TOWN OF CARBONDALE
JOB DESCRIPTION

POSITION NAME: Public Landscape Technician  DEPARTMENT: Public Works

JOB SUMMARY: Performs a variety of semi-skilled manual labor duties that include maintenance on public gardens, native areas, Highway 133 corridor and public rights-of-way. Light equipment operation is a requirement of this position.

GENERAL DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

• Elm tree, willow, weed and grass removal from public gardens.
• Perennial/annual garden maintenance.
• Mulching public areas/garden area enhancement.
• Assist with tree pruning/removal.
• Assist with downtown flowerpot maintenance.
• Assist with snow removal from sidewalks, bulb-outs and other public areas downtown.
• Operate light equipment such as string trimmers, leaf blowers, snow blowers and chain saws.
• Utilize steam weeder machine for weed control in public areas.
• Assist other public works departments as needed.
• Other duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE REQUIRED:

• High school diploma or GED.
• Knowledge of general maintenance methods and materials.

OTHER SKILLS, CERTIFICATIONS, LICENSES AND TOOLS REQUIRED:

• A valid Colorado Driver’s license.
• Ability to understand and follow oral and written directions.
• Employee must have correctable vision and adequate hearing sufficient for safe operations of light equipment on or near public roadways.
• Ability to interact with the general public in a cooperative and courteous manner.
• Must maintain a working phone or other method of communication. This position is subject to call-out for emergency or high workload situations.

DESCRIPTION OF WORK SCHEDULE, HOURS, OVERTIME REQUIREMENTS:

• 7:00 am to 3:30 pm, Monday thru Friday (1/2-hour lunch)
• Participation in on-call emergency operations.

SUPERVISION RECEIVED:

• This position is under the direct supervision of the Town Arborist

SUPERVISION EXERCISED:

• None.
FLSA STATUS:

- Non-exempt

COMPLEXITY / RESPONSIBILITY:

- Work involves basic manual labor and light equipment operation with the need to be aware of surrounding conditions to work in a safe manner.

SCOPE OF INTERPERSONAL CONTACTS:

- This position comes into contact with other Town personnel and with the general public.

WORK ENVIRONMENT:

- This position can involve having to work outdoors in wet, cold, hot, dry (sub-zero to 100 degrees) weather for periods normally up to 4 hours at a time. Work involves exposure to noise, dust and hazardous conditions.
- Employee must be able to work around typical shop chemicals and petroleum-based products as well as other chemicals.
- Physical demands may require the employee to remain seated/kneeling/crouching for 2 to 4 hours. The employee may also have to handle basic maintenance of some of the equipment, which may involve bending over the engine compartment and working with sharp components.
- Physical tasks may involve shoveling (snow, sand, soil, etc.) for several hours with intermittent breaks, lifting and carrying loads up to 50 lbs., walking, standing, kneeling, reaching, bending, stooping, sweeping, climbing ladders and climbing down and working in tranches. At times this work can be very strenuous and physically demanding.

Prepared January 2020