

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
JUNE 27, 2017**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on June 27, 2017, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Erica Sparhawk
	Frosty Merriott

Arrived after Roll Call	
Trustees	Katrina Byars
	Heather Henry

Absent	
Trustee	Ben Bohmfalk

Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Attorney	Mark Hamilton
Planning Director	Janet Buck

CONSENT AGENDA

- Accounts Payable totaling \$251,360.04
- BOT 6/13/17 Regular Meeting Minutes
- Liquor License Renewal – Sopris Liquor & Wine
- Recommendation for Appointment – Planning & Zoning Commission

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Sparhawk seconded the motion and it passed with:

4 yes votes: Silverstein, Sparhawk, Richardson, Merriott

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Sparhawk stated that she filled in for Mayor Richardson at the Mayor's coffee. Pat Kiernan was there and he asked her why the Board of Adjustments (BOA) is comprised of the Planning & Zoning Commission and they not their own free standing Board. Mark explained that usually they are their own independent Board however, they haven't met in several years so it has been temporarily disbanded. The Planning & Zoning Commission has the authority to fulfill the function of the BOA. Jay stated that the Town is currently advertising for BOA members.

Trustee Sparhawk informed the Board that the Dandelion Market is moving next to Rhumba Girl Liquors in the near future. Jay told the Board that the Town has received a Demolition Application to raze Dandelion Market and Theresa's.

Trustee Silverstein announced that the Sopris Music Festival is July 7th. He told the Board that he volunteered for the Senior Matters concession stand at the rodeo and they raised over \$600 dollars.

Trustee Byars arrived at the meeting.

Mayor Richardson asked the Board if they would authorize him to sign the Mountain Pact letter advocating for the protection of monuments. The Board unanimously agreed that Mayor Richardson should sign the letter.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – CARBONDALE ARTS – MOUNTAIN FAIR

Carbondale Arts has applied for a Special Event Liquor License for Mountain Fair. All fees have been paid, and the Police Department has reported no problems with the applicant or the premises.

Trustee Byars made a motion to approve Carbondale Arts' Special Event Liquor License Application for Mountain Fair. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Sparhawk, Richardson, Silverstein, Merriott, Byars, Henry

2016 AUDIT PRESENTATION

Paul Backes of McMahan and Associates, gave a presentation on the 2016 Audit.

Key points included:

- The 2016 budget included a 3% cost of living increase for Town employees.
- Sales and Use Tax revenue increased 1.9% from 2015.
- The Town's fund balance increased \$549,344 which included the General Fund's decrease of \$164,467.
- The General Fund's ending balance is \$5,473,568
- The Town has a one year reserve balance.

Trustee Henry arrived at the meeting.

Discussion ensued.

Trustee Merriott suggested that staff should investigate self-financing the Recreation Center Bonds.

Trustee Silverstein made a motion to accept the 2016 Audit. Trustee Byars seconded the motion and it passed with:

6 yes votes: Silverstein, Richardson, Henry, Merriott, Byars, Sparhawk

ORDINANCE NO. 11, SERIES of 2017 – EXTENSION FOR CARBONDALE MARKETPLACE (CITY MARKET)

Joel Starbuck of King Soopers/City Market and Briston Peterson one of the landowners, were present at the meeting.

Janet explained that the Board approved King Soopers/City Market's Subdivision application in March, 2016. The ordinance included a condition of approval that the subdivision plat, including associated documents, be recorded by June 14, 2016. Since that time, the deadline to record the plat has been extended five times. The current deadline is June 28, 2017. Joel sent the Town a letter requesting the deadline be extended for sixty (60) days.

Discussion ensued.

Joel Starbuck stated that he is now asking the Board for a ninety (90) day extension. The bids that they received were excessive as a result of a tremendous construction boom and King Sooper still hasn't given him direction on the property.

Briston stated that from the developer's standpoint they feel that they owe this development to the community. He stated that his partnership is losing money from this transaction but they are vested in the community and they have been very patient with this whole process.

The Board thanked Joel and Briston for their patience and perseverance.

Trustee Byars made a motion to approve Ordinance No. 11, Series of 2017, with the following amendment: the Board approves of a 90 day extension (60 day extension and an additional 30 day extension to record the subdivision plat.) Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Byars, Henry, Merriott, Richardson, Sparhawk, Silverstein

FAREWELL TO TRUSTEE BYARS

The Board thanked Trustee Byars for her years of service to the Town. They also presented her with a picture of Mt. Sopris.

ASPEN CLIMATE ACTION INITIATIVE

Mayor Richardson stated that this item was scheduled on the Agenda prematurely as the documents will not be ready for another week. The item was tabled and will be discussed at a future meeting.

DISCUSSION ON BRIDGE IMPACTS

Jay explained to the Board that the Glenwood bridge closure will impact Carbondale. As a result, Jay asked the Board for their thoughts on the following proposed schedule changes during the ninety (90) days that the bridge is closed:

- Change Town of Carbondale employee schedule to four (4) ten (10) hour days 7:00 a.m. to 6:00 p.m. Monday – Thursday with Fridays off.
- Change trash collection hours to 5:00 a.m. or 6:00 a.m. (currently trash collection begins at 7:00 a.m.)
- Change construction hours – a letter has been sent to construction companies asking them for their input. The Board agreed that they would like to hear from the construction companies.

Jay noted that the Board will need to pass an ordinance to change the hours of trash collection and construction. The ordinance should be written to allow for flexibility and should have the ability to adjust quickly.

Discussion ensued.

The Board stressed that it is extremely important that staff advertise the change in hours. They agreed that trash hauling should begin at 6:00 a.m. and they want to hear from the construction companies before making a decision. They unanimously agreed that construction should be prohibited on Sunday.

Members of the Board requested more police presence in the roundabout and they are concerned with pedestrian safety on Highway 133. The Board requested that the variable sign should be placed near the high school.

TRUSTEE REPLACEMENT PROCESS

Trustee Byars confirmed that she is resigning and she will provide the Town with a letter on June 28, 2017.

Discussion ensued on whether to hold a special election or appoint a new trustee to fill Trustee Byars' seat. Members of the Board were concerned that there are already two appointed trustees. However, the Board agreed they did not want to incur the cost of a special election. Cathy gave an outline of key dates in the appointment process.

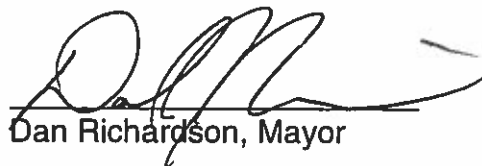
Trustee Silverstein made a motion to appoint a trustee who will serve Trustee Byars' remaining term (April, 2018). Also, the trustees should appoint someone as soon as possible. Trustee Henry seconded the motion and it passed with:

6 yes votes: Sparhawk, Henry, Byars, Richardson, Merriott, Silverstein

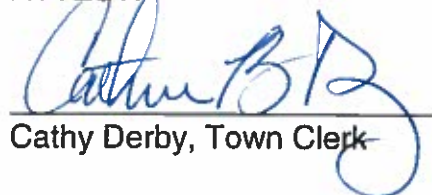
ADJOURNMENT

The June 27, 2017, regular meeting adjourned at 8:40 p.m. The next regularly scheduled meeting will be held on July 11, 2017, at 6:00 p.m.

APPROVED AND ACCEPTED


Dan Richardson, Mayor

ATTEST:


Cathy Derby, Town Clerk

