anything else that can damage shall be used in the Barn. Golf tape or fishing line should be used to put up lights and decorations.

Off-Course: All guests must stay off the bridges and off the golf course at all times. Be aware that there are golfers and golf carts that will be playing during your event.

Photography Release: Signature on this agreement shall give Destination Holdings permission to copyright, lease, sell and/or assign any and all photographs from your event. In whole or in part for use by parties associated with River Valley Ranch including Sales Center, RVR Golf Shop, & RVR Ranch House HOA for advertising, promotion, publication or other lawful purposes. I release any and all right, claims, title and interest to the finished photographs, negatives, transparencies, and their reproductions of myself and my guests.

"As Is" Condition: The Property shall be in an "As Is" condition. "Where Is" and "With All Faults."

Potential rental homes: Ask us about the short term rentals we manage if you are interested.

Name of Event: J. Magazine 5

River-Bridge Regional Center Benefit

Weddings: Name of bride-groom

Name of significant other

Number of People Attending: 200

Beginning Time: 6:00

Ending Time: 10:00

Responsible Person: Blythe Chapman

Mailing Address: 520 2 lst St. Glenwood Springs

Email: blythec@riverbridge.org

Cell: 970-579-1841

Caterer: Phone # Event planner: Phone #

Client Signature: [Signature] Date: 6-7-16 DH - RVR Signature: [Signature] Date: 8-15-16
OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

River Bridge Regional Center, Inc.

is a Nonprofit Corporation

formed or registered on 06/08/2012 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20121316764.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/06/2017 that have been posted, and by documents delivered to this office electronically through 01/12/2017 @ 12:34:59.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/12/2017 @ 12:34:59 in accordance with applicable law. This certificate is assigned Confirmation Number 10016797.

[Signature]
Secretary of State of the State of Colorado

******************************************************************************End of Certificate******************************************************************************
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, http://www.sos.state.co.us/BusinessCertificateSearchCriteria.do, entering the certificate’s confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us click “Businesses, trademarks, trade names” and select “Frequently Asked Questions.”
RIVER VALLEY RANCH BARN
APPROX. DIMENSIONS

NORTH ENTRANCE

BASEMENT DOOR

8'4" x 8'

REST ROOMS

OFFICE
18 1/2" x 18 1/2"
(STORAGE)

CONFERENCE ROOM
18 1/2" x 14 1/2"

TV

EXTRA DOOR

PLENARY ROOM

ENTRANCE SOUTH

41 FT. LONG
38 1/2 FT. WIDE

TOP MAP
96' x 135'

WALL FRAMES
47 3/8" x 35 3/4"

PATIO
60 FT. x 15 FT

BALCONY BAR
BAR TABLE
30" x 30"

FOLDING TABLE
62 1/2" x 20 1/2"

POLY HALL
71 1/2" x 30

ARRANGEMENT
2 COUCHES

EUCALYPTUS LAWN
130 FT. x 45 FT

PARKING LOT
60 FT. x 80 FT

BRIAN LESLIE
OFFICE 970 963-0400
CELL 970 379-6670
TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO  81623

Board of Trustees Agenda Memorandum

Meeting Date:  2-28-17

TITLE:  Public Hearing – Adoption of Zoning District Map

SUBMITTING DEPARTMENT:  Planning Department

ATTACHMENTS:  Ordinance 4, Series of 2017
Draft Zoning District Map
Planning Commission Minutes 1-12-17

BACKGROUND

This is a public hearing for the adoption of the official “Zoning District Map of the Town of Carbondale (Zoning District Map).” The Board of Trustees is required to hold a public hearing and recommend adoption of the Zoning District Map, recommend denial or continue the public hearing.

The Planning Commission held a public hearing on the adoption of the zoning map on January 12, 2017 and unanimously recommended approval. The minutes of the meeting are attached.

The last zoning district map was adopted in 1993. It has long been a goal of the Planning Department and Planning Commission to update the zoning map as the 1993 map did not reflect neighborhoods such as Hendrick Ranch, RVR, and other areas of Town.

The attached map reflects the zone districts already established by the Town and currently in place. It does not rezone any properties.

DISCUSSION

The Town hired Nathan Baier, Roaring Fork Geospatial, LLC, to assist in preparing the zoning map. The source data, which includes parcels, rights of way and streets, is from Garfield County GIS. Staff used the 1993 zoning map as a starting point, the recorded documents for PUDs, and other various documents to build the zoning database and ultimately create the zoning district map. Staff also assembled all of the ordinances which established or rezoned property from 1993 thru 2016 to ensure that the map reflects the accurate zone district.
If the zoning district map is adopted, it is incorporated into the Unified Development Code (UDC) as the official “Zoning District Map of the Town of Carbondale.” Section 3.1.2. of the UDC describes the incorporation of the map, zoning district boundaries, boundary clarification, and amendments to the map.

RECOMMENDATION

Staff recommends that the Board approve the following motion: Approve Ordinance No. 4, Series of 2017 Adoption of the Zoning District Map of the Town of Carbondale.

Prepared By: Janet Buck, Planning Director

JH
Jay Harrington, Town Manager
ORDINANCE NO. 4
SERIES OF 2017

AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE TOWN OF CARBONDALE, COLORADO
APPROVING AND ADOPTING A REVISED ZONING DISTRICT MAP OF THE
TOWN OF CARBONDALE

WHEREAS, pursuant to the Town of Carbondale Home Rule Charter (“Charter”), the
Carbondale Municipal Code (“Code”), and C.R.S. § 31-23-302, the Board of Trustees ("Board")
of the Town of Carbondale, Colorado ("Town") possesses the authority to divide the
municipality into zoning districts; and

WHEREAS, pursuant to this authority, the Board has previously established such
districts upon a map entitled "Zoning District Map of the Town of Carbondale" in connection
with the adoption of Tile 18 of the Code pursuant to Ordinance No. 16, Series of 1993;
and

WHEREAS, in May 2016, pursuant to Ordinance No. 4, Series of 2016, the Board
repealed prior Title 18 of the Carbondale Municipal Code and replaced the same with a new
Unified Development Code (“UDC”) that is now codified as Chapter 17 of the Carbondale
Municipal Code, which revised zoning code provides in Section 3.1.2 for the Town to continue
to adopt and periodically revise a Zoning District Map of the Town of Carbondale; and

WHEREAS, the Board has adopted over the years various amendments to this map in
accordance with the procedures required by state law and the Code; and

WHEREAS, the Board finds it necessary and desirable to collect all previous Zoning
District Map amendments in one location and to memorialize the current zoning of the Town in a
revised, officially adopted Zoning District Map; and

WHEREAS, pursuant to the Home Rule Charter, C.R.S. §§ 31-23-304 and 31-23-305,
and the UDC, and after notice of the same was provided in accordance with law, the Planning
Commission conducted a public hearing on the amended Zoning District Map on January 12,
2017, and thereafter voted to recommend approval of said map to the Board; and

WHEREAS, pursuant to the Home Rule Charter, C.R.S. §§ 31-23-304 and 31-23-305,
and the UDC, and after notice of the same was provided in accordance with law, the Board
conducted a public hearing on the amended Zoning District Map on February 28, 2017, and
thereafter finds that it is appropriate to adopt the amended Zoning District Map, as further set
forth herein.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of
Carbondale, Colorado, as follows:

...
Section 1. The revised Zoning District Map of the Town of Carbondale, Colorado dated February 28, 2017, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved and adopted pursuant to Section 3.1.2 of Chapter 17 of the Code.

Section 2. The revised Zoning District Map approved and adopted pursuant to this Ordinance is a representation of ordinances and actions taken by the Town of Carbondale. It may or may not accurately identify the zoning of any particular parcel of land. In order to confirm the zoning classification of any particular parcel of property, and/or whether any vested land use entitlements exist for that property, it is necessary to refer to the ordinances and any other site-specific approvals or agreements that relate to that property, including but not limited to any pertinent zoning ordinances, Planning and Zoning Commission resolutions, special or conditional use approvals, development agreements, site plans, or other site-specific land use approvals or agreements that may exist for that parcel.

Section 3. Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

INTRODUCED, READ AND PASSED this ___ day of __________, 2017.

THE TOWN OF CARBONDALE

By: _________________________________

Dan Richardson, Mayor

ATTEST:

______________________________
Cathy Derby, Town Clerk
PUBLIC HEARING – Town of Carbondale – Zoning District Map - Applicant: Town of Carbondale

John stated that this is a public hearing for the adoption of the official “Zoning District Map of the Town of Carbondale (Zoning District Map).” He said that the Commission is required to hold a public hearing and recommend adoption of the Zoning District Map, recommend denial or continue the public hearing.

John continued by saying that the last zoning district map was adopted in 1993. He said that it has long been a goal of the Planning Department and Planning Commission to update the zoning map as the 1993 map did not reflect neighborhoods such as Hendrick Ranch, RVR, and other areas of Town.

John said that the attached and displayed map reflects the zone districts already established by the Town and currently in place. It does not rezone any properties.

John explained that the Town hired Nathan Baier, Roaring Fork Geospatial, LLC, to assist in preparing the zoning map. He said that the source data, which includes parcels, rights of way and streets, is from Garfield County GIS. John stated that Staff used the 1993 zoning map as a starting point, the recorded documents for PUDs, and other various documents to build the zoning database and ultimately create the zoning district map. John clarified that Staff also assembled all of the ordinances which established or rezoned property from 1993 thru 2016 to ensure that the map reflects the accurate zone districts.

John stated that if the zoning district map is adopted, it is incorporated into the Unified Development Code (UDC) as the official “Zoning District Map of the Town of Carbondale.” He said that Section 3.1.2. of the UDC describes the incorporation of the map, zoning district boundaries, boundary clarification, and amendments to the map.

The Commission agreed that the new Zoning District Map was a huge improvement and that it looked great.

Jeff asked if the Nieslanik land swap would require an edit to the new map.

John explained that it was not a change in zoning.

Nathan introduced himself and said that this was the first time working for a municipality. He said that he has enjoyed this project.

Jay asked if the map was a live doc and was it easy to update.

Nathan explained the editing process and the future goal of having it live and linked to the Garfield County GIS information.

Motion to close the Public Hearing

A motion was made by Yuani to close the Public Hearing. Jeff seconded the motion and it was approved unanimously.
Jeff commented that maybe more publicity was needed for the zoning map.

John added that a draft of the zoning map has been up on Mary’s office wall and that it has been well taken by professionals and public that have looked at it.

**Motion**

Yuani made a motion to recommend approval of the Town of Carbondale Zoning District Map. Jeff seconded the motion and it was approved unanimously.

Yes – Yuani, Jay, Michael, Jeff
No - None
TOWN OF CARBONDALE  
511 COLORADO AVENUE  
CARBONDALE, CO 81623

Board of Trustees Memorandum

Meeting Date: 2-28-17

TITLE: Carbondale Marketplace (City Market) Subdivision  
Extension of Deadline to Record Subdivision Plat

SUBMITTING DEPARTMENT: Planning Department

ATTACHMENTS: Ordinance No. 5, Series of 2017, Approving Deadline Extension  
Letter of Request from Joel Starbuck, King Soopers/City Market

BACKGROUND

The Board of Trustees approved the Carbondale Marketplace (City Market) Subdivision application on March 16, 2016. Ordinance No. 5, Series of 2016, included a condition of approval that the subdivision plat, including associated documents, be recorded by June 14, 2016. Since that time, the deadline to record the plat has been extended three times. The current deadline is February 28, 2017.

DISCUSSION

The engineering for the development has been completed. The building permit has been submitted and reviewed by the Town’s Building Department. However, Joel Starbuck of King Soopers/City Market has submitted a letter requesting that the deadline be extended for sixty (60) days.

Attached please find Ordinance No. 5, Series of 2017, extending the recordation date to April 28, 2017 for the Board’s consideration. Staff is supportive of the extension.

FISCAL IMPACT

The existing grocery store is the highest tax generator in town. It is hoped that an improved and updated grocery store would retain shoppers in town and capture out of town shoppers.
RECOMMENDATION

Staff recommends the following motion: Move to approve Ordinance No. 5, Series of 2017, approving an extension of the deadline to April 28, 2017 to record a final subdivision plat for the Carbondale Marketplace Subdivision.

Prepared By: Janet Buck, Planning Director

_________________________________________
JH
Town Manager
ORDINANCE NO. 5
SERIES OF 2017

AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE TOWN OF CARBONDALE, COLORADO
APPROVING A FOURTH EXTENSION OF THE DEADLINE TO RECORD
A FINAL SUBDIVISION PLAT FOR
THE CARBONDALE MARKETPLACE SUBDIVISION

WHEREAS, Crystal River Marketplace, LLC ("Applicant"), previously submitted an application to the Town of Carbondale ("Town") for the approval of a final subdivision plat ("Final Plat") for a five-lot subdivision to be known as the Carbondale Marketplace Subdivision;

WHEREAS, on March 16, 2016, the Board of Trustees adopted Ordinance No. 5, Series of 2016, which ordinance included approval of the proposed subdivision and ancillary requests for a special use permit to authorize a fueling station upon proposed Lot 3 of the subdivision, for site plan approval to authorize the location and development of an approximately 60,000 s.f. grocery store upon proposed Lot 2, a fueling station upon Lot 3, and a 9,600 s.f. (net leasable space) retail building upon proposed Lot 4, and for a conditional use permit to authorize a drive-through pharmacy as part of the grocery store operation upon proposed Lot 2; and

WHEREAS, pursuant to Section 3 of said Ordinance No. 5, the deadline to execute and record a final subdivision plat (and complete such other obligations prior to or contemporaneous with recordation of the final subdivision plat, as set forth in Ordinance No. 5, Series of 2016) was 90 days following adoption of Ordinance No. 5, or June 14, 2016; and

WHEREAS, the Applicant subsequently requested that the deadline of June 14, 2016 be extended to allow additional time for preparation, execution, and recording of final documents, and the Board of Trustees approved Ordinance No. 10, Series of 2016, to provide the Applicant until August 12, 2016 to execute and record a final subdivision plat (and complete such other obligations prior to or contemporaneous with recordation of the final subdivision plat, as set forth in Ordinance No. 5, Series of 2016); and

WHEREAS, the Applicant subsequently requested that the deadline of August 12, 2016 be extended to allow additional time for preparation, execution, and recording of final documents, and the Board of Trustees approved Ordinance No. 14, Series of 2016, to provide the Applicant until October 11, 2016 to execute and record a final subdivision plat (and complete such other obligations prior to or contemporaneous with recordation of the final subdivision plat, as set forth in Ordinance No. 5, Series of 2016); and

WHEREAS, the Applicant subsequently requested that the deadline of October 11, 2016 be extended to allow additional time for preparation, execution, and recording of final documents, and the Board of Trustees approved Ordinance No. 19, Series of
2016, to provide the Applicant until February 28, 2017 to execute and record a final
subdivision plat (and complete such other obligations prior to or contemporaneous with
recording of the final subdivision plat, as set forth in Ordinance No. 5, Series of 2016)
and

WHEREAS, the Applicant has now requested further extension of the deadline to
execute and record a final subdivision plat (and complete such other obligations prior to
or contemporaneous with recording of the final subdivision plat, as set forth in
Ordinance No. 5, Series of 2016) for an additional 60 days; and

WHEREAS, the Board of Trustees finds and determines to extend the deadline to
April 28, 2017 for good cause demonstrated by the Applicant, including that since the
approval of Ordinance No. 5, Series of 2016 on March 16, 2016, the Applicant has
continued to process a building permit application for a new grocery store to be located
upon proposed Lot 2 and a retail building to be located upon Lot 4.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF
THE TOWN OF CARBONDALE, COLORADO that:

1. The Applicant’s request for an extension of the deadline to execute and
record the final subdivision plat is hereby granted. The Applicant shall
have through and including April 28, 2017 to execute and record a final
subdivision plat for the Carbondale Marketplace Subdivision (and
complete such other obligations prior to or contemporaneous with
recording of the final subdivision plat, as set forth in Ordinance No. 5,
Series of 2016).

2. Except as amended herein, all terms and conditions of Ordinance No. 5,
Series of 2016, shall remain in full force and effect.

INTRODUCED, READ AND PASSED this ___ day of ____________, 2017.

THE TOWN OF CARBONDALE

By: _______________________________

Dan Richardson, Mayor

ATTEST:

_______________________________

Cathy Derby, Town Clerk
February 9, 2017

Jay Harrington
Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623


Dear Jay:

Please accept this letter as a formal request to extend the Final Plat recordation deadline, as outlined in Ordinance No. 5, Series of 2016.

As noted in the previous extension request, the unforeseen capital reallocation by The Kroger Co. remains impactful on the timing of the closing on the subject property. As such, Dillon Companies, Inc., d/b/a City Market, respectively requests a sixty (60) day extension pursuant to Town code.

Sincerely,

Joel Starbuck
Division Real Estate Manager
King Soopers/City Market Division
DATE: February 23, 2017
TO: Mayor Richardson and Trustees
Jay Harrington, Town Manager
FROM: CLEER and CORE staff
RE: Request for Trustee guidance - Priorities for Energy and Environmental Programs

The purpose of this discussion is to follow-up from the work session on February 21 and provide time for the Board of Trustees to share individual and group priorities for work on energy and environment initiatives. The Citizen’s Advisory Group that assisted with the creation of the Climate Action Plan put the bulk of their work into developing the Strategies and Action Steps, please consider referencing those sections (pg 90-122 of 2/21 packet) as you develop your list of near-term priorities.

In order to assist with the discussion, a summary of recent Carbondale specific programs that have been implemented is provided below. Please keep in mind that these are above and beyond the services that Carbondale (government and the community) receive as part of Garfield Clean Energy and CORE. In addition, the planning work for the Climate Action Plan development is not included in the list below, but was a major project in 2016.

**Working toward net-zero Town Facilities**

**Partner:** Lotus Sustainability
- Provided technical assistance in reviewing proposals from Clean Energy Collective to offset electricity use from Town Facilities with solar energy. This effort contributes to the Town's goal of generating 35 percent of Carbondale's electricity by renewable energy by 2020.
- Lotus Sustainability reviewed proposals in 2015 and 2016
- Town funds used for both years: $6,377

**Income-Qualified Program (2015 & 2016)**

Launched in 2015, the Carbondale specific program provides additional support to reach more Carbondale residents.

**Partners:** Energy Outreach Colorado, Xcel Energy, Holy Cross Energy, Black Hills Energy and Garfield Clean Energy

**Assisted:**
Number of income qualified households served: **28**
Number of households signed up to receive 20 years of solar off-sets: **15**
Estimated Annual Energy Savings: $23,080 per year
Total Town funds used for both years: $35,522
Amount leveraged from Utilities and Energy Outreach Colorado: $71,531

**Free assessments for new homebuyers: 2015 and 2016 program**

Studies show that people are most likely to make efficiency upgrades to their home within the first 90 days of moving into their new home. This program has also welcomed new home buyers to our community and gives them the information and assistance they need to complete energy upgrades while they are motivated.
Number of assessments completed (2015 & 2016): **37**
Number of those homes that completed upgrades: **12**
Total Town funds used for both years: $13,973

**Giveaways and discounts: Providing easy ways for everyone to save!**

**LED Light Bulbs:** We gave away 120 bulbs door-to-door and 230 at events (Potato Day and Tiny Home tour at the Rec Center). Total: **350**
LED lights were provided for free from Xcel Energy. Team members went door to door in high density neighborhoods and provided the light bulbs along with information about rebate programs and income qualified programs available.

**Smart Thermostat Rebate:** A $75 rebate for 100 households. Smart thermostats can save households up to 30 percent on their heating bills.
In 2016, we had 8 households participating in this promotion. In addition to the installation of smart thermostats, they also received a tune-up from the HVAC contractor.
* Our team is currently evaluating the success of this program.
Town funds used on this project: $5,042

**Commercial Sector**
The commercial programs have varied from year to year. They include: specific Town rebates in the past, larger grant program accompanied the release of the commercial green code to assist new projects with getting through the process of the code, focused promotion of businesses that completed projects, for example, an ad campaign in the Sopris Sun featuring the owner and what they accomplished.

**Transportation Sector**
Through Garfield Clean Energy and CLEER’s role in Refuel Colorado, Carbondale residents, businesses, schools and town government have received various assistance on low-carbon transportation projects:
- Assistance on electric vehicle infrastructure expansion;
- Electric vehicle and alternative fuels education and adoption;
- Analysis of electric transit vehicle options;
- Support on identifying future mobility options;
- Biking/walking/transit ridership advocacy;
- Safe Routes to School grants that provided an educational and awards system, and data collection, for multiple Bike to School weeks;
- Participation in Ride Garfield County, which worked to increase rates of alternative modes of transportation;
- Work on state policy and funding issues relation to transit, alt fuels, and electric vehicles.

In previous years a workshop on Transit Oriented Development was held in Carbondale to increase awareness of TOD and opportunities in Carbondale, and supporting work on TOD policies.
DATE: February 22, 2017

TO: Mayor Richardson and Trustees
    Jay Harrington, Town Manager

FROM: Community Office for Resource Efficiency (CORE)


The Town of Carbondale and Community Office for Resource Efficiency (CORE) have had a partnership for over 10 years. The Town is a member of CORE, contributing $25,000 annually and appointing a town trustee to the CORE Board. In return, CORE provides technical services, grants and rebates and outreach and engagement to residents, businesses and the Town.

CORE works cooperatively to benefit the environment and develop a more sustainable economy. Through incentive programs and community engagement, we avoided or reduced over 140 metric tons of carbon dioxide equivalent, achieved over $17,000 savings in utility bills for homes and businesses, and helped buildings become more comfortable and safe. To achieve these results, we provided $69,336 for carbon reduction projects and awarded $65,946 in grants to be paid upon project completion, for a total of $135,282.

The carbon savings are the same as:

We want to provide an overview of these activities, highlighting:

1. Community Engagement
2. Grants (Randy Udall Energy Pioneer Grant, Design Assistance Grant, Community Grant, Net Zero Home Grant)
3. Residential Assessments & Cash-back Rebates
4. Commercial Rebates

Community Engagement

A summary of how we engaged in the community includes:

- Complementary energy advising at Carbondale’s Energy Resource Center at the Third St Center
- Proof is Possible Tour, a hands-on demonstration of a high performance home
- E-board support and collaboration, including distributing over 60 LED bulbs to homeowners who recycled bulbs at the Waste Diversion Day event, support for waste reduction efforts including
providing information and research for revising the town’s waste hauler ordinance, and/or zero-waste ordinance

- In partnership with CLEER, hosted events to engage and inform the public on the energy use tax
- Water conservation education, including tailored ads for using ditch water in Carbondale, and education efforts from the Regional Water Conservation Plan
- Research on anaerobic digestion opportunities (to continue in 2017)
- In partnership with CLEER, we facilitated community meetings, researched climate action best practices, and compiled the Carbondale Climate Action Plan
- In partnership with CLEER, we organized the 2016 Energy Smart Contractor Expo to support contractors, architects and building managers throughout the Valley
- Presence at Dandelion Days, the USGBC tour of the Marble Distillery, the James Balog film screening, and other community events

Grants

The Randy Udall Energy Pioneer Grant (TRUE Pioneer), is CORE’s largest and most competitive grant program, offering up to $200,000 for projects. It is named in honor of Randy Udall, CORE’s first Executive Director and one of the nation’s leading activists in promoting energy sustainability.

Randy Udall Grants Awarded: 0 grants awarded in 2016

The Design Assistance Grant is available to aid commercial and institutional development projects in implementing integrated efficient design principles. This grant serves the purpose of promoting new technology and innovation during the design phase of new building construction, or significant remodel.

This grant helps to push a project “beyond code”, and into the realm of a more sustainable project.

Design Assistance Grants Awarded: 2 grants; a total of $20,000

- Sunsense Solar to provide technical, regulatory, and financial consultation, as needed, to support CORE projects related to renewable energy. Amount awarded: $10,000
- Third Street Center to study the efficacy of a ground source heat pump as a replacement for gas heating at the Third Street Center and the adjacent lot. Amount awarded: $10,000, amount provided: $767.53

The Community Grant aims to support a broad spectrum of environmental and energy projects with tangible results for the Roaring Fork Valley. The aim of the Community Grant program is to reduce energy consumption, reduce carbon dioxide (CO2) emissions, offset greenhouse gases, promote the responsible use of renewable energy, educate the community on energy issues, and develop more sustainable energy technologies.

Community Grants Awarded: 8 grants; a total of $46,623

- Community support for James Balog and Chasing Ice presentation Amount awarded: $1,000
- Cooper Place Rentals (10 & 15 Cooper Place)
  Amount awarded: $20,000, Amount provided: $0 (2017)
  Description: envelope improvements, air sealing, ventilation
- Garfield County Public Library for controls upgrades, recommissioning HVAC systems
  Amount awarded: $1,946
- Carbondale Arts for solar retrofit of art bus (to be completed in 2017)
  Amount awarded: $8,000
- Children’s Rocky Mountain School for full LED lighting, insulation, new condensing furnace
  Amount awarded: $10,000
- Third Street Center for EV charging stations
  Amount Awarded: $2,627
- Energetics Education for transportation to competition in Denver (replaces multiple car trips)
  Amount awarded: $3,050

The Net Zero Energy Home grant is a new grant program (in 2016), which provides up to $8,000 per home. This grant supports high performance or “net zero” homes (homes that produce as much energy as they consume over the course of a year).

Net Zero Energy grants awarded: 7 grants; a total of $28,000, including two Habitat for Humanity Homes.

Residential assessments and cash back rebates

CORE Funds Provided : $47,491
Partner Funds Leveraged: $12,722

In 2016 there was a 34% increase in assessments compared to 2015. We provided 63 homes with an assessment, 20 of which were awarded as part of the new homebuyer free assessment promotion supported by the Town of Carbondale. These homes also received “quick-fix” installations of LED lights, water heater blankets, pipe wrap and other on-the-spot energy savings measures.

We provided 35 homes with 48 cash-back rebates for energy improvement work, which includes 5 solar PV systems. The average homeowner is saving over $100 annually on utility bills.

Commercial cash back rebates

CORE Funds Provided: $21,845
Partner Funds Leveraged: $6,133

14 businesses completed retrofit projects, with LED lighting upgrades being the most commonly implemented project. Other projects included improvements to space heating and new windows. The average business is saving $850 annually on utility bills.

Businesses include: Rapido Dinero, St. Mary’s Church, Faith Lutheran Church, Catherine’s Store, Carbondale Middle School, Harmony Scott Jewelry, and more.
Board of Trustees Agenda Memorandum

Item No: 11  
Attachment: J  
Meeting Date: 2/28/17

TITLE: Discussion on Community Survey

SUBMITTING DEPARTMENT: Town Manager

ATTACHMENTS: 2016 Montrose Community Survey  
Town of Frisco Community Survey Results 2015

BACKGROUND:
Mayor Richardson requested a discussion on Carbondale undertaking a community survey. If the Board desires to undertake a community survey, input on the type of survey, methodology and survey topics is necessary.

DISCUSSION:
The Town last discussed a comprehensive community survey in 2014 as part of the Parks and Rec Master Plan. A detailed statistically valid survey (mail, electronic and phone based) was estimated to cost $20,000 in 2014 and that was outside of the project’s budget. The project team ended up using a much lower cost web based survey. The E-Board recently undertook a similar web based survey.

Attached are copies of the 2016 Montrose Community Survey and the results from the 2015 Town of Frisco Community Survey. They are good examples of a survey format and the type of data often complied in community surveys. In order to provide useful data to elected officials, surveys should be conducted every few years to benchmark results. It is estimated that having a third party conduct a professionally statically accurate survey would cost between $12,000-$20,000. This is currently not budgeted and should be considered a reoccurring cost every few years. If the Town Board desires to undertake a community survey, Town staff would commence on developing an RFP or developing a scope and receiving vendor quotes.

RECOMMENDATION:
Staff recommends the Board provide direction on their desire to undertake a community survey and possible survey topics.

Prepared by: Jay Harrington

________________________
Jay Harrington
Town Manager
2016 City of Montrose Community Survey

Please take a few minutes to complete this survey. Your input is an important part of the city's on-going effort to involve citizens in long-range planning and improving the quality of city services. If you would like to complete this survey online, you can fill it out at MontroseCommunitySurvey.org. If you have questions, please call David Spear at 240-1431. Thank you!

1. MAJOR CATEGORIES OF CITY SERVICES. Please rate your overall satisfaction with major categories of services provided by the City of Montrose on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>Category</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Quality of police services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Enforcement of city codes and ordinances</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Condition of city streets</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Management of stormwater runoff and flood prevention</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Quality of trash, recycling, and yard waste collection services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Quality of drinking water</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Quality of wastewater (sewer) services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Traffic flow and congestion management</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. Quality of city parks and open spaces</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. Effectiveness of city communication with the public (City Beat Newsletter, Channel 191, CityofMontrose.org, and social media)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>10. Quality of customer service provided by city employees</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>11. Quality of municipal court services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>12. Quality of tourism/community promotion services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>13. Quality of city economic development efforts</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>14. Quality of services at the Montrose Pavilion</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

2. Which FOUR of the major categories of city services do you think should receive the most emphasis from city leaders over the next TWO years? [Write-in your answers below using the numbers from the list in Question #1.]

1st: ____ 2nd: ____ 3rd: ____ 4th: ____

3. PERCEPTIONS OF THE COMMUNITY. Items that may influence your perception of the Montrose community are listed below. Please indicate how satisfied you are with:

<table>
<thead>
<tr>
<th>Category</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Overall quality of life</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Overall cost of living</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Overall quality of new development</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Overall appearance of the community</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Overall appearance of community parks</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Preservation of natural areas (open space, river corridor, greenbelts)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Montrose as a place to live</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Montrose as a place to raise children</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. Access to QUALITY affordable housing</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>10. Job opportunities</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

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4. **PUBLIC SAFETY AND LAW ENFORCEMENT SERVICES.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. How quickly police respond to emergencies</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Enforcement of local traffic laws</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. The city's crime prevention efforts</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Overall quality of animal control services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Parking regulation enforcement (time limited and no parking areas)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Graffiti prevention and removal</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Visibility of police officers</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

5. **PERCEPTION OF SAFETY.** Please rate your feeling of safety in the following situations on a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe."

<table>
<thead>
<tr>
<th>How safe do you feel:</th>
<th>Very Safe</th>
<th>Safe</th>
<th>Neutral</th>
<th>Unsafe</th>
<th>Very Unsafe</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. In your neighborhood during the day</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. In your neighborhood at night</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. In commercial and retail areas</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. In city parks</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Overall feeling of safety in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Adequacy of street lighting</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

6. **CODE ENFORCEMENT.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Enforcing the clean-up of debris and junk on private property</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Enforcing the mowing and cutting of weeds on private property</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Enforcing sign regulations</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Prohibiting vehicles, RVs, and trailers parked on city streets and public areas</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Efforts to remove abandoned or inoperable vehicles</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

7. Which TWO of the city's code enforcement services listed in Question #6 do you think should receive the most emphasis from city leaders over the next TWO years? [Write-in your answers below using the numbers from the list in Question #6]

1st: _____    2nd: _____
8. **PUBLIC SERVICES.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Residential trash collection services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Curbside recycling services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Yard waste removal services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Wastewater (sewer) treatment service</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Responsiveness to utility issues</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Sewer services fees</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Trash services fees</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

9. **DRINKING WATER SERVICE.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Water pressure on a typical day</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Taste of your tap water</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Color of your tap water</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Smell of your tap water</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Clarity of your tap water (free of particles, not cloudy)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. The amount you pay for the city’s water</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. City efforts to keep your drinking water safe</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

10. **UTILITIES.** Below is a list of different types of utilities. Please rate each one on its reputation for reliability using a scale of 1 to 5 where “5” means “Always Reliable” and 1 means “Never Reliable."

<table>
<thead>
<tr>
<th>Utility:</th>
<th>Always Reliable</th>
<th>Usually Reliable</th>
<th>Often Reliable</th>
<th>Seldom Reliable</th>
<th>Never Reliable</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Your electric company</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Your natural gas company</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Your cable television company</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Your satellite television company</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Your internet service provider</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Your cellular phone company</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>
11. **MAINTENANCE SERVICES.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Overall maintenance of city streets</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Maintenance of major roadways</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Maintenance of streets in YOUR neighborhood</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Maintenance of sidewalks in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Maintenance of city buildings (City Hall, Pavilion, Elks Civic Building, Police Department)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Maintenance and appearance of city park restrooms</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Maintenance of stormwater ditches and drains</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Mowing and trimming along city streets and other public areas</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. Overall cleanliness of city streets and other public areas</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>10. Maintenance and appearance of city parks and open spaces</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>11. Quality of landscaping in medians on city streets</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>12. Snow removal on city streets</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

12. **Which THREE of the city maintenance services listed in Question #11 do you think should receive the most emphasis from city leaders over the next TWO years?** [Write-in your answers below using the numbers from the list in Question #11.]
   
   1st: _____  2nd: _____  3rd: _____

13. **Which of the following improvements would you like to see in the community’s parks system?** (Check all that apply.)

   ____ (01) Park entrance signs   ____ (02) Restrooms   ____ (03) Walking/biking trails
   ____ (04) Picnic table/benches   ____ (05) Picnic shelters   ____ (06) Drinking fountains
   ____ (07) Shade trees   ____ (08) Trash removal/cans   ____ (09) Park lighting
   ____ (10) Flower beds   ____ (11) Parking   ____ (12) Trail lighting
   ____ (13) Playground equipment   ____ (14) Sidewalks   ____ (15) Handicap accessibility
   ____ (16) Basketball courts   ____ (17) Bike racks   ____ (18) Sports fields
   ____ (19) Tennis courts   ____ (20) Sports field lighting   ____ (21) Public WiFi
   ____ (22) Mobile device charging stations   ____ (23) Shade structures   ____ (24) Other _______________________

14. **Which THREE of the improvements listed above do you think should receive the most emphasis from city leaders over the next FIVE years?** [Write-in your answers below using the numbers from the list in Question #13.]

   1st: _____  2nd: _____  3rd: _____

15. **While preserving open spaces and riparian areas along much of the river corridor, which of the following amenities or uses would you like to see added along the Uncompaghre River?** (Check all that apply.)

   ____ (01) Parks   ____ (02) Hotels   ____ (03) Walking/biking trails
   ____ (04) Restaurants   ____ (05) Recreation-oriented businesses   ____ (06) Multi-unit residential development
   ____ (07) Other _______________________

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16. Which THREE of the items listed above do you think should receive the most emphasis from city leaders over the next FIVE years? [Write-in your answers below using the numbers from the list in Question #15.]

1st: _____  2nd: _____  3rd: _____ 

17. TRANSPORTATION. For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Ease of travel by car in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Ease of travel by bicycle in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Ease of pedestrian travel in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Safety of travel by car in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Safety of travel by bicycle in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Safety of pedestrian travel in Montrose</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Safety of pedestrian crossings on Townsend Ave.</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. Safety of pedestrian crossings on Main St.</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. Availability of sidewalks</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>10. Availability of bike lanes</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>11. Availability of paved walking/biking trails (off-street)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

18. The city continues to improve transportation corridors to reduce traffic congestion. Improvements on which of the following roadways do you believe would be most valuable in addressing current and future traffic flow issues? (Check all that apply.)

_____ (01) Main Street (Townsend Avenue to San Juan Avenue)  _____ (06) 6700 Road (Highway 50 to Sunnyside Road)
_____ (02) Chipeta Road  _____ (07) Ogden Road
_____ (03) Niagara Road  _____ (08) East Oak Grove Road
_____ (04) Hillcrest Drive  _____ (09) Woodgate Road
_____ (05) Grand/Rio Grande Avenue  _____ (10) Other

19. Which THREE of the streets listed above do you think should receive the most emphasis from city leaders over the next FIVE years? [Write-in your answers below using the numbers from the list in Question #18.]

1st: _____  2nd: _____  3rd: _____

20. The city sees the importance of making the community more attractive to locals and visitors. Which of the following projects do you believe would be most beneficial in beautifying the community? (Check all that apply.)

_____ (01) Eastern gateway (Highway 50)  _____ (06) Decorative light pole banners
_____ (02) Northern gateway (N Townsend)  _____ (07) Improved public spaces downtown
_____ (03) Southern gateway (S Townsend)  _____ (08) Renovation and expansion of the Montrose Pavilion
_____ (04) Undergrounding overhead utilities  _____ (09) Other

_____ (05) Enhanced median plantings

21. Which THREE of the improvements listed above do you think should receive the most emphasis from city leaders over the next FIVE years? [Write-in your answers below using the numbers from the list in Question #20.]

1st: _____  2nd: _____  3rd: _____
22. **PERCEPTIONS OF TOURISM SERVICES.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. Overall tourism promotion program</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. Montrose tourism/brand identity</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. Official visitor guide (Visit Montrose)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. Tourism website (VisitMontrose.com)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. Downtown Visitor Center</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. Customer service at retail businesses</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. Customer service at restaurants</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

23. **SPECIAL EVENTS.** Events enhance the quality of life for locals and attract visitors to Montrose. Which of the following types of special events would you like to see promoted in our community? (Check all that apply.)

- (01) Sports (competitive and leisure)
- (02) Expos and festivals
- (03) Arts, cultural, and heritage
- (04) Outdoor concerts/performances
- (05) Indoor concerts/performances
- (06) Other

24. Which TWO of the event types listed above do you think should receive the most attention from community organizations over the next THREE years? [Write-in your answers below using the numbers from the list in Question #23.]

1st: _____ 2nd: _____

25. **CUSTOMER SERVICE.** Have you interacted with (called, gone online, or visited) the city with a question, problem, or complaint during the past year?

- (1) Yes [Answer Question 25-1 & 25-2.]
- (2) No [Skip to Question #26.]

25-1. How easy was it to contact the person you needed to reach?

- (4) Very Easy
- (2) Difficult
- (9) Don't know
- (3) Somewhat Easy
- (1) Very Difficult

25-2. Several factors that may influence your perception of the quality of customer service you receive from city employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described on a scale of 1 to 5, where 5 means "Always" and 1 means "Never."

<table>
<thead>
<tr>
<th>How employees behaved</th>
<th>Always</th>
<th>Usually</th>
<th>Sometimes</th>
<th>Seldom</th>
<th>Never</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. They were courteous and polite</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. They gave prompt, accurate, and complete answers to questions</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. They did what they said they would do in a timely manner</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. They helped you resolve your issue to your satisfaction</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>
26. **COMMUNICATIONS.** Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following aspects of communication with regard to the City of Montrose:

<table>
<thead>
<tr>
<th>How satisfied are you with:</th>
<th>Very Satisfied</th>
<th>Satisfied</th>
<th>Neutral</th>
<th>Dissatisfied</th>
<th>Very Dissatisfied</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. The availability of information about city programs and services</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>02. City efforts to keep you informed about local issues</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>03. The level of public involvement in city decision making</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>04. The level of public involvement in the city’s budget process</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>05. The quality of programming on the city’s cable television channel (Channel 191)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>06. The quality of the city's website (CityofMontrose.org)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>07. The quality of the city's citizen newsletter (City Beat)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>08. The ability to report specific issues and ideas via the city's mobile application (A Better Montrose)</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>09. The timeliness and frequency of information on social media</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

27. **Which of the following are your primary sources of information about city issues, services, and events?** *(Check all that apply.)*

- (01) City newsletter *(City Beat)*
- (02) Public meetings *(City Council and/or Planning Commission)*
- (03) City website *(CityofMontrose.org)*
- (04) Live and on-demand video of City Council meetings
- (05) Social media *(Facebook and Twitter)*
- (06) Newspaper
- (07) Radio
- (08) Posted notices
- (09) Channel 191
- (10) Water/sewer bill insert
- (11) Other: ____________________________

28. **Which THREE of the methods listed in Question #27 are your most preferred ways to learn about city issues, services, and events?** [Write-in your answers below using the numbers from the list in Question 27.]

1st: _____  2nd: _____  3rd: _____

29. **Which of the following do you currently use?** *(Check all that apply.)*

- (1) Facebook
- (2) YouTube
- (3) Twitter
- (4) Text Messaging
- (5) E-mail
- (6) Internet
- (8) Other: ____________________________
- (9) None

**DEMOGRAPHICS**

30. **How many people in your household (counting yourself) are:**

   - Under age 10: _____
   - Ages 20-34: _____
   - Ages 55-74: _____
   - Ages 10-19: _____
   - Ages 35-54: _____
   - Ages 75+: _____

31. **What is your age?** __________

32. **Are you or other members of your household of Hispanic or Latino ancestry?**

   - (1) Yes
   - (2) No
33. Which of the following best describes your race/ethnicity? (Check all that apply.)
   (1) Asian/Pacific Islander  (4) American Indian/Eskimo
   (2) Black/African American  (5) Other: ________________________
   (3) White

34. Approximately how many years have you lived in the City of Montrose? ________ years

35. Do you own or rent your current residence? (1) Own  (2) Rent

36. In which type of housing unit do you live?
   (1) Detached single family home  (4) Mobile home
   (2) Condominium or townhome  (5) Other: ________________________
   (3) Apartment

37. Your gender: (1) Male  (2) Female

38. If you have any additional comments or concerns, please write them on the lines provided below.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

This concludes the survey – Thank you for your time!
Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061
Town of Frisco Community Survey

June 2015

Prepared for:
Town of Frisco

Prepared by:
Intercept Insight, LLC

PO Box 2078
Avon, CO 81620
970.331.1086
www.interceptinsight.com
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<td>31</td>
</tr>
<tr>
<td>Business Owners</td>
<td>34</td>
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<tr>
<td>Demographics</td>
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<td>End of Report</td>
<td></td>
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</tbody>
</table>
Objectives

The Town of Frisco invested in a third party research company, Intercept Insight, LLC, to conduct an online community survey. This study was designed to help understand and evaluate why people live and conduct business in Frisco, what is important to the community, how well the Town is meeting expectations, and where the Town should focus efforts and investments. Several objectives were developed for this study, and a questionnaire was designed and formatted to meet these objectives.

Objectives:

- Understand why community members choose to live in Frisco
- Understand what community members enjoy most about Frisco
- Evaluate facility and community trail utilization
- Determine what attributes of a community are most important to the Town of Frisco
- Evaluate how well the Town has performed with those same attributes
- Understand communication preferences
- Determine events which offer character vs. events which offer the most economic benefits
- Understand how the Town can best support Frisco’s economy
- Determine community preferences for usage of the Frisco Peninsula Recreation Area
- Evaluate how well the Town has performed with specific functions and services
- Determine which projects the community is most willing to support, and most willing to pay for
- Understand current and future property use of second home owners
- Understand business owner preferences, challenges, and future plans
- Capture demographical data
Methodology

The Town of Frisco and Intercept Insight designed a core set of questions intended to meet the objectives of the study. Once the survey was approved, the questions were programmed into an online survey design tool. Email addresses collected through various outlets (e.g. Town Clean-up, Recreation Department, Information Center, etc.) were provided to Intercept Insight to be used as the sample set for this study.

The sample set was uploaded into the online survey tool and prepared for distribution. The survey invitation was distributed to the sample set on May 22\textsuperscript{nd}, 2015, which included the survey link, an incentive, and an “opt-out” opportunity in respect of privacy.

A reminder notification was launched to those who had not yet responded to the original invitation on June 5\textsuperscript{th}. The survey was closed and the data was downloaded and prepared for analysis/reporting on June 22\textsuperscript{nd}, 2015.
Summary/Highlights

- Sample size – 1,779 unique invitations to businesses & residents of the Town of Frisco
- Response rate – 561 responses (32%) | 340 completed surveys (19%)
- Statistical validity – 340 completions offers a 4.8% margin of error at 95% confidence interval
- Respondents – (44%) full-time residents | (23%) 2nd home owners | (6%) full-time residents outside Town limits
- Reason for living in Frisco – Quality of Life | Recreational Amenities | Employment Opportunities
- Most liked about living in Frisco – Small Town Atmosphere | Recreational Amenities | Summers
- Most utilized facilities – Bike Paths | Island Grill | Gazebo/Park | Peninsula Trails
- Most utilized trails – Rainbow Lake | Mount Royal
- Most important attributes of the Town to the community – Recreational Amenities | Appearance of the Town | Sense of Community
- Most satisfying attributes of the Town to the community – Recreational Amenities | Appearance of the Town | Recreational Programs/Events
- Communication preferences – Summit Daily News | Local Radio | Word of Mouth | TOF Website
- Most impactful events to Town’s character – 4th of July | BBQ Challenge | Concerts in the Park
- Most impactful events to the Town’s economy – 4th of July | BBQ Challenge | Main Street to the Rockies Arts Festival
- Frisco Peninsula Recreational Area improvement/addition preferences – Summer Hiking Trail Improvements | Outdoor Amphitheater | Mountain Biking Trail Improvements
- Most supported community projects - Expand Recreational Amenities | Expand Paved Pathways | Expand Arts & Culture Amenities
- 77% feel the Town of Frisco is “Heading in the right direction”
- Direction of the Town most supported – Continue to offer a variety of festivals and special events | Create more attainable housing for workers | Create an economic development program for local businesses
- Primary challenges of business owners – High cost of doing business | Tourism fluctuation | Lack of housing for employees
- Most beneficial public investment for local businesses – Town financed marketing and promotion
- Lifestyle categories – Sports Enthusiast, Traveler, and Health & Fitness
Resident Details

2015 Town of Frisco Community Survey - Residence

- Full time resident of Frisco, within town limits: 44%
- Full time resident of Frisco, outside town limits: 6%
- Live in Summit County, not in Frisco area: 20%
- Second homeowner (for personal or rental use) in Frisco: 23%
- Do not live in Summit County: 8%

N = 573

2015 Town of Frisco Community Survey - Length of Residence

- Less than one year: 4%
- 1-2 years: 14%
- 3-5 years: 20%
- 6-10 years: 19%
- 11-20 years: 26%
- 21+ years: 18%
- Do not live in Frisco: 0%

N = 414
Resident Details

2015 Town of Frisco Community Survey - Reason for Living in Frisco
(Multiple Response)

- Quality of life: 71%
- For the recreational amenities: 62%
- Employment opportunities: 20%
- To be with friends: 15%
- To be with family: 13%
- Vacationed here for years and decided to move/retire here: 13%
- Other (specify): 11%
- More affordable than other mountain resorts: 8%
- Owned a second home here for years and decided to retire here: 7%
- Came here looking for a place to retire: 5%
- I was born here: 2%
2015 Town of Frisco Community Survey - Where do you see yourself living within the next 5-10 years?
(Multiple Response)

2015 Town of Frisco Community Survey - What do you enjoy about living in Frisco?
(Multiple Response)
Proud To Be A Frisco Resident

Respondents were asked about what makes them feel proud about the Town of Frisco. One word clearly defines why community patrons are proud to live in Frisco. According the respondents, the word “Town” characterizes Frisco the most. The word graph below displays other words, such as “Community”, “Small”, and “Feel”, which were also used often to describe why the community is proud of Frisco.

Below is a word graph which can be used to help illustrate the frequency of words used to describe why patrons are proud of Frisco. The larger, more bold words were most frequently used to describe what makes the respondents feel proud about Frisco.
Facility and Trail Utilization
Facility Utilization

2015 Town of Frisco Community Survey - Which of the following have you utilized within the past 12 months?
(Multiple Response)

- None of these: 1%
- Pickleball courts at Summit Middle School: 2%
- Picnic Areas: 2%
- Baseball field at Summit Middle School: 3%
- Kayak Park at West Main Park-n-Ride: 3%
- Ball Field: 5%
- Volleyball Court: 5%
- Parking area/overlook: 6%
- Ski and Ride Hill: 6%
- Fishing: 7%
- Skate Park: 7%
- Ice skating on pond: 8%
- Tennis Courts: 9%
- Pond/Creek Access: 9%
- Power Boat Rental: 10%
- Third and Granite Recreation/Community Building (110 3rd Ave): 11%
- Picnic Areas: 11%
- Multi Purpose Field: 11%
- Slip Rental: 11%
- Trail through preserve: 13%
- Playground: 14%
- Paddle Boat Rental (kayak, canoe, SUP): 14%
- Disc Golf Course: 15%
- Rack Rental: 15%
- Fishing: 18%
- Boat Launch: 22%
- Bike Park: 23%
- Trail around pond: 23%
- Playground: 24%
- Picnic Areas: 25%
- Picnic Areas: 27%
- Launch of personal paddle boat (kayak, canoe, SUP): 31%
- Frisco Information Center: 32%
- Playground / Park: 32%
- Nordic Center: 35%
- Grassy Area: 39%
- Tubing Hill: 39%
- Museum: 46%
- Peninsula Trails: 55%
- Gazebo / Park: 56%
- Island Grill: 62%
- Bike Pathways throughout town: 71%
Trail Utilization

2015 Town of Frisco Community Survey - Which of the following trails have you utilized within the past 12 months?
(Multiple Response)

- Old Dillon Reservoir trail: 41%
- Peaks trail: 48%
- North Ten Mile trail: 51%
- Meadow Creek (Lily Pad Lake) trail: 52%
- Miners Creek Road/trail: 54%
- Frisco Peninsula trails: 60%
- US Forest Service Trails adjacent to town: 60%
- Mount Royal (Masontown/Peak One) trail: 65%
- Rainbow Lake trail: 77%
- Other (specify): 4%
- None of these: 9%
Importance of Town Attributes

2015 Town of Frisco Community Survey - Importance of Town Attributes

- Percentage who rated a '4' or '5'
- Mean Rating

Each person surveyed was asked to rate their importance level with several attributes regarding the Town Frisco on a scale of 1 to 5, where 1=Not at all Important and 5=Extremely Important. This graphic displays the mean rating, and the percentage of those who rated each attribute a ‘4’ or ‘5’.
The Customer Delight Principle was designed to identify shortcomings within a business and to improve satisfaction. Satisfaction can be measured along a continuum and can be broken out into three major points:

- **Discontentment** – customers needs are simply not being met.
- **Merely Satisfied** – meeting customers needs, but not doing enough to distinguish among competition.
- **Delighted** – meeting and exceeding the customers needs and expectations
Satisfaction with Town Attributes

Each person surveyed was asked to rate their satisfaction level with those same attributes regarding the Town of Frisco on a scale of 1 to 5, where 1 = Not at all Satisfied and 5 = Extremely Satisfied. This graphic displays the mean rating, and the percentage of those who rated each attribute a ‘4’ or ‘5’.

According to the Hierarchy of Customer Satisfaction Needs, the respondents are “Merely Satisfied” with the majority of the attributes measured. The respondents are “Discontent” with the workforce housing, affordable childcare, senior housing, and long-term care facility.
The graphic above displays the “Gap” between the importance ratings of specific attributes measured, and the satisfaction ratings with the Town’s performance of those same attributes. The mean scores of both the importance and satisfaction ratings are plotted to visually determine if the Town is exceeding, meeting, or not meeting the community’s expectations.

According the respondents, the Town of Frisco is meeting the expectations of the community with these attributes.
Communication Preferences
Communication Preferences

2015 Town of Frisco Community Survey - Preferred Channels of Communication
(Respondents were asked to select up to three preferences and rank them from 1 to 3, where 1 = Most Preferred)

Respondents were asked to select their top three communication preferences, and rank them from 1 to 3, where 1=Most preferred. The graphic above demonstrates the number of times each choice was selected as “Top Three”, and the mean rating for each choice. Since 1=Most Preferred, a lower the mean rating equals a more preferred the choice.
Special Events and Recreation Preferences
2015 Town of Frisco Community Survey - From a COMMUNITY CHARACTER/QUALITY OF LIFE PERSPECTIVE, please select the top 5 events in which you feel have the most positive impact on the Frisco community.

(Respondents were asked to select up to five events and rank them 1-5, where 1=Most Positive.

The graphic above demonstrates the number of times each event was selected as “Top Five”, and the mean ranking for each choice. Since 1=Most Positive, a lower mean ranking equals a more positive impact.

Respondents were asked to select up to five events in which they felt offered a positive impact to the community's character/quality of life perspective, and rank those events from 1 to 5, where 1=Most Positive. The graphic above demonstrates the number of times each event was selected as “Top Five”, and the mean rating for each choice. Since 1=Most Positive, a lower mean ranking equals a more positive impact.
Special Events – Economic Impact

2015 Town of Frisco Community Survey - From an ECONOMIC PERSPECTIVE, please check the top 5 events in which you feel have the most positive impact on the Frisco economy.

(Respondents were asked to select up to five events and rank them from 1 to 5, where 1 = # of Times Selected and Mean Ranking)

Respondents were asked to select up to five events in which they felt offered a positive impact to the economy, and rank those events from 1 to 5, where 1 = Most Positive. The graphic above demonstrates the number of times each event was selected as “Top Five”, and the mean rating for each choice. Since 1 = Most Positive, a lower mean rating equals a more positive impact.
Frisco Peninsula Recreation Area

2015 Town of Frisco Community Survey - The “Frisco Peninsula Recreation Area” (PRA) totals 854 acres at the southeast end of town. Of the total acreage, the Town of Frisco owns 25%, which currently houses winter and summer trails, the Frisco Nordic Centre.

Each respondent was asked to place a level of importance on several improvements/additions to the Frisco Peninsula Recreation Area on a scale of 1 to 5, where 1=Not at all Important and 5=Extremely Important. This graphic displays the mean rating, and the percentage of those who rated each attribute a ‘4’ or ‘5’.
Performance and Direction
Functions and Services

2015 Town of Frisco Community Survey - Performance of Town's Functions and Services

Each respondent was asked to rate their level of satisfaction with several functions and services of the Town on a scale of 1 to 5, where 1 = Not at all Satisfied and 5 = Extremely Satisfied. This graphic displays the mean rating, and the percentage of those who rated each attribute a '4' or '5'.
Attitudinal Perceptions

2015 Town of Frisco Community Survey - Attitudinal Perceptions of Government Operations

(Please rate how well you agree or disagree with the following statements regarding the Town of Frisco's governmental operations on a scale of 1 to 5, where 1=Completely Agree and 5=Completely Disagree. The graphic above demonstrates the mean rating, and percentage of those who rated a '4' or '5'.

- Frisco residents and I value the same things: 50% rated a '4' or '5', Mean Rating 3.5
- I am aware of the current issues the town leaders are facing: 26% rated a '4' or '5', Mean Rating 2.9
- It is very important to me to be a part of the Frisco community: 64% rated a '4' or '5', Mean Rating 3.8
- If there is a problem in this community, residents can get it solved: 45% rated a '4' or '5', Mean Rating 3.3
Attitudinal Perceptions

2015 Town of Frisco Community Survey - Project Support vs. Willingness to Pay

- Each respondent was asked to rate their level of support of specific Town of Frisco projects, and to rate their level of "willingness to pay" for those same projects on a scale of 1 to 5, where 1 = Not at all Supportive/Not at all Willing to Pay and 5 = Extremely Supportive/Extremely Willing to Pay. This graphic displays the mean rating, and the percentage of those who rated each project a '4' or '5'.

- The community is most supportive of: Expanding recreational amenities, expanding paved pathways, and adding arts/culture amenities.
Attitudinal Perceptions

2015 Town of Frisco Community Survey - In general, do you think Frisco is headed in the right direction?

- 77% Yes
- 7% No
- 15% Undecided

N = 376
2015 Town of Frisco Community Survey - Most Likely to Support for the Town's Economy
(Multiple Response)

- Continue to offer a variety of festivals and special events: 77%
- Create more attainable housing for workers: 36%
- Create economic development program for local businesses: 34%
- Use advertising and marketing to draw front range visitors: 33%
- Convert the Frisco Recreational building on Third Ave. into a community arts/theater: 33%
- Use local advertising to draw residents and tourists already in Summit County to Frisco: 32%
- Support more public art projects: 25%
- Create more parking spaces downtown: 22%
- Enhance Frisco's way finding/directional signage throughout town: 16%
- Other (specify): 10%
- It is not the role of government to be involved in the marketplace: 6%
Second Home Owners

2015 Town of Frisco Community Survey - Second Home Owner

- 96% Yes
- 4% No

N = 82

2015 Town of Frisco Community Survey - Current Use of Second Home

- Full time rental: 60%
- Part time rental: 23%
- Owner use only: 40%
- Owner friends and family use: 31%

N = 78
Future Home Usage Plans

2015 Town of Frisco Community Survey – Future Home Usage
(Asked of 2nd Home Owners Only)
(Multiple Response)

- Other (specify): 1%
- Sell the residence: 3%
- Use the residence as a full time rental: 4%
- Become a full time resident of Frisco: 12%
- Use the residence as a part time rental: 12%
- Renovate the residence: 15%
- Increase use by friends and family: 23%
- Retire to Frisco and use as retirement residence: 24%
- Maintain current use: 36%
- Increase my personal use of the residence: 54%
Town of Frisco Business Owners

FRISCO
COLORADO
TOF Business Owners

2015 Town of Frisco Community Survey - Frisco Business Owner

N = 379

2015 Town of Frisco Community Survey - Own vs. Rent Business
(Asked only of TOF business owners)

N = 112
TOF Business Owners

2015 Town of Frisco Community Survey - Line of Business
(Asked only of TOF business owners)
(Multiple Response)

- Professional business: 29%
- Retail: 22%
- Other: 21%
- Lodging: 10%
- Restaurant/bar: 10%
- Real estate office: 6%
- Property management: 4%
- Commercial business: 4%

2015 Town of Frisco Community Survey - Length of Business Operation
(Asked only of TOF business owners)

- Less than 1 year: 6%
- 1-2: 13%
- 3-5: 15%
- 6-10: 18%
- 11-20: 29%
- 21+: 18%

N = 112
TOF Business Owners

2015 Town of Frisco Community Survey - Primary Challenges as a Business Owner
(Asked only of TOF business owners)
(Multiple Response)

- Competition with Denver/front range: 4%
- Frisco Town government (specify): 6%
- Business location: 8%
- Business taxes: 9%
- Competition with the internet: 9%
- Other (specify): 11%
- Parking: 11%
- Competition with Silverthorne/Dillon: 11%
- Inadequate sales: 11%
- Competition in Frisco: 14%
- Competition with breckenridge: 15%
- Marketing costs: 15%
- Cost of employee health benefits: 16%
- None of these: 21%
- Employee recruitment/retention: 21%
- Lack of affordable housing for employees: 22%
- Tourism fluctuation: 25%
- High cost of doing business: 38%
2015 Town of Frisco Community Survey - Reasons for Owning a Business in Frisco
(Asked only of TOF business owners)
(Multiple Response)

- Central location in Summit County: 61%
- Close to home: 58%
- Quality of life: 53%
- Income generation: 35%
- Proximity to ski resorts: 31%
- Close to recreational amenities: 26%
- Good business opportunities: 26%
- Proximity to I-70: 25%
- Potential for growth: 25%
- Other (specify): 15%
- Seasonal diversity: 12%

2015 Town of Frisco Community Survey - Most Beneficial Public Investments
(Asked only of TOF business owners)
(Multiple Response)

- Town financed marketing and promotion: 45%
- Increased flexibility in town regulations: 30%
- Physical improvements to Town (streets, sidewalks, public restrooms, etc.): 28%
- Other (specify): 25%
- Financial assistance: 14%
TOF Business Owners

2015 Town of Frisco Community Survey - Future Expectations of Business
(Asked only of TOF business owners)
(Multiple Response)

- Expanding the business: 39%
- Maintaining the same number of employees: 34%
- Adding to your number of employees: 31%
- Selling the business: 14%
- Retiring: 10%
- Other (specify): 8%
- Cutting back on your number of employees: 3%

2015 Town of Frisco Community Survey - Primary Residence of Employees
(Asked only of TOF business owners)
(Multiple Response)

- Frisco: 73%
- Silverthorne: 57%
- Breckenridge: 51%
- Unincorporated areas – Summit Cove, Dillon Valley, Farmers Korner: 46%
- Dillon: 40%
- Other (specify): 14%
- Park County: 13%
- Grand County: 4%
- Front range Denver area: 3%
Demographics

2015 Town of Frisco Community Survey - Registered Voter

2015 Town of Frisco Community Survey - Own vs. Rent Primary Residence

INTERCEPT INSIGHT, LLC | PO Box 2078 Avon, CO 81620 | www.interceptinsight.com | 970.331.1086
Demographics

2015 Town of Frisco Community Survey - Family Status

<table>
<thead>
<tr>
<th>Family Status</th>
<th>2015</th>
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<tbody>
<tr>
<td>Single, no children</td>
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<tr>
<td>Single with children (living at home)</td>
<td>5%</td>
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<tr>
<td>Single, children (no longer at home)</td>
<td>5%</td>
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<tr>
<td>Couple, no children</td>
<td>23%</td>
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<tr>
<td>Couple, with children (living at home)</td>
<td>30%</td>
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<tr>
<td>Couple, children (no longer at home)</td>
<td>27%</td>
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N = 377

2015 Town of Frisco Community Survey - Do you have children under the age of 18?
(Asked only of those who selected "children living at home")

<table>
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<tr>
<th>Response</th>
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<tr>
<td>Yes</td>
<td>54%</td>
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<tr>
<td>No</td>
<td>46%</td>
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</tbody>
</table>

N = 131
Demographics

2015 Town of Frisco Community Survey - How many children < 18 do you have?
(Asked only of those who selected "children living at home")

N = 122

Average age of children < 18 - 8.3

2015 Town of Frisco Community Survey - Gender

N = 376
Demographics

2015 Town of Frisco Community Survey - Employment Status

- Full time employed: 48%
- Self employed: 23%
- Retired: 16%
- Part time employed: 7%
- Work more than one job: 3%
- Other: 3%
- Looking for work: 1%

N = 377

2015 Town of Frisco Community Survey - Employment Location

- Frisco area: 44%
- Deer Valley/Front Range: 14%
- Other (specify): 11%
- Breckenridge area: 9%
- Work at home / telecommute: 8%
- Copper Mountain area: 4%
- Keystone area: 4%
- Silverthorne area: 3%
- Dillon area: 2%
- Park/Grand/Lake County: 1%

N = 311
Demographics

2015 Town of Frisco Community Survey - Lifestyle Categories
(Multiple Response)

- 87% Sports Enthusiast (hiking, biking, skiing)
- 60% Traveler
- 59% Health & Fitness
- 56% Outdoor Enthusiast (camping, hunting, fishing)
- 54% Wine & Foodie
- 44% Home Enthusiast (gardening, pet owner, avid reader)
- 43% Arts & Culture (dance, music, theater)
- 42% Music Festival Enthusiast
- 27% Craft Beer Enthusiast
- 19% Investment & Money
- 17% Hobbies & Interests (collector, crafts, home shop)
- 10% Tech Enthusiast
- 5% Other (specify)
Board of Trustees Agenda Memorandum

TITLE: Boards and Commission Representation

SUBMITTING DEPARTMENT: Manager

ATTACHMENTS: BOT Committee Representation Spreadsheet

BACKGROUND: Traditionally, the Trustees have a discussion following an election or appointment of a new Trustee to decide who will serve on the boards/commissions requiring Trustee representation. This discussion has been scheduled on the February 28, 2017, agenda. Attached is a list of the boards/committees and their representative prior to the appointment of Trustee Sparhawk.

DISCUSSION: Determine which Trustee(s) will serve as liaison to the various boards and commissions listed on the attached spreadsheet.

FISCAL ANALYSIS: None

RECOMMENDATION: None

Prepared By: Cathy Derby

Town Manager

Phone 970.510-1205  Fax 970.968.9140
<table>
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<th>Board of Trustees Committee Representation 2/28/17</th>
<th>Erica Sparhawk</th>
<th>Ben Bohmeyer</th>
<th>Katrina Byars</th>
<th>Heather Henry</th>
<th>Frosty Merriott</th>
<th>Dan Richardson</th>
<th>Marty Silverstein</th>
<th>Jay Harrington</th>
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<td>Bike/Pedestrian/ Trails Commission</td>
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<td>Colorado Oil &amp; Gas Conservation Commission</td>
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<td>Environmental Board Mark O'Meara</td>
<td>2nd Friday - Rifle or GWS 1-3 pm</td>
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Red Indicates Requires Representation
Board of Trustees Agenda Memorandum

TITLE: Mayor Pro Tem Appointment

SUBMITTING DEPARTMENT: Manager

ATTACHMENTS: None

Background: According to the Carbondale Town Charter, “the Board of Trustees shall appoint one (1) of its Trustees as Mayor Pro Tem, who shall act as Mayor during the absence of the Mayor with all powers herein granted to the Mayor.” Frosty Merriott was the previous pro tem.

FISCAL ANALYSIS None

RECOMMENDATION

Staff recommends that the following motion be approved: **Move to approve Trustee ___ as Mayor Pro Tem.**

Prepared By: Cathy Derby, Town Clerk

Town Manager

Phone 970.510-1205       Fax 970.963.9140
MINUTES
BIKE, PEDESTRIAN & TRAILS COMMISSION
DECEMBER 5, 2016

Daryl Fuller called the Bike, Pedestrian, and Trails (BPT) Commission meeting to order at 6:05 p.m. on December 5, 2016, in the Town Hall meeting room.

ROLL CALL
The following members were present for roll call:

   BPT Members:  Darren Broome, Member
                   Darryl Fuller, Chair
                   John Spiess, Member
                   Margaret (Meg) Plumb, Member
                   Nicki Delson, Member
                   Rob Morey, Member
                   Tom Penzel, Member

   BPT Members Absent: All Present

   Town Staff Present: Ben Bohmfalk, Board of Trustees Liaison
                       Kevin Schorzman, Town Liaison
                       Angie Sprang, Boards & Commissions Clerk

   Observers & Guests: Steve Novie

CONSENT AGENDA
Motion Passed: Darren Broome moved to approve the minutes from October 3, 2016. Tom Penzel seconded the motion, and it was unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA
Steve Novie is working with the Carbondale Climate Action Committee (CAC) in efforts to reduce carbon emissions to Net 0 by the year 2050. To reach this goal carbon reduction would have to double annually, and the committee is seeking the support of everyone they can. Steve addressed the BPT to open lines of communication, engage them in strategic thought, and combined efforts toward the reduction of carbon emissions. All members were invited to “Green Drinks” on December 7, 2016 from 5:30 p.m. to 7:30 p.m. at Ironbridge Grille 430 Ironbridge Dr., Glenwood Springs, CO 81601, so they could meet and socialize with CAC members.

RANK PROJECTS/IMPROVEMENTS
Multi – Modal Mobility, 2013 Comprehensive Plan: Discussion ensued regarding the ranking of improvement projects from the 2013 Comprehensive Plan. The commission members identified top strategies and goals for improvement of sidewalks and pathways throughout the Town of Carbondale. Top strategies that emerged were as follows:
   ➢ Pathway completion along Snowmass Drive connecting to Main Street
   ➢ Pathway completion along Meadowood Drive connecting to Highway 13
   ➢ Connect Snowmass Drive and Meadowood Drive through Roaring Fork School District Campus

The top four ranked goals that emerged during discussion were as follows:
   ➢ Improve safety and convenience for pedestrians and cyclists crossing highway 133
   ➢ Improve and expand connections between neighborhoods and the Highway 133 Trail/Crystal Valley Trail
   ➢ Capitalize on the Rio Grande Trail by connecting to it, prioritizing connections near downtown and connections in future developments and redevelopments along the trail
   ➢ Improve general connectivity to 3rd Street Center
2015 Park, Recreation, and Trails Master Plan: Discussion ensued regarding the ranking of improvement projects from the 2015 Park, Recreation, and Trails Master Plan pp. 66-72. Long-term trail connection priorities noted were as follows:

- Extend sidewalks along 8th Street between Village Road and Cowen Drive to complete path network along 8th Street (approximately 2,000 feet). Widen the 8th Street sidewalk from Village Road to Main Street and address on-street parking management (approximately 2,020 feet)
- Add a paved sidewalk along Merrill Avenue from 8th Street to connect to the Nature Park (path to path) (approximately 770 feet)

Darryl Fuller asked that everyone brainstorm and email him any additional rankings/ideas, so he can evaluate further and create a finalized priorities list.

At the next meeting, Kevin Schorzman will bring the new City Market plan so the group can see the ride-in ride-out setup for cyclists.

IDENTIFY PRIORITY MULTI-MODAL CORRIDORS & PRIORITY AFTER DARK CORRIDORS
The group engaged in open discussion and together highlighted “priority multi-modal routes” and “priority after dark” routes within the Town of Carbondale.

Discussion ensued regarding the use of a consistent graphic for “priority multi-modal routes” and “priority after dark routes.” Ben Bohmfalk and Darryl Fuller presented the idea of using the current Town of Carbondale tourism map as a base to add those routes to. This idea was favored by all commission members.

Motion Passed: Tom Penzel moved to present the “priority routes” and “priority after dark routes” to the BOT for review. Darren Broome seconded the motion, and it was unanimously approved.

Darryl Fuller will create a memo for the BOT and send it to Cathy Derby, Town Clerk, for inclusion in the January 2017 BOT agenda.

RECOMMENDATION RE: 2017 BUDGETED FUNDS AND TRAIL/LIGHTING IMPROVEMENTS
Ben Bohmfalk noted that the proposed 2017 budget is going to the BOT for review at the December 12, 2016 meeting. Ben continued that approximately $120k is in the budget for lighting, and $55k for sidewalk improvements. In the interest of time, this item was reserved for a later meeting.

REPORTS
No reports or updates were presented.

ADJOURNMENT
The December 5, 2016, regular meeting adjourned at 7:53 p.m. The next meeting is scheduled to commence at 6:00 p.m. on January 2, 2017.

Respectfully submitted,

Angie Sprang
Board & Commissions Clerk
MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
JANUARY 11, 2017

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:12 p.m. on January 11, 2017, in the Town Hall meeting room.

ROLL CALL
The following members were present for roll call:

Members: Ashley Allis, Member
          Becky Moller, Chair
          Camy Britt, Member
          Kathleen Wanatowicz, Member
          Rob Comey, Member
          Todd Chamberlin, Member

Members Absent: Hollis Kerler, Member
                Lana Trettin, Member
                Tracy Wilson, Vice Chair

Town Staff Present: Angie Sprang, Boards & Commissions Clerk
                    Ben Bohmfalk, Board of Trustees Liaison
                    Eric Brendlinger, Parks & Rec. Manager
                    Jeff Jackel, Town Liaison, Parks & Rec. Director

Observers & Guests: Gavin Dahl, KDNK

CONSENT AGENDA

Motion Passed: Todd Chamberlin moved to approve the minutes from December 14, 2016. Rob Comey seconded the motion, and it was unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Commission.

PARKS & RECREATION MASTER PLAN PRIORITIZATION

Jeff Jackel presented project items currently in progress that are related to items on the priorities list, discussed at the December 14, 2016 meeting.

Discussion ensued and the commission identified top priorities for 2017, which are (1) financial stability, and (2) gearing up for larger projects. The topic of the pool project was revisited and the commission concluded that they will focus on “lower hanging fruit,” being efforts to raise funds for some smaller projects over the course of 2017, and fundraising for larger projects that could break ground in 2018.

Jeff Jackel presented the commission with a hypothetical recreation project funding scenario. He explained that carry over funds from the 2016 budget, plus the 2017 budget, could be used as required match funds to apply for a series of grants. If the grants are awarded, the Town could have upwards of $216k for a small project, or a group of smaller projects. For example, 8 pickle ball courts would cost roughly $204k. Eric Brendlinger volunteered to prepare some project opportunities that will fall around the $216k price point, and will present them at the February 8, 2017 meeting.

Items related to Bike, Pedestrian, and Trails work were discussed. Ben Bohmfalk sent priority items to the Bike, Pedestrian, and Trails committee, so the two advisory boards don’t overlap efforts.
REPORTS & UPDATES
Jeff Jackel, reported the new rodeo announcers' roof is complete, and the rodeo announcers' booth should be complete within 4 to 5 days.

Eric Brendlinger, reported that a picnic shelter was gifted to the Town. Eric is working with Tim Hagman, a local architect, to fast track completion. The goal is to complete the project prior to the picnic season. Eric will present a conceptual drawing of the shelter at the next meeting.

Discussion ensued among the commission members regarding potential projects. Rob Comey, suggested they apply for a Federal Mineral Lease Grant to complete the Snowmass Drive project. Kathleen Wantowicz, posed the idea of creating a foundation or a 501c, whichever most appropriate, to raise funds for specific capital projects. If the commission moves toward creation of a foundation, Jeff Jackel stressed the importance of a foundation with a larger picture in mind, so that it will benefit all of Carbondale in general and not just the Parks and Recreation Department. This was a highly favored idea among the commission members.

Ben Bohmfalk will present the idea of grant projects and foundation creation to the Board of Trustees, and will return to the commission with feedback. Ben encouraged commission members to continue working on prioritizing goals, formulating a clear path of what project(s) grant(s) would be for, and what foundation funds would be used for.

All present applauded Jeff Jackel for his years of service, his extensive accomplishments, and wished him the best in his retirement endeavors.

ADJOURNMENT
The January 11, 2017, regular meeting adjourned at 8:58 p.m.

Respectfully submitted,

Angie Sprang
Board & Commissions Clerk
MINUTES  
CARBONDALE PLANNING AND ZONING COMMISSION  
Thursday, January 12, 2017

Commissioners Present:  
Jeff Davlyn  
Gavin Brooke, Chair  
Michael Durant, Chair Pro Tem  
Jay Engstrom, 2nd Alternate  
Yuani Ruiz  

Staff Present:  
John Leybourne, Planner  
Mary Sikes, Planning Assistant  

Commissioners Absent:  
Marina Skiles  
Ken Harrington  
Lauren Suhrbier, 1st Alternate  
Jennifer Gee DiCuollo  

Other Persons Present  
Nathan Baier – Roaring Fork Geospatial, LLC  

The meeting was called to order at 7:00 p.m. by Michael Durant.

Gavin arrived at 7:40 p.m.

November 17, 2016 Minutes:  

Jeff made a motion to approve the November 17, 2016 minutes with the two comments struck from page 6 as requested by Michael. Jay seconded the motion and they were approved unanimously with Yuani abstaining.

December 8, 2016 Minutes:  

Yuani made a motion to approve the December 8, 2016 minutes. Jay seconded the motion and they were approved unanimously with Jeff abstaining.

Public Comment-Persons present not on the agenda  

There was no public comment

Resolution No.1, Series of 2017 – 4075 Dolores Way - Minor Site Plan Review for an ADU  

Yuani made a motion to approve Resolution No.1, Series of 2017 – 4075 Dolores Way, Minor Site Plan Review. Jay seconded the motion and it was approved unanimously with Jeff abstaining.

Yes – Yuani, Jay, Michael
No - None

Resolution No.2, Series of 2017 – Nieslanik/Town- Subdivision Exemption
Land Swap-parcel located east of Merrill Avenue & north of the Rio Grande ROW

Yuani made a motion to approve Resolution No.2, Series of 2017 – Nieslanik/Town – Subdivision Exemption, land swap, parcel located east of Merrill Avenue & north of the Rio Grande ROW. Jay seconded the motion and it was approved unanimously with Jeff abstaining.

Yes – Yuani, Jay, Michael

PUBLIC HEARING – Town of Carbondale – Zoning District Map - Applicant: Town of Carbondale

John stated that this is a public hearing for the adoption of the official “Zoning District Map of the Town of Carbondale (Zoning District Map).” He said that the Commission is required to hold a public hearing and recommend adoption of the Zoning District Map, recommend denial or continue the public hearing.

John continued by saying that the last zoning district map was adopted in 1993. He said that it has long been a goal of the Planning Department and Planning Commission to update the zoning map as the 1993 map did not reflect neighborhoods such as Hendrick Ranch, RVR, and other areas of Town.

John said that the attached and displayed map reflects the zone districts already established by the Town and currently in place. It does not rezone any properties.

John explained that the Town hired Nathan Baier, Roaring Fork Geospatial, LLC, to assist in preparing the zoning map. He said that the source data, which includes parcels, rights of way and streets, is from Garfield County GIS. John stated that Staff used the 1993 zoning map as a starting point, the recorded documents for PUDs, and other various documents to build the zoning database and ultimately create the zoning district map. John clarified that Staff also assembled all of the ordinances which established or rezoned property from 1993 thru 2016 to ensure that the map reflects the accurate zone districts.

John stated that if the zoning district map is adopted, it is incorporated into the Unified Development Code (UDC) as the official “Zoning District Map of the Town of Carbondale.” He said that Section 3.1.2. of the UDC describes the incorporation of the map, zoning district boundaries, boundary clarification, and amendments to the map.

The Commission agreed that the new Zoning District Map was a huge improvement and that it looked great.

Jeff asked if the Nieslanik land swap would require an edit to the new map.

John explained that it was not a change in zoning.
Nathan introduced himself and said that this was the first time working for a municipality. He said that he has enjoyed this project.

Jay asked if the map was a live doc and was it easy to update.

Nathan explained the editing process and the future goal of having it live and linked to the Garfield County GIS information.

**Motion to close the Public Hearing**

A motion was made by Yuani to close the Public Hearing. Jeff seconded the motion and it was approved unanimously.

Jeff commented that maybe more publicity was needed for the zoning map.

John added that a draft of the zoning map has been up on Mary's office wall and that it has been well taken by professionals and public that have looked at it.

**Motion**

Yuani made a motion to recommend approval of the Town of Carbondale Zoning District Map. Jeff seconded the motion and it was approved unanimously.

Yes – Yuani, Jay, Michael, Jeff
No - None

**Discussion – Housing Plan RFP**

John said that in the spring of 2016, the Board discussed having a nexus study performed. He said that the purpose was to determine job creation based on housing square footage and new commercial development. He stated that this could result in requiring fees and/or provision of housing from commercial developers or large home residential development.

John continued by saying that some Planning Commissioners felt it may be more appropriate to do a "Housing Needs Assessment", which includes an ownership/rental analysis, demand forecasting, and gap analysis. He said that it appears that Rees Consulting has expertise in this type of study.

John stated that the Planning Commission believes that there needs to be additional data, i.e., how many people, including families, need housing and what are their needs? He said in order to assess this, the Town should undertake a study to quantify the problem.

John explained that at the October 18, 2016 work session, the Board of Trustees were provided with the draft RFP that was written by Commissioner Ken Harrington. He said that while the Board did not go into great detail on the RFP itself, they did feel that the
P&Z should reassess the scope of the study to include a fee-in-lieu provision and make sure that the RFP meets the needs and goals of the Town.

John suggested that some items to discuss could be the scope of services, specifically the delineation of sectors/neighborhoods. The three optional questions (10, 11 and 12) included in the research question section should also be reviewed as well as the following points brought up at 11/17/2016 meeting:

- Remove #7, to reduce cost of study.
- Applicants of study provide their methodology.
- Talk about households.
- Fabulous RFP, go through research question.
- Focus #1 on jobs, #2 on households.
- Identify employees in Town and where they live.
- Identify jobs where people are impeded.
- Look at past numbers and numbers now.
- Reach out geographically and have shorter-term.
- Leave budget out, let firm give their bid.
- Leave budget in, in the event that the firm's bid wouldn't be in the ball park.

John told the Commission that the RFP had been eleven questions originally. He said that the School District and Garfield County were looking at doing assessments.

Michael asked if the Commission could wait to see what other assessments are completed.

John said yes, we could wait.

Jeff added that other Commissioners not present might also want to weigh in.

Further discussion ensued.

Michael stated that Ken was instrumental in writing the RFP and that this has been a good discussion. He said that we could follow what was recommended in the RFP and that we could tell the Board that we want to leverage other studies being done.

Jeff agreed and said that we could step back and wait on other assessments to save the Town money.

Jay also agreed and said that saving money makes sense, why do research at the same time duplicating other studies.

Yuani said that one question he would want to add is what does household income need to be to live in Carbondale.

Jay commented that we have discussed who was commuting into Town.
Michael also suggested having a narrative when the study is completed to tell what the numbers mean.

Michael said what I am hearing is that the RFP is ready to go to the BOT but to hold back.

Jeff agreed and said that he would ask for further discussion after other assessments are completed. He asked what the timing of the other studies was.

John said that we don’t know the timing yet.

Yuani suggested listing points of the Commision’s discussion.

Further discussion ensued.

Jeff suggested a survey of local businesses.

Michael stated that we will wait to have more Commissioners involved at a future meeting. The Commission can then decide if once we have the RFP finished, whether we hold off and keep it in our pocket.

John informed the Commision that the Board of Trustees work session this Tuesday has housing on the agenda.

Gavin arrived.

**Election**

Gavin stated that he was resigning as the Chair of the P&Z but that he would like to continue on the P&Z.

Michael was nominated to be the Chair.

Gavin made the motion to approve Michael as the Chair of the P&Z. Jeff seconded the motion and he was approved unanimously.

Yuani was nominated to be Chair Pro Tem.

Gavin made the motion to approve Yuani as Chair Pro Tem of the P&Z. Jeff seconded the motion and he was approved unanimously.

**Staff Update**

John said that the Planning Department has been very busy, he said that an annexation application has been received for the property on Highway 133 next to the power station. He said that the plat for City Market and 1st Bank were being recorded together in February.
Mary said that the building department was very busy as well. She noted that there has not been a slow down yet and that there are several projects currently in plan review.

**Commissioner Comments**

Michael said that it was a concern reading about the fueling station proposed by City Market in El Jebel.

Gavin said that he would like to continue work on the case for converting PUD’s and that he would like to adopt a Town policy for doing so. He asked for some time at an upcoming meeting to construct policy.

A motion was made by Michael to adjourn, Gavin seconded the motion and the meeting was adjourned at 7:59 p.m.
January 30, 2017

Jay Harrington, Town Manager
Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

Dear Jay and Board of Trustees:

On behalf of the Board of Directors, I am expressing our deepest appreciation for the generous grant of $2,000 the Town of Carbondale has granted Advocate Safehouse Project for 2017. Your support is truly appreciated. If at any time you would like more information or a brief presentation about Advocate Safehouse Project, we would be more than happy to do this for you.

Again, many thanks for your consideration. Please let me know if I may be of further assistance.

Warmly,

Julie Olson, MSW
Executive Director
Dear Town of Carbondale,

Thank you so much for your continued support of local energy education. Solar Rollers is growing! We have races in Denver, Dallas and Dubai, UAE in 2017... we hope this expansion is just the beginning of furthering our reach.

We are very grateful to the town and your commitment to local non-profits. Thank you! 

[Signature]
January 31, 2017

Mayor Richardson and Trustees
Town of Carbondale
511 Colorado Avenue
Carbondale CO 81623

Dear Mayor Richardson and Trustees,

On behalf of Dance Initiative, thank you very much for your grant of $1500.

The support of the Town of Carbondale has been instrumental to the success of the mission of our still young and small organization. The Launchpad would not have been possible without the opportunity the Town provided in leasing the building to us and our partners, Carbondale Arts.

This grant could provide funds for all our programs, but we want to reserve it for the in school dance education that we started last year at the Carbondale Community and Middle Schools. As you know from our grant application, we are providing trained teachers of fundamental movement to work in the schools as part of the curriculum. Over time, we believe this program will have a major positive impact on all the students.

Please let me know if you would like to come watch one of these classes. I think you would be very impressed and pleased that you have provided some financial support.

With much appreciation,

Sincerely,

Peter Gilbert
Executive Director

76 South 4th Street, Carbondale, Co 81623
Danceinitiative@gmail.com
February 2, 2017

Town of Carbondale
511 Colorado Ave
Carbondale, CO 81623

Dear Mayor, City Council & staff,

The Aspen Dance Connection’s Board & I are very thankful that there are people like you who value supporting our organization and appreciate all we do to bring dance to our children and communities from Aspen to Grand Junction and beyond to rural Western Slope. Every year since 2000 the Aspen Dance Connection has been bringing dance to Basalt & the Roaring Fork Schools in the form of Dance Lecture Demonstration Assemblies for the whole school. For the past few years this has been OUR DRIVING FORCE and we have increased the number of tours from one professional group of dancers for a few days to 3 groups performing.

It is so rewarding to bring dance to EVERY CHILD in a school. Children whose parents may not have means or an interest in dance or other cultures are now exposed to a wide variety of styles and ethnicities. These live performances changes their lives forever. In addition to educating children to the beauty of all styles of dance, they are invited to get up and move. Principals share stories with us about a shy introverted little girl coming out of her shell after this experience and it lasting the rest of the school year.

Your donation of $ 225 helps us to continue our mission of presenting original and world dance, educating youth to the beauty of all styles of dance, and being a dance resource on the Western Slope of Colorado.

Thanks to your help the Aspen Dance Connection looks forward to another year of bringing the joy and vitality of dance to you. THANK YOU!

Sincerely,

Fran Page
Artistic/ Executive Director
January 31, 2017

Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

Dear Trustees,

Thank you for helping to create a more connected community through your support of English In Action. Over the past 22 years, English In Action has helped more than 1,200 adults learn English, and we have created thousands of friendships.

The Town of Carbondale’s grant of $835 will help Aranzanzu—and people like her—to pursue their dreams. “Ara” was matched with her volunteer tutor, Lynne, in late 2011. Despite busy schedules, the two regularly meet at least four hours a month. While Ara has worked as a housekeeper for years, she dreams of one day becoming a teacher. With Lynne’s help Ara’s spoken English is close to that of a native speaker, and she is now reading novels like The Red Badge of Courage in English.

The experience has also enriched Lynne’s life. Lynne recently wrote: “I feel so lucky to be paired with Ara. Her diligence and perseverance are inspiring. As long as Ara wants to work together, I will be happy to do so!”

Your donation makes relationships like that of Lynne and Ara possible. As Ara’s English improves, she is able to become more engaged in our community, and we all benefit from the many gifts she has to offer.

We are deeply grateful for your financial support! Please feel free to contact me at any time with questions or comments at lara@englishinaction.org.

With gratitude,

Lara S. Beaulieu
Executive Director
Town of Carbondale
511 Colorado Ave.
Carbondale, CO 81623

January 31, 2017

Dear Town of Carbondale trustees and administration,

Thank you for your gift of $775. We appreciate your financial support for Huts For Vets, which offers – at no cost to participating veterans – healing opportunities at the 10th Mountain Huts of Aspen, Colorado.

Here is a recent email I received recently from an Army veteran alumnus of our program who served in a combat role in Iraq:

I just wanted to extend my heartfelt thanks for all you continue to do. I will never forget what my journey with Huts For Vets did for my soul. I would like to give back if you are in need of anything. I hope all is well, and I smile when I think of a new group of vets coming through each trip and experiencing a one-of-a-kind journey of healing.”

Notes like this give us confidence in what we provide to veterans who discover the healing power of nature and wilderness, the benefits of moderated philosophical discussions, and positive connections through camaraderie with small, intimate peer groups on our beautiful public lands.

We are planning to run five programs in 2017, serving more than 50 veterans. Each trip will include select Huts For Vets alumni who have been trained to moderate discussions and serve as guides, providing the deepest connection possible by empowering veterans to serve veterans.

This letter is your receipt for tax purposes stating that no goods or services were received for this donation. Huts For Vets is a tax-exempt charity under IRS code section 501c3, tax ID# 46-1909592.

Yours in gratitude,

Paul Andersen

Paul Andersen, Founder and Executive Director, Huts For Vets
January 31, 2017

Town of Carbondale
511 Colorado Avenue
Carbondale CO 81623

Dear Mr. Harrington,

Thank you for your check of $400 to Literacy Outreach and please extend our gratitude to Town Council. We greatly appreciate your support of literacy. Your contribution will allow us to continue supporting our volunteer tutors and enabling our many students to work toward their literacy goals. We would like to express our sincerest gratitude in helping us continue our mission of providing free, basic literacy services for adults in Garfield County.

Sincerely,

Martha Fredendall
Director

1127 School Street, Glenwood Springs, CO 81601
p: 970.945.5282 | e: literacyoutreach@literacyoutreach.org | www.literacyoutreach.org
"Film as dream, film as music. No art passes our conscience in the way film does, and goes directly to our feelings, deep down into the dark rooms of our souls." – Ingmar Bergman

January 24, 2017

Town Of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

Thank you so much for your generous support of Aspen Film. Movies truly come alive when we share them as a community. At their finest, they connect us to the deepest part of ourselves, the greater world, and the person sitting next to us. Thank you for helping us to celebrate and sustain this vision.

Your Grant in the amount of $425.00 provides vital funding for the presentation of new films through our three landmark festivals, our monthly indie showcase, and our free education initiatives.

We will list your donation as having come from Town of Carbondale wherever we acknowledge our supporters. If we have this listing incorrect or if you would like to be listed anonymously, please let us know.

Once again, thank you for supporting Aspen Film. Your participation allows us to thrive in our mission to enlighten, enrich, educate, and entertain through film.

Sincerely,

John Thew
Executive Director

Jay Israel
Director of Development

Aspen Film is a Colorado 501(c)3 non-profit organization, Federal Tax ID #74-2483139. Contributions are tax-deductible as allowed by law.
Roaring Fork High School

Home of the Rams!
Drew Adams, Principal        Kelsie Goodman, Asst. Principal        Andrea Caruso, Counselor

Dear Carbondale Board of Trustees,

The Rampage staff would like to thank you so much for your support. We are so appreciative that we are able to continue to report on events that occur in the RFHS community thanks to your contribution. This grant allows the Rampage staff to publish a quality final product for the Valley to see, as well as learn about the writing and editing processes.

The Rampage connects the RFHS student body to the community through our monthly publications, but the Rampage also serves as a voice for our student body, and acts as a platform on which students can follow their passion for journalism.

Once again, we are so thankful that you have continued to give us the opportunity to produce our paper.

Sincerely,

The Rampage Staff

[Handwritten signatures]

Thank you so much!

[Handwritten signatures]

[Handwritten signatures]

Thank you so much for your support!

[Handwritten signatures]
January 31, 2017  
Town of Carbondale  
511 Colorado Ave  
Carbondale, CO 81623

Dear Town of Carbondale,

On behalf of over 1700 youth members who attend Aspen Youth Center, their families, our staff and Board of Directors, we would like to thank you for supporting our mission through your generous donation.

“One of the things I love about Aspen Youth Center is being noticed by the staff. They don’t ask me how my grades are; they ask me what I’m learning. They don’t ask me if I won my game; they ask me if I had fun playing. At AYC, they like me just the way I am...and that feels good. It gives me confidence.” – Arnold, AYC Kid

“I am excited that my boys have found something they love to do. They look forward to the competitions and have united with kids they would not otherwise have met...I love that they can get used to being independent by taking the bus from AYC to Highlands...It’s through AYC that they’re building the confidence to do this. As a mother, you can’t ask for anything better...AYC and I are a team.” – Kristi, AYC Parent

Since 1991, Aspen Youth Center has continued to evolve in order to meet the demand in our valley. We have provided thousands of children and teens with a safe place to be a kid. It is individual donations such as yours that help us continue our mission of serving youth in the Roaring Fork Valley. We endeavor to continue being a quality resource for the youth and families in our community.

It’s exciting to see how far we have come, and look forward to where we are going. Thank you for being a part of this adventure!

In gratitude,

Michaela Idhammar  
Executive Director  
Aspen Youth Center

**TAX INFORMATION**
Gift Amount: $435.00  
Gift Date: 1/24/2017  
Aspen Youth Center Tax ID Number: 74-2554280  
The donor received no goods or services in consideration of this gift. Please retain this information for your tax records.
Senior Matters...
...because seniors matter!

Our Mission Statement:
“Foster diverse educational and social programs for seniors of all ages.”

Dan Richardson Mayor and
Trustees of the Town of Carbondale
511 Colorado Ave
Carbondale CO 81623

Dear Mayor and Trustees,

Senior Matters is very grateful for the Town's generous grant of $4,170. We know funds are limited and many organizations ask for help. This makes us especially honored by your grant. Your contribution helps us in our mission to improve the lives of seniors in our valley by offering programs such as Tai Chi, Chi Gung, Alzheimer’s Support Group, Tax Assistance, Medicare Assistance, Technology Education, Health Education, Singing, Bridge, and many other activities for our engaged citizenry.

Yours and other community member's generosity left us feeling strong enough to take on a new special program, the Roaring Fork Brain Train. We are pleased to say that the two days per week activities program that opened on July 1, 2016, is a huge success. The program is full and the participants are loving it.

We are continuing the process of submitting grants to support our $38,000 budget for RFBT. Roaring Fork Brain Train is a free program for our clients, families and caregivers of our Alzheimer community. Senior Matters is proud to support and to work with such a progressive town that strives to create a better world.

We appreciate where we live and Town Council and Staff is a big part of what makes 'Here’ special.

Best Regards,

John Hoffmann
Senior Matters co-Chair

Third Street Center  PO Box 991  520 South 3rd Street Carbondale Colorado  81623  (970)-963-2536
February 8, 2017

Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623

Dear TOC,

On behalf of the A Way Out staff and the board of directors, we want to thank you very much for your grant of $1725.00.

Because of your commitment to helping people address their substance use disorder and obtain recovery from their addiction, many are able to find new lives and get back on their feet. Your generosity and that of others enables A Way Out to meet the many requests made by youth, their families and adults in our community who want to break their addiction cycle and learn a new way of living without drugs and alcohol.

Every dollar counts towards helping these teens, adults and their families find the treatment and support they need to recover. Thank you!

For your tax purposes, our 501c3 tax-exempt number is: 46-1809899. We acknowledge that no goods or services were received in exchange for this charitable donation.

Warmest regards,

Elizabeth Means
Executive Director