

**MINUTES
CARBONDALE BOARD OF TRUSTEES
WORK SESSION
SEPTEMBER 19, 2017**

CALL TO ORDER:

Mayor Richardson called the Board of Trustees Work Session to order on September 19, 2017 at 6:00 p.m. in the Town Hall meeting room.

The following members were present:

Mayor	Dan Richardson
Trustees	Ben Bohmfalk
	Marty Silverstein
	Erica Sparhawk
	Heather Henry
	Luis Yllanes
Absent	Frosty Merriott

Staff Present:	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Public Works Director	Kevin Schorzman
Utilities Director	Mark O'Meara
Recreation Director	Eric Brendlinger

GLEN X

Michael Lowe gave a presentation on Glen X, a non-profit involved in creating co-working space. Co-working involves a shared working environment with diverse groups of collaborating entrepreneurs and freelancing professionals. The spaces have become an important economic development tool in both rural and urban areas. Michael's goal is to make co-working a public/private partnership and the ultimate goal is to be self-sustainable. Glen X has applied for a \$5,000 community request.

BUDGET – REVIEW

Public Works

Kevin stated that in 2018 Public Works will focus on drainage improvement projects funded from the storm water fee. They will also be undertaking an inventory of signs in town and they will calculate how much it would cost to replace them.

The five year Capital Plan will be submitted at a future meeting. No big streetscape projects are scheduled for 2018. Future streetscape needs will be included in the five year plan.

Mayor Richardson asked Kevin to think about adopting 3-5 metrics.

Utilities

In 2018 the Water Department will be focusing on the possible engineering and construction of a hydroelectric facility at the Nettle Creek Treatment Plant and well maintenance.

The Waste Water Department will be focusing on design and construction of a new clarifier. The development of the GIS system is on-going. Staff will continue to explore grant opportunities. Water and Waste Water line replacement will continue.

Recreation

Eric said that staff is proposing inflationary increases to fees for Gateway Park, the Recreation Center and rental fees. Fees were last raised five years ago. Family rate changed to household rate with a 25% increase. It includes two adults over 18 and all children 17 and under living in the same residence.

At Gateway Park they are adapting three tent sites to RV sites. The group tent site can be reserved through the camp host.

Recreation staff is submitting two FMLD grants for park improvement projects.

Parks staff is continuing to find ways to control noxious weeds (in phases). In 2018 \$9,000 has been budgeted to replace trash cans with bear-proof trash containers in a few parks. We will need to replace all Town trash cans with bear-proof cans – especially if we require residential bear-proof containers.

Recreation staff will be increasing marketing to the Latino community with a radio campaign focusing on membership opportunities, scholarships and youth and adult sport leagues.

Money is being spent every year on the pool infrastructure. The wading pool liner needs to be repaired.

Police

The police have applied for a grant for an additional officer. It was noted that very few municipalities on the western slope have been funded. However, a lot of front range police departments have dropped out due to immigration issues.

The police want to continue membership in Trident.

The old ordinance vehicle will be replaced in 2018.

The police are hosting a three day Spanish Course for officers.

The Trustees directed the police to enforce the bear and idling ordinances.

Building

The Building Department is proposing to adopt the 2105 International Building Codes in 2018. They will also update the Intergovernmental Agreement with the Fire Department.

Mayor Richard asked if the building official would like to continue working with the International Green Code. Also, would staff like to use the Blue Beam computer program for submitting electronic building plans.

Marijuana Discussion

Staff is respectfully requesting that the Board discuss and make recommendations on the items outlined below:


- Should the Town require that all licenses remain active during the transfer of license process? The Board agreed.
- Should Marijuana Infused Product Establishments that want to change the type of extraction process apply for a Modification of Premises as well as a new Special Use Permit? Only if it significantly changes the safety aspects.
- Should the Town eliminate the cap (5) for retail stores? Yes also, add if the licensee does not begin with operation within six (6) months of the date of the license the license will be revoked.
- Should local agents reside in the 81621, 81623 or 81601 zip code area for at least one year prior to being designated as the local agent. No.
- Should the Town add a 400 feet distance requirement between marijuana infused product (MIPS) establishments. Yes.

The attorney was directed to research the legality of changing the current marijuana signage standards.

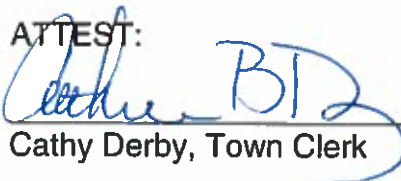
ADJOURNMENT

The September 19, 2017 work session adjourned at 9:30 p.m. The next regular scheduled meeting will be held on September 26, 2017 at 6:00 p.m.

APPROVED AND ACCEPTED


Dan Richardson, Mayor

ATTEST:


Cathy Derby, Town Clerk

