

**MINUTES  
CARBONDALE BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 25, 2017**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on July 25, 2017, at 6:00 p.m. in the Town Hall meeting room.

**ROLL CALL:**

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Erica Sparhawk
	Frosty Marriott
	Ben Bohmfalk

Absent Trustee(s)	None
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Arrived after roll call	Heather Henry
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Staff Present:	
Town Manager	Jay Harrington
Town Intern	Angie Sprang
Finance Director	Renae Gustine
Attorney	Mark Hamilton
Planning Director	Janet Buck
Police Chief	Gene Schilling

**CONSENT AGENDA**

- Accounts Payable totaling \$196,711.61
- BOT 7/11/17 Regular Meeting Minutes
- Liquor License Renewal – Mary’s Main Street Spirits
- Tasting Renewal – Mary’s Main Street Spirits
- Community Housing Mitigation Agreement Village Lane Townhomes, LOT A Crystal Village PUD
- Sopris Liquor & Wine Tasting Application

Trustee Bohmfalk made a motion to approve the Consent Agenda. Trustee Sparhawk seconded the motion and it passed unanimously.

*6 yes votes: Sparhawk, Richardson, Silverstein, Merriott, Bohmfalk, Henry*

**PERSONS PRESENT NOT ON THE AGENDA**

Jesse Henning, Executive Director of Garfield County Public Libraries, addressed the board. Jesse spoke to the successes of the Carbondale library, and provided statistical and contact information to open communication regarding library funding. He noted that as visits and use of the library has gone up tax revenue has gone down impacting operations negatively. It is Jesse's hope to get support from Garfield County Towns to increase library support.

There were no other persons present not on the agenda who wished to address the Board.

**TRUSTEE COMMENTS**

Trustee Henry informed the Board that Mark Fuller, Director of Ruedi Water and Power Authority is retiring after 45 years of service. A search for his replacement has opened up and there will be a yearlong transition throughout 2018 to ensure a smooth changing of the guard.

Trustee Marriott spoke to the recent increase in bear activity in the RVR and urged all to be safe by not putting out trash overnight and taking appropriate precautions to not attract bears. He also spoke to the excess of parking at Ross Montessori and other Carbondale schools, noting that there is a potential for housing in some of the space currently being used as parking lot space. Discussion ensued and it was noted that the current parking for schools was approved by the State, the Town did not have much of a say in it, and it was noted that parking fills up during school hours of operation.

Trustee Sparhawk stated that the Parks & Recreation commission went on their annual parks tour, which mostly focused on restrooms and their need of remodeling them. Trustee Sparhawk met with a family who has a disabled child to discuss accessibility of our local parks and get feedback. The family gave praise to Kevin Schorzman, Public Works Director, for addressing an accessibility concern the family had promptly.

Mayor Richardson attended a RFTA meeting regarding the Integrated Transportation Service Plan (ITSP), and scheduling of open houses to present the plan to the public is in the works. The Mayor also reported on the Grand Avenue Bridge project, and as planning for transportation is still in the works e-bikes are not ready to be considered at this time. The Mayor reported a positive turnout at the Garfield County Mayor's luncheon, which took place at 3<sup>rd</sup> Street Center on Friday, July 21, 2017.

Town Manager Harrington recommended that Board members take a look at Miners Park to see the drastic improvement made by recent burial of unsightly power lines that used to run straight through the park.

**ATTORNEY'S COMMENTS**

Attorney Hamilton will be absent at the next BOT meeting on August 8, 2017.

**SPECIAL EVENT LIQUOR LICENSE – CARE**

Carbondale Animal Rescue, Inc. has applied for a Special Event Liquor License for their annual fundraising event, "Dressed to the K9s." All fees have been paid, and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Carbondale Animal Rescue, Inc.'s Special Event Liquor License Application for "Dressed to the K9s." Trustee Silverstein seconded the motion and it passed unanimously.

*6 yes votes: Sparhawk, Richardson, Silverstein, Merriott, Bohmfalk, Henry*

**SPECIAL EVENT LIQUOR LICENSE – KDNK COMMUNITY RADIO**

KDNK Community Radio has applied for a Special Event Liquor License for the "Hootenanny with the Heathens" event. All fees have been paid, and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve KDNK Community Radio's Special Event Liquor License Application for "Hootenanny with the Heathens" event. Trustee Henry seconded the motion and it passed unanimously.

*6 yes votes: Sparhawk, Richardson, Silverstein, Merriott, Bohmfalk, Henry*

**PUBLIC HEARING – HERITAGE STORAGE ANNEXATION REQUEST FOR CONTINUANCE**

Mark Chain of Mark Chain Consulting, LLC requested a 60 day continuance of the Heritage Storage Annexation application.

The application was opened in November 2016, and the application fee to cover Town costs was \$1,800.00. The project is being held up due to real estate ownership negotiation delays. Town Staff recommended closing the application as there is no end in sight in the ownership negotiations at this time.

Town staff noted that the \$1,800.00 paid already for the application has covered costs to this point. Costs will not be waived for future application submittals at this time. This item was reserved for later discussion if the annexation application is resubmitted, and a waiver request is brought before the board.

Mayor Richardson opened the meeting to public comment. There were no public comments.

Trustee Marriott made a motion to approve the Heritage Storage Annexation 60 day continuance/extension. Trustee Sparhawk seconded the motion and the motion failed with:

*3 yes votes: Bohmfalk, Henry, Silverstein*  
*3 no votes: Sparhawk, Richardson, Merriott*

Trustee Henry made a motion to close the Heritage Storage Annexation application. Trustee Bohmfalk seconded the motion and the motion failed with:

*3 yes votes: Sparhawk, Richardson, Merriott*  
*3 no votes: Bohmfalk, Henry, Silverstein*

### **ENVIRONMENTAL BILL OF RIGHTS**

Heather Henry and Frosty Marriott presented a draft proposed Environmental Bill of Rights (EBOR) for the Town of Carbondale.

Discussion ensued regarding the definition of rights versus goals, and the title of the EBOR was adequate to embody the documents true purpose as a guiding set of environmental principals to guide Town operational decisions. This resulted in solidifying "Environmental Bill of Rights" as the documents title.

The content of the document was discussed and points/suggestions made were:

- Broaden, simplify, and shorten the document to keep it an overall guideline.
- Separation of the how from the what.
- An example excerpt from the Santa Monica environmental bill of rights was reviewed.
- The Board noted that this should remain a guideline document and not be written into code/ordinance or policy, but that there will be a resolution document outlining the EBORs purpose along with the EBOR.
- The purpose of the EBOR is not as a list of guarantees made by Town government, but instead a guiding environmental principals/values document.
- Once finalized an EBOR document can be hung in the Trustee chambers to guide decisions, and sent to local businesses for marketing and posting around Town.
- The document outlines an environment Carbondale can strive for.
- The document should challenge thinking, serve as a reminder, and encourage dialog to keep pushing the Town in the right direction.
- Tom Dunlop, who worked on the Aspen EBOR project, addressed the Board. Tom noted the importance of such a document, and spoke to the flexibility of this document.

- The Board noted that the EBOR is flexible and future Boards can modify it as needed and continue to utilize it as a decision making guideline.
- EBOR importance was discussed, and the Board expressed full support in the creation and finalization of such a document.

### **APPLICANT SELECTION FOR TRUSTEE INTERVIEWS**

Trustee Silverstein noted the “embarrassment of riches” in all six highly qualified Trustee applicants. The entire board agreed and was pleased with the applicant pool.

It was noted with importance that the candidate hired be willing to complete the entirety of the term and be interested in and willing to go through the next round of elections.

Discussion ensued regarding the interview process. It was decided that applicant’s interviews will take place from 6:00 pm to 7:00 pm on August 8, 2017 during the regularly scheduled Trustee meeting. The Board will then continue other business, and decide at the end of the meeting if they will make a decision on August 8, 2017 or wait to finalize their decision on August 22, 2017.

### **ADMINISTRATIVE QUARTERLY REPORTS/MINUTES**

Trustee Silverstein noted that the number of drugs in the Police Department report were for the entire Trident area and not for just Carbondale.

Mayor Richardson praised and thanked Town staff for providing such detailed quarterly reports.

### **ADJOURNMENT**

The July 25, 2017, regular meeting adjourned at 8:12 p.m. The next regularly scheduled meeting will be held on August 8, 2017, at 6:00 p.m.

APPROVED AND ACCEPTED

  
Dan Richardson, Mayor

ATTEST:

  
Angie Sprang, Town Intern