

**MINUTES  
CARBONDALE BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 24, 2017**

**CALL TO ORDER:**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on January 24, 2017 at 6:09 p.m. in the Town Hall meeting room.

**ROLL CALL:**

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Katrina Byars
	Frosty Merriott
	Heather Henry
Arrived After Roll Call	Marty Silverstein
Absent	Ben Bohmfalk
Staff Present:	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Recreation Director	Jeff Jackel

**CONSENT AGENDA**

- Accounts Payable totaling \$193,718.86
- BOT 1/10/17 Regular Meeting Minutes
- BOT 1/17/17 Work Session Minutes
- Revolving Loan Fund – Fourth Quarter 2016 Report
- Crack Seal Contract
- Liquor License Renewal Application – Peppino's Pizza
- DOLA Grant – Waste Water Treatment Plant
- DOLA Grant Extension – Nettle Creek Treatment Plant

Mayor Richardson requested that page 3 of the 1/10/17 Regular Meeting Minutes be corrected to read that SGM will probably be doing engineering work for the bank (not City Market.)

Trustee Byars made a motion to approve the Consent Agenda with the correction to the 1/10/17 regular meeting minutes. Trustee Henry seconded the motion and it passed with:

*4 yes votes: Richardson, Henry, Merriott, Byars*

### **PERSONS PRESENT NOT ON THE AGENDA**

Tom Bleskan informed the Board that he has a retail marijuana cultivation license in Carbondale. He said that his landlord won't renew his license and staff informed him that he is not able to relocate because it would be a non-conforming use. Tom asked the Board to consider giving him an extension. Tom stated he believes the Board reduced the cap due to odor issues. Mayor Richardson stated that odor wasn't the only reason the cap was reduced. Trustee Byars stated that she believes the issue warrants a discussion – it is almost an unintended consequence. Staff explained that the license expires on January 27<sup>th</sup> and the Board would need to call a special meeting in the next three days and pass an emergency ordinance. The Board agreed that they do not want to revisit the cap issue at this time.

Trustee Silverstein arrived at the meeting.

### **TRUSTEE COMMENTS**

Trustee Henry asked the Board to consider putting the following topics on future agendas:

Environmental Charter/Strategic Plan – Jay told the Board that they will be discussing the Climate Action Plan at their February Work Session. The Board agreed to put this issue on the March Work Session Agenda.

Affordable Housing – Trustee Henry stated that there are two (2) opportunities for affordable housing. Rental housing is being built in New Castle and municipalities can secure units. Also, the Aspen Skiing Company is retrofitting the Basalt campground with tiny houses. It would be beneficial to hear from the project manager what they are experiencing. Trustee Byars stated that she would like to discuss the housing options. Jay informed the Board that staff was asked about the New Castle housing and there was no interest. Housing is scheduled on the June 20<sup>th</sup> work session.

Trustee Merriott thanked staff for setting up for First Friday in the cold.

Trustee Merriott told the Board that he attended the Tree Board meeting. The Tree Board is moving forward with the Heritage Tree Program and they hope to have it finished by Arbor Day.

Trustee Silverstein proposed the Town offer an experimental once-a-month recycling program. Jay stated that the previous Board had discussed this and it is cost prohibitive.

Mayor Richardson stated that he attended the CORE Board meeting; there was a presentation on the Communication Plan. He also attended the Federal Mineral Lease District luncheon. Mayor Richardson attended police officer Mark Luttrell's retirement party.

Trustee Byars informed the Board that she was invited to the Colorado Oil & Gas Symposium on April 20<sup>th</sup>. She encouraged the Trustees to attend because it's a great event.

### **ATTORNEY'S REPORT**

The attorney was not present at the meeting.

### **SPECIAL EVENTS & MAIN STREET CLOSURES**

Jeff Jackel presented the proposed 2017 special events and Main Street Closures. Changes from 2016 include:

- First Friday Closures – add September to the summer months that Main Street is closed to Snowmass Drive.
- Our Town One Table – extend closure one more block (to Sopris Avenue).
- Family Block Party - moving to the 4<sup>th</sup> Street Plaza – they may apply for a liquor permit.
- Mountain Fair – hour changes - Friday closure from 9:00 p.m. to 9:30 p.m.; Sunday closure from 9:00 p.m. to 7:00 p.m.
- Festival Las Americas – moving from August to May 5<sup>th</sup>.
- Cajun Clay Night – moving from May to September
- KDNK Blues and BBQ – not scheduled this year.
- Celtic Fest – requesting a street closure from 4<sup>th</sup> Street to Euclid Ave.
- 5 Point Film Festival – requesting Colorado Ave. in front of the Recreation Center be closed on Thursday April 20<sup>th</sup>.

Discussion ensued.

Trustee Henry asked if staff has any concerns with Festival las Americas changing to First Friday and it's also Cinco de Mayo. Committee Chair Jake Boyles responded that the neighbors are happy and supportive of the change. Jay explained that it's easier for staff because extra staff are always scheduled for First Friday.

Trustee Byars made a motion to approve the 2017 Special Events and Main Street Closures. Trustee Merriott seconded the motion and it passed with:

*5 yes votes: Byars, Henry, Merriott, Richardson, Silverstein*

Mayor Richardson thanked Jeff Jackel for his 16 years of service to the Town and he wished him luck in his retirement.

### 2017 BOARD OF TRUSTEE GOALS

The Trustees discussed their goals for 2017. They came to a mutual agreement that the common three (3) goals/issues include:

- Environmental Stewardship – create a charter
- Affordable Housing
- Funding Infrastructure

### TRUSTEE INTERVIEWS

The Trustees interviewed the following applicants for Trustee:

Jim Breasted	Becky Moller
Beth Broome	Erica Sparhawk
Sarah Johnson	April Spaulding

Doc Philip, who submitted an application, did not come to the interviews.

Trustee Silverstein made a motion to appoint Jim Breasted to the Board. There was no second so the motion failed.

Trustee Merriott made a motion to appoint Erica Sparhawk to the Board. Trustee Henry seconded the motion and it passed with:

*4 yes votes: Henry, Merriott, Richardson, Byars  
1 abstain: Silverstein*

### ADJOURN

The January 24, 2017, regular meeting adjourned at 9:25 p.m. The next regularly scheduled meeting will be held on February 14, 2017, at 6:00 p.m.

APPROVED AND ACCEPTED

  
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk

