

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 28, 2017**

CALL TO ORDER:

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on February 28, 2016, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Ben Bohmfalk
	Katrina Byars
	Marty Silverstein
	Frosty Merriott
	Erica Sparhawk

Absent Trustee	Heather Henry
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Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Town Attorney	Mark Hamilton
Planning Director	Janet Buck
Finance Director	Renae Gustine

CONSENT AGENDA

- Accounts Payable totaling \$114,291.78
- BOT 2/14/17 Regular Meeting Minutes
- S.P. Carbondale Retail Marijuana Store Renewal Application
- Liquor License Renewal – Mi Casita

CONSENT AGENDA

Trustee Bohmfalk made a motion to approve the Consent Agenda. Trustee Silverstein seconded the motion and it passed with:

6: yes votes: Bohmfalk, Silverstein, Richardson, Merriott, Sparhawk, Byars

PERSONS PRESENT NOT ON THE AGENDA

Scott Mills, Deer Run, Carbondale, and a member of the Environmental Board, asked the Trustees to consider undertaking energy improvements to Town municipal buildings. He provided the Board with a list of action items for the buildings.

TRUSTEE COMMENTS

Trustee Sparhawk informed the Board that she attended the Third Street Center Board meeting. They are undergoing a LED retrofit and they are doing a daylighting project in the gym which will change the space dramatically. They are trying to raise \$70,000 to fund the project. Jay noted that they applied for a FMLD grant for the LED retrofit but it wasn't funded.

Trustee Silverstein stated that a self-defense class was scheduled at the Recreation Center but it was cancelled because there were not enough people. They rescheduled it in March.

Trustee Silverstein stated that people have been asking him why there are no horse drawn carriages on First Friday anymore. Jay stated that the carriage drivers need insurance.

Trustee Bohmfalk requested a work session on increasing mobility.

Trustee Bohmfalk stated that immigration enforcement is a big concern in town. He was encouraged to see Chief Schilling reiterate that the police are not immigration enforcement officers and Trustee Bohmfalk doesn't want this to change without a discussion because it would need to be a policy change.

Trustee Silverstein congratulated the Roaring Fork peace officers for arresting the robbery suspects without incident.

Mayor Richardson announced that Rob Windham has been promoted to Sergeant.

ATTORNEY'S REPORT

The attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – RIVER BRIDGE REGIONAL CENTER

River Bridge Regional Center has applied for a Special Event Liquor License for their annual fundraiser to be held at the River Valley Ranch barn. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Bohmfalk made a motion to approve River Bridge Regional Center's Special Event Liquor License Application. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Byars, Bohmfalk, Richardson, Silverstein, Sparhawk, Merriott

ORDINANCE NO. 4, SERIES OF 2017 – APPROVING AMENDED ZONING MAP

Janet Buck explained that the Zoning District Map was last updated in 1993. The map will be incorporated in the Uniform Development Code (UDC). Nathan Baier, the map's designer, stated the map does not require software or specific knowledge to operate it. It will be housed on the Town website.

Discussion ensued.

Trustee Bohmfalk asked if staff received input from citizens. Janet answered Planning & Zoning (P&Z) held a public hearing but no one from the public attended.

Janet noted that this will be a living document, it will continue to evolve and will be updated as zoning changes.

Trustee Byars stated that she would like a static map to be placed on the website as well; everyone agreed.

Mayor Richardson opened the meeting to public comment. There was no one present who wished to address the Board so Mayor Richardson closed the public hearing.

Trustee Byars made a motion to approve Ordinance No. 4, Series of 2017 approving the adoption of the Zoning District Map. Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Byars, Richardson, Silverstein, Sparhawk, Merriott, Bohmfalk

ORDINANCE NO. 5, SERIES OF 2017 – CITY MARKET EXTENSION OF FINAL PLAT RECORDATION

Jay explained that City Market has asked for a 60 day extension to record their subdivision plat. Jay noted that the engineering for the project has been completed and the building plans have been reviewed by staff. The project has been delayed because City Market has not closed on the property.

Trustee Byars asked about the time frame for opening. Jay responded it depends upon the real estate closing.

Trustee Byars made a motion to approve Ordinance 5, Series of 201,7 approving an extension of the deadline to April 28, 2017, to record a final subdivision plat for the Carbondale Marketplace Subdivision. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Silverstein, Richardson, Bohmfalk, Merriott, Byars, Sparhawk

BOT PRIORITIES FOR CARBONDALE ENERGY ENVIRONMENTAL PROGRAMS

Trustee Sparhawk disclosed that she works for CLEER. She asked the Board since we are discussing priorities is it OK to stay? The Board responded yes. Maisa Metcalf, a CLEER employee, was also present at the meeting.

Jay told the Board that the Town has \$50,000 for Carbondale specific programming. Maisa asked the Board to identify their priorities.

Discussion ensued.

The Board agreed to allocate \$15,000 to successful income-qualified (low income) programs. The Board also directed CLEER staff to provide a memo prioritizing spending of the \$35,000 on the most cost effective programs. This issue has been scheduled for discussion on March 14, 2017.

CORE – 2016 UPDATE

Marty Treadway and Brad Davis, representing CORE, were at the meeting,

Marty updated the Board on CORE's 2016 accomplishments outside of the membership realm.

The accomplishments include:

Grants: The Randy Udall Grant is CORE's largest grant, offering up to \$200,000 for projects. In 2016 no Randy Udall Grants were awarded. However, CORE paid out \$60,000 for projects from the previous year.

Design Assistance Grants: awarded two (2) grants for a total of \$20,000.

Community Grant: awarded a total of \$46,623

Net Zero Grants: awarded seven (7) grants for a total of \$28,000.

Residential Assessment and Rebates:

CORE funds provided \$47,491 in residential assessments and rebates while partner funds leveraged \$12,722

Commercial Rebates:

CORE funds provided \$21,845 in commercial rebates while partner funds leveraged \$6,133.

DISCUSSION ON COMMUNITY SURVEY

Jay stated that at a previous meeting Mayor Richardson requested a discussion on the Town undertaking a community survey.

Mayor Richardson asked if we decide to do a survey how do we do it? How often do we do it? Do we create the survey in house or do we pay a professional to create it? Should it be web based? He asked the Board to provide feedback to his questions.

Trustee Byars suggested reaching out to the community only when we have a specific issue.

Trustee Silverstein is in favor of undertaking a survey in the near future. We should budget accordingly.

Trustee Merriott suggested incorporating the Chamber and Tourism Board.

Trustee Bohmfalk stated he is not feeling a big need as the Trustees are in touch with the community. During the election a lot of the candidates knocked on doors and heard from the community. Trustee Sparhawk agreed that a survey is not a high priority.

Mayor Richardson stated he doesn't want any more tax questions placed on the ballot without initiating a survey first. Mayor Richardson asked his fellow Trustees to solicit feedback on the need of a survey from the boards they serve on.

BOARD AND COMMISSION REPRESENTATION

Mayor Richardson explained that traditionally following an election or appointment of a new Trustee (Trustee Sparhawk) the Board holds a discussion to decide who will serve on the boards/commissions requiring Trustee representation. The following changes were made:

Trustee Sparhawk is the Third Street Center Board member, Jay is the alternate. Mayor Richardson is the RFTA representative, Trustee Bohmfalk is the alternate. Trustee Sparhawk is the Parks & Recreation representative.

APPOINTMENT OF MAYOR PRO TEM

Trustee Silverstein made a motion to appoint Trustee Merriott as Mayor Pro Tem. Trustee Byars seconded the motion and it passed with:

6 yes votes: Byars, Bohmfalk, Merriott, Richardson, Sparhawk, Silverstein

EXECUTIVE SESSION

At 8:25 p.m. Trustee Byars made a motion to go in to an Executive Session for a conference with Special Legal Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) – Thompson Dive Protection: SG Interests Complaint in federal court re: BLM Lease Cancellation. Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Bohmfalk, Merriott, Richardson, Sparhawk, Silverstein, Byars


At 9:05 p.m. Trustee Byars made a motion to adjourn the Executive Session and return to the regularly scheduled meeting. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Merriott, Richardson, Sparhawk, Silverstein, Byars, Bohmfalk,

ADJOURNMENT

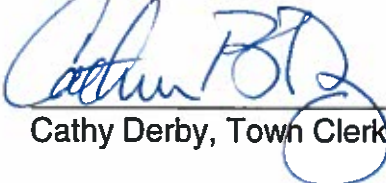
The February 28, 2017, regular meeting adjourned at 9:05 p.m. The next regularly scheduled meeting will be held on March 14, 2017 at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:



Cathy Derby, Town Clerk

