

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2020
VIRTUAL MEETING VIA ZOOM**

Mayor Dan Richardson called the Board of Trustees virtual Regular Meeting to order on April 14, 2020, at 6:00 p.m.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Ben Bohmfalk
	Lani Kitching
	Luis Yllanes
	Erica Sparhawk
	Heather Henry

Student Trustees	Diego Valdez
	Grace Jardine

Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Town Attorney	Mark Hamilton

CONSENT AGENDA

- Accounts Payable totaling \$247,642.97
- BOT 3/10/2020 Regular Meeting Minutes
- BOT 3/17/2020 Work Session Minutes
- Retail Marijuana Store Renewal – Tumbleweed
- Ratification of Emergency Order – Temporary Abatement of Disposable Bag Fee
- Master Service Agreement – Charge Point
- Clarifier Contract
- CDOT Lease – Red Hill
- Liquor License Renewal – Pop’s Liquors
- Liquor License Renewal – Los Cabos Mexican
- Third Street Center – Alpine Bank Loan Deferral Program

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Bohmfalk seconded the motion and it passed with:

7 yes votes: Richardson, Yllanes, Silverstein, Bohmfalk, Kitching, Henry, Sparhawk

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Sparhawk stated that Colorado Communities for Climate Action (CC4CA) had a policy and Board meeting last week on upcoming legislation. Denver and Boulder have created a comprehensive list of items that they would like included in the stimulus package.

Trustee Henry stated that Dandelion Day has been cancelled. The organizers are trying to figure out how to get plant starters to people. Natalie Rae is organizing with farmers to sell their plants at Mana Foods. She will create a schedule and post it on Facebook. They need volunteers to help keep people socially distanced. Jay noted that all special events scheduled in May have been cancelled.

Trustee Bohmfalk stated that a few citizens have asked him who is responsible for dismantling the Osprey nest located near the Middle School football field. Ben stated he discovered that the Roaring Fork School District, working in conjunction with Parks and Wildlife, disassembled the nest so the school will be able to use the field lights. Trustee Bohmfalk noted that people want an alternative place for the Osprey to nest.

Trustee Silverstein stated that Steve's Guitars has almost reached its \$20,000 goal to buy equipment to stream their concerts. Trustee Silverstein stated that the June Summer Concert in the Park has been cancelled.

Trustee Kitching stated that starting April 1st Utah Emergency Climate Mussel Control at Lake Powell will be dismissed. Colorado will need to be diligent with the boat traffic coming in to Colorado/Ruedi Reservoir. They will have a big work load until then can get back to standard protocol.

Mayor Richardson congratulated Trustees Silverstein, Bohmfalk and Kitching on their re-election to the Board of Trustees.

Mayor Richardson thanked staff for managing the election, and staff for being flexible about working from home. He noted that Recreation Center staff have created a Hot Line for those in need during the COVID-19 crisis.

Mayor Richardson stated that he, Jay, Renae, and Gene are members of the COVID-19 Task Force.

Mayor Richardson attended the RFTA Board meeting. They discussed RFTA's service during the COVID-19 pandemic. The majority of the Board felt that RFTA is an essential service and should continue to run. Operations have been reduced to 30%, the buses are disinfected often and bus seats are marked off to adhere to social distancing requirements. Fares have been eliminated.

Mayor Richardson thanked all of the participants of the COVID-Task Force and the first responders who continue to help during the crisis.

STUDENT TRUSTEE COMMENTS

Student Trustee Valdez stated that on-line schooling continues.

ATTORNEY'S COMMENTS

Mark thanked the Trustee for all of their work helping with COVID-19. He noted that the Colorado Municipal League has been a great resource for lawyers during this time.

SPECIAL EVENT LIQUOR LICENSE – DANCE INITIATIVE

Dance Initiative has applied for a Special Event Liquor License for an event to be held at the Launch Pad in June. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Bohmfalk made a motion to approve Dance Initiative's Special Event Liquor Licenses. Trustee Sparhawk seconded the motion and it passed with:

7 yes votes: Kitching, Bohmfalk, Silverstein, Richardson, Sparhawk, Yllanes, Henry

ORDINANCE NO. 3, SERIES OF 2020 – XCEL FRANCHISE AGREEMENT, SECOND READING

Xcel representative Kelly Flenniken participated in the Zoom virtual meeting. Kelly followed up on a question Mayor Richardson had asked at a previous meeting concerning the time of use rate. Kelly stated that advanced meters should become available in 2023 or early 2024 to monitor hourly energy consumption.

Mayor Richardson asked what is Xcel's policy for resident who are unable to pay their bill during the pandemic? Kelly responded that Xcel will not be disconnecting anyone's service and they will work with customers on a case by case basis.

Trustee Sparhawk made a motion to approve Ordinance No. 3, Series of 2020 – Xcel Franchise Agreement. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Silverstein, Richardson, Henry, Bohmfalk, Kitching, Yllanes, Sparhawk

PUBLIC HEARING – SOPRIS LABS – TRANSFER OF RETAIL AND MEDICAL MARIJUANA MANUFACTURED INFUSED PRODUCTS (MIPS) LICENSES

Applicant: Sopris Labs, LLC

Location: 500 Buggy Circle Units LL5 & LL6

James Young, representing Sopris Labs, participated in the Zoom virtual meeting.

Staff stated that Sopris Labs is in the process of purchasing S.P. Manufacturing's multiple marijuana establishments. However, they were unable to purchase the Carbondale MIPS because they didn't have a local agent. They know have a local agent so the clerk accepted and processed their applications.

Cathy noted that Sopris Labs formerly owned two MIPS in Carbondale but they never went in to production. Cathy informed James that if Sopris Labs is not in business six months prior to their renewal the Clerk has the ability to deny the renewal license. James responded that they should be operational by June.

Trustee Bohmfalk inquired about odor complaints in the vicinity of Novus Glass. There is one marijuana business between Sopris Labs and Novus Glass. The odors were coming from that business (Laughing Dog) and they hired an engineer and the odors have since been mitigated.

Mayor Richardson opened the meeting to public comment. There was no one present who wished to address the Board so he closed the public hearing.

Trustee Henry made a motion to approve Sopris Labs' retail and medical marijuana manufactured infused products transfer applications. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Yllanes, Henry, Bohmfalk, Kitching, Richardson, Sparhawk, Silverstein

PUBLIC HEARING- TRANSER OF LIQUOR LICENSE – LANDMARK CAFE

Applicant: Landmark Cafe, LLC

Location: 689 Main Street

Staff asked that the public hearing for the Landmark Cafe transfer of ownership application be continued to May 12, 2020. Because this is the first virtual meeting staff wanted to lighten the agenda. Time is not of the essence because the State is currently not processing new liquor licenses due to COVID-19, and the Landmark has a temporary license so they may serve food and liquor on a take-out basis only.

Trustee Yllanes made a motion to continue the Landmark Cafe's public hearing to May 12, 2020. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Sparhawk, Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes

CARBONDALE EMERGENCY TASK FORCE AND COVID-19 RESPONSE

Trustee Sparhawk asked the Board if they are comfortable with the Emergency Task Force's policies (advocate for PPE's, encourage landlords and utility providers to refrain from evictions, utility disconnections, etc., encourage residents to wear face masks and social distance, etc.). Trustee Kitching asked if the Task Force is advocating for non-profit programs for seniors. Trustee Henry asked if they are advocating for the Town – she asked what caveats would the Board like to see. Trustee Sparhawk noted that the Colorado Municipal League is a great resource for identifying (subsidy) opportunities for towns. Jay informed the Board that the Town has registered for FEMA relief and we continue to track our COVID-19 costs. Trustee Henry stated she would like the stimulus money, if granted, to fund infrastructure projects. Trustee Silverstein stated it would be helpful if we received support from the County and we could give grants to non-profits

Trustee Sparhawk made a motion to ratify the Carbondale Emergency Task Force and ask the Task Force to advocate for initiatives to help non-profits and the Town. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Yllanes, Silverstein, Henry, Richardson, Kitching, Bohmfalk, Sparhawk

Discussion ensued on the Carbondale Emergency Task Force and community's response to COVID-19. Key points include:

- The Task Force has over 100 volunteers, 50 partners and 20 neighborhood heroes
- The Recreation Center has established a Hot Line for those in need of services (i.e. food delivery to seniors)
- The Task Force has a website with a link to a volunteer/I need assistance form
- They are building a dashboard to keep track of social data (unemployment, etc.)
- Senior Matters and Carbondale Age Friendly Community Initiative (CAFCI) are the conduit to what seniors need
- The Task Force is in good communication with Valley View Hospital
- 100% of materials are being translated in to Spanish
- Volunteers are going door to door distributing resource fliers
- People are making masks
- Valley Meals is delivering 44 meals to seniors per day in Carbondale
- Andrea Stewart of the Carbondale Chamber is communicating with businesses
- The Town's Revolving Loan Fund has been turned into a Recovery Loan Fund
- The Manus Fund (Lamedichi) provides resources to individuals, they put money on a debit card
- Lift-Up needs donations – currently food is the biggest need
- They are working on food security
- They are providing cyber security guidance

Trustee Henry stated that the Task Force is a phenomenal effort. Mayor Richardson responded that the community cares so much about each other. Trustee Bohmfalk asked what does the Task Force need? Mayor Richardson answered they need folks to lead projects – there are over 30 initiatives.

Discussion ensued on whether the Town should allocate money from reserves to help with the various COVID-19 efforts. Jay stated that the Town is currently in a good economic position – capital projects are moving forward, and staff is still fully employed. Jay noted that the Town will see a significant reduction in sales tax and the Mineral Lease and Severance Tax.

The Board agreed that a contribution (from reserves) at this point should be conservative, as the crisis may continue, and they can always contribute more money later.

Trustee Bohmfalk made a motion to allocate (from Town reserves) \$10,000 to Lift-Up and \$10,000 to the Aspen Community Foundation to serve critical needs during the COVID-19 crisis. Trustee Kitching seconded the motion and it passed with:

7 yes vote: Kitching, Bohmfalk, Henry, Sparhawk, Silverstein, Richardson, Yllanes

The Board will re-visit this item in two weeks.

MISCELLANEOUS

Jay told the Board that the Advisory Boards and Commissions will resume meeting virtually in May.

Trustees Kitching, Bohmfalk and Silverstein will be sworn in on April 28th.

Jay thanked staff for being flexible with their work schedules during the COVID-19 crisis.

ADJOURNMENT

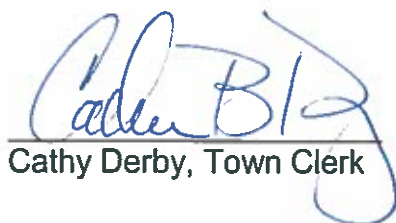
The April 14, 2020, regular meeting adjourned at 7:55 p.m. The next regularly scheduled meeting will be held virtually on April 28, 2020, at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:



Cathy Derby, Town Clerk

