

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
MARCH 10, 2020**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on March 10, 2020, at 6:00 p.m. in the Town Hall meeting room.

STUDENT OF THE MONTH

Students from Ross Montessori School were in attendance to receive the "Student of the Month" award. The following students were awarded a Certificate of Achievement from Mayor Richardson:

Noah Smith

Madeline Dean

ROLL CALL:

The following members were present for roll call:

Mayor
Trustees

Dan Richardson
Marty Silverstein
Ben Bohmfalk
Lani Kitching
Marty Silverstein

Arrived After Roll Call

Erica Sparhawk
Heather Henry

Student Trustees

Diego Valdez
Grace Jardine

Staff Present:

Town Manager
Town Clerk
Town Attorney
Finance Director
Public Works Director

Jay Harrington
Cathy Derby
Mark Hamilton
Renaë Gustine
Kevin Schorzman

CONSENT AGENDA

- Accounts Payable totaling \$318,327.91
- BOT 2/18/2020 Work Session Minutes
- BOT 2/25/2020 Regular Meeting Minutes
- Triple Canna Retail Marijuana Infused Products Renewal License
- Modification of Premises – Allegria Decking
- Revocable License Agreement – Allegria Decking
- Liquor License Renewal – Pour House
- Recommendation for Appointment – Planning & Zoning Commission
- Recommendation for Appointment – Environmental Board
- Backhoe Bid

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Kitching seconded the motion and it passed with:

5 yes votes: Richardson, Yllanes, Silverstein, Bohmfalk, Kitching

PERSONS PRESENT NOT ON THE AGENDA

Ross Gribbs, Garfield Ave., stated that the design of the new Forest Service buildings is a poor fit for Main Street. They designed the building with very little public input. The front door of the building is on Weant, it's not on Main Street. They are going to have to cut down a 75-100 year old tree. The design is an anywhere USA type of design. Ross requested that the Board ask the Forest Service to submit a complete set of renderings which includes the trees and ask for a voluntary submittal to the Planning & Zoning Commission. Jay informed Ross that staff had recently met with the Forest Service and discussed changes to the building design.

TRUSTEE COMMENTS

Trustee Silverstein stated that he attended the Public Arts Commission meeting. They are working on the June 4th Art Walk. The selection of the sculptures is complete and the Commission is working on their placement. Trustee Silverstein told the Board that there have been two newspaper articles on Steve's Guitars; it's a Carbondale institution. Steve's is scheduled to have a fund raiser in April so they can purchase equipment to live stream their concerts.

Trustee Henry arrived at the meeting.

Trustee Silverstein stated that on March 12th from 6:00 pm – 7:30 pm at the Launch Pad there will be a reception to meet the Police Chief candidates. Trustee Silverstein stated that Senior Matters is trying to expand its services.

Trustee Bohmfalk attended the Bike/Pedestrian/Trails Commission meeting. He said people bring their concerns about the circulator bus to the commission and he doesn't believe it's the proper Board. Mayor Richardson replied that the Board of Trustees is the proper board to hear concerns about the circulator bus. Trustee Bohmfalk said they heard from Alta Design on the 8th Street project. They mainly talked about education and outreach.

Trustee Kitching informed the Board that Garfield County, along with 35 other Colorado counties, have signed on to oppose wolf management for non-native species coming in to the state. Trustee Kitching stated that I-70, though the Glenwood Canyon, is being re-surfaced from March – October, so plan for 20 minute delays. Trustee Kitching told the Board that Roaring Fork Family Practice is getting a lot of inquiries about the Coronavirus. They are telling people who think they have the virus to call the help line – don't go in to the waiting room. Trustee Kitching stated that Utah is intensifying development and will be pulling more water from the Colorado River. Presently they use 23% of their allocation.

Mayor Richardson stated that he, and Trustees Silverstein and Kitching attended a meeting with AARP. He noted that First Friday was a success. Mayor Richardson told the Board that he submitted the NEPA letter on line. He also testified at the Health Insurance Commission meeting on House Bill 1319 which prohibits flavored nicotine products. Mayor Richardson told the Board that YouthZone will be having an appreciation dinner. Mayor Richardson stated that he received an email encouraging the Board to oppose House Bill 19-1230 which would allow public marijuana consumption.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

STUDENT TRUSTEE COMMENTS

Student Trustee Valdez did not have any comments.

Student Trustee Jardine stated that spring sports have started.

SPECIAL EVENT LIQUOR LICENSE – 5 POINT FILM FESTIVAL

5 Point Film Festival has applied for three Special Event Liquor Licenses for events to be held at the Recreation Center, Town Hall parking lot and Steve's Guitars. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Silverstein made a motion to approve 5 Point Film Festival's Special Event Liquor Licenses. Trustee Yllanes seconded the motion and it passed with:

6 yes votes: Kitching, Bohmfalk, Silverstein, Richardson, Yllanes, Henry

SPECIAL EVENT LIQUOR LICENSE – COVENTURE

Coventure has applied for two Special Event Liquor Licenses for events to be held at 201 Main Street. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Bohmfalk made a motion to approve Coventure' Special Event Liquor Licenses. Trustee Yllanes seconded the motion and it passed with:

6 yes votes: Silverstein, Richardson, Henry, Bohmfalk, Kitching, Yllanes

CHIP AND SEAL CONTRACT

Kevin stated that in February the Town solicited bids for the 2020 Chip Sealing Program. Two bids were received. GMCO, who has performed chip sealing for the Town for many years, had the lowest bid of \$2.34 per unit. Staff recommends that the Board accept GMCO's bid.

Kevin noted that after the Chip and Seal and Crack and Seal projects are completed there will be \$34,000 remaining to perform striping and spray patching.

Trustee Kitching made a motion to approve GMCO's bid and authorize the Mayor to sign the 2020 Chip Seal Program agreement with GMCO. Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes

CRACK AND SEAL CONTRACT

Kevin stated that also in February the Town solicited quotations for the 2020 Crack Sealing Program. Three quotations were received and Bonneville Asphalt and Repair had the lowest bid. Bonneville performed crack sealing for the Town in 2017 and 2019; there were no issues with workmanship or traffic control. Staff recommends that the Board accept Bonneville's bid.

Trustee Bohmfalk made a motion to approve Bonneville Asphalt and Repair's bid and authorize the Mayor to sign the 2020 Crack and Seal Program agreement with Bonneville Asphalt and Repair. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Kitching, Bohmfalk, Henry, Silverstein, Yllanes, Richardson

RED HILL ROAD REALIGNMENT UPDATE

Kevin gave the Board an update on the Red Hill Road Realignment project. Kevin will hold three outreach meetings with: residents, trail users/general population and commuter parking users. Kevin also gave flyers to the bike and outdoor recreation stores. The project will eliminate the switchback at the bottom of the road. Work should begin in the spring and should be completed in 4-6 weeks.

Trustee Bohmfalk recommended that staff contact Mike Pritchard of the Roaring Fork Bike Association.

Trustee Sparhawk arrived at the meeting.

ORDINANCE NO. 4, SERIES OF 2020- AMENDING MARIJUANA REGULATIONS

Cathy explained that in January staff presented minor amendments to the marijuana regulations. The Board agreed with the amendments and directed staff to draft an ordinance for consideration at a future meeting. Ordinance No. 4, Series of 2020, contains simple amendments including: prohibiting off-site delivery of medical marijuana products and removing the requirement that a renewal license must contain verbiage that states: the Town Clerk shall deny an application for a license renewal if the marijuana business was nonoperational, not open for business, and did not sell marijuana products or services from its licensed premises during the immediately preceding six months.

Trustee Sparhawk made a motion to approve Ordinance No. 4, Series of 2020. Trustee Henry seconded the motion and it passed with:

7 yes votes: Yllanes, Henry, Bohmfalk, Kitching, Richardson, Sparhawk, Silverstein

UPDATE ON POLICE CHIEF HIRING PROCESS

Jay told the Board that he and Renae have selected four finalists for the Police Chief position. The interview process is as follows: on Thursday the candidates will tour town facilities, they will have lunch with Police Department staff, they will interview with a law enforcement panel, and there will be a meet and greet reception Thursday night. On Friday they will interview with three panels: one Spanish speaking, one English speaking, and one mock Town Council who will be made up of members of the Town's advisory boards. Once Jay has decided who to hire he will present the offer to the Trustees and the Trustees would need to ratify it.

Discussion ensued.

The Board told Jay that they feel they should have more of a role in deciding who is hired. It was agreed that one Trustee would participate in the mock Council interview.

The Trustees will meet one-on-one with Jay to discuss the candidates. This item has been scheduled on the March 24, 2020, work session.

CORONAVIRUS UPDATE

Jay informed the Board that he has been participating in emergency planning telephone conferences regarding COVID-19. The Roaring Fork Counties are all taking different approaches to stop the spread of the virus. The Police Department is working with the Fire Department on how to handle calls. Jay noted that 70% of our work force works in the field. Departments are working on training staff to cover other jobs. Things are changing rapidly.

ADJOURNMENT

The March 10, 2020, regular meeting adjourned at 7:45 p.m. The next regularly scheduled meeting will be held on March 24, 2020, at 6:00 p.m.

APPROVED AND ACCEPTED


Dan Richardson, Mayor

ATTEST:


Cathy Derby, Town Clerk

