

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 11, 2020**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on February 11, 2020, at 6:00 p.m. in the Town Hall meeting room.

STUDENT OF THE MONTH

Students from Ross Montessori School were in attendance to receive the "Student of the Month" award. The following students were awarded a Certificate of Achievement from Mayor Richardson:

Noah Chittendon

Ella Cramer

ROLL CALL:

The following members were present for roll call:

Mayor
Trustees

Dan Richardson
Marty Silverstein
Erica Sparhawk
Lani Kitching
Heather Henry
Marty Silverstein

Arrived After Roll Call

Ben Bohmfalk

Student Trustees

Diego Valdez
Grace Jardine

Staff Present:

Town Manager
Town Clerk
Town Attorney
Planning Director
Public Works Director

Jay Harrington
Cathy Derby
Mark Hamilton
Janet Buck
Kevin Schorzman

CONSENT AGENDA

- Accounts Payable totaling \$212,030.43
- BOT1/28/2020 Regular Meeting Minutes
- On-Call Electrical Services Contracts
- Recommendation for Appointment – Environmental Board

Trustee Sparhawk made a motion to approve the Consent Agenda. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Richardson, Yllanes, Henry, Silverstein, Sparhawk, Kitching

Trustee Bohmfalk arrived at the meeting.

PERSONS PRESENT NOT ON THE AGENDA

Michael Adams, Sopris Avenue, asked the Board if he pays for his water and sewer and not his trash will the Town shut off his water. Mayor Richardson stated that it is not a policy question, he should talk to Kevin Schorzman. Michael said the Town should have an opt-out provision for trash service.

TRUSTEE COMMENTS

Trustee Silverstein congratulated Mayor Richardson and Ascendigo for being named Carbondale non-profit of the year. Trustee Silverstein stated that he attended the Senior Matters meeting; they are looking to expand and provide more services. Trustee Silverstein stated that on February 13, 2020, at 7:00 pm the Sopris Sun will be having their annual fundraiser at the Crystal Theater.

Trustee Kitching stated that the Colorado River District is in the process of putting a mill levy increase question on the November ballot. The District deferred to the Library District last year. The increase is a necessary measure to protect our water supply. Trustee Kitching attended the Forest Service open house. The new building looks like a new Rocky Mountain Institute, only smaller. Trustee Kitching stated a constituent is requesting the Board: allow letters to the Board of Trustees to be included in the meeting packets; allow comments for persons not on the agenda to occur during work sessions, require non-profits asking for funding to disclose the salary of their executive director; request the police department publish a fine schedule for the more common traffic offenses; and rename the Delaney Nature Park to include the word "dog."

Jay noted that the Forest Service building design is an evolving process. The building is being designed around the Christmas tree.

Trustee Silverstein thanked Kevin and public works for the great job they have done with snow removal. Jay stated that public works has worked nine straight days.

Mayor Richardson took a poll of who will be gone during spring break. Mark will be gone and Jay may be gone, everyone else will be present. Mayor Richardson stated that Stepping Stone has launched a fundraising campaign. Mayor Richardson informed the Board that he met with a Glenwood Springs recovery/detoxification facility about expanding to include a resource center. The facility would be open 24 hours/7 days a week. There is the possibility that they may partner with Mind Springs Health. Mayor Richardson asked the Board if they approve of the Jose Miranda Mobile Dairy statement – they do.

Trustee Bohmfalk informed the Board that he attended the Coventure Board meeting. They are making good process towards meeting their goals. The rent revenues are increasing. The co-working space is not successful at this time but the membership model is working. They are expanding programing and they are working on creating a Latino Chamber of Commerce. Thursday is their one year anniversary party from 4:30 – 7:00 p.m. Trustee Bohmfalk stated that he attended the Bike/Pedestrian/Trail meeting. They are continuing to refine their goals and they are calendaring month by month. They are looking at the Bike Friendly Cities goals as well.

Trustee Sparhawk stated the Colorado Communities for Climate Action has the opportunity to testify on the following issues: home energy, prohibiting restaurants from using polystyrene containers, energy storage and utilities next week. She asked the Board if anyone would like to testify.

Trustee Yllanes stated that he will sign the letter provided by Mountain Pact opposing BLM Acting Director William Perry Pendley. He encouraged everyone to sign the letter.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – DUCKS UNLIMITED

Ducks Unlimited has applied for a Special Event Liquor License for an event to be held at the Orchard. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Ducks Unlimited's Special Event Liquor License. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Kitching, Bohmfalk, Silverstein, Sparhawk, Richardson, Yllanes, Henry

SPECIAL EVENT LIQUOR LICENSE – COVENTURE

Staff informed the Board that Coventure has requested that their Special Event Liquor License application be pulled from the agenda.

SPECIAL EVENT LIQUOR LICENSE – CARBONDALE ARTS

Carbondale Arts has applied for a Special Event Liquor License for an event to be held at the Recreation Center. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Ducks Unlimited's Special Event Liquor License. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Kitching, Bohmfalk, Silverstein, Sparhawk, Richardson, Yllanes, Henry

8TH STREET MULTI-MODAL AND TRAFFIC CALMING STUDY CONTRACT

Kevin stated that In December staff posted a Request for Proposals (RFP) for potential traffic calming and multi-modal improvements on 8th Street. Four proposals were received. The RFP's were reviewed by staff and a representative from the Bike/Pedestrian/Trails Commission. Although all four companies are capable of performing the work everyone agreed that Alta's proposal contained distinguishing characteristics:

- The detail of their overall project understanding and associated tasks
- The detail of their public engagement
- The company's and project team's specialization in multi-modal transportation
- Their final deliverables for the project are proposed to be taken to a greater level of detail

Discussion ensued.

Trustee Henry asked if staff conducted interviews and checked references. Kevin answered that references were checked and they talked to a few of the companies for clarification on their proposals.

Trustee Bohmfalk asked if we will have the opportunity to scale back the project. He feels that the corridor is not that complex and that \$30,000 is a lot of money to spend on public engagement. Kevin responded that it is a very important traffic corridor and we should seek feedback from the entire community. Kevin feels the outreach should be robust so people aren't left out. Trustee Bohmfalk stated that he wants to make sure the Town has the money to make the improvements.

Trustee Silverstein stated that yes, \$30,000 is a lot to spend on public outreach but traffic will only increase.

Kevin noted that the engineers are Spanish speaking and they have the ability to understand what they are trying to convey.

Mayor Richardson asked Trustee Henry, who lives on 8th Street, if she is comfortable with the proposal. She responded yes, it is very clear that they have done this before. The outreach in this phase is important because it will set the stage for people to be on board. She believes they will have creative ideas. Trustee Henry offered to help with the outreach.

Mayor Richardson stated that public outreach is the bulk of the project and he is comfortable with the proposal.

Kevin stated that the project will not exceed \$67,910.

Trustee Silverstein made a motion to approve and authorize the Mayor to sign the attached agreement with Alta Planning + Design for work on the 8th Street Traffic Calming and Multi-Modal Improvements Study. Trustee Henry seconded the motion and it passed with:

7 yes votes: Yllanes, Henry, Bohmfalk, Kitching, Richardson, Sparhawk, Silverstein

ORDINANCE NO. 2, SERIES OF 2020 – 1201 MAIN STREET AND DEVELOPMENT IMPROVEMENT AGREEMENT (DIA)

Janet explained that in December, 2019, the Board approved the 1201 Main Street application and directed staff to prepare approval documents for the Board's consideration.

Janet noted that there are two engineer's cost estimates included in the DIA. One is the required infrastructure improvements for the 1201 Main Street Project. The second is for a necessary upgrade to the Town's sewer main system. Once the work is complete the Town will reimburse the developer. The estimate of the work is \$254,072.50 and the funds are included in the 2020 budget.

Discussion ensued.

Trustee Kitching asked if the sewer improvement costs are stipulated in the DIA; Janet responded yes they are.

Trustee Henry stated that at the last meeting the Trustees discussed the conflicts with the engineering plans and ADA accessibility and she want to make sure that Janet is comfortable with the DIA and that the conflicts have been resolved; they have.

Trustee Bohmfalk stated that he doesn't see in the site plan where it identifies the 5 foot sidewalk on the east side of the property and he wants assurance that it will be included. Janet responded that the exhibits are a work in progress but they will include the 5 foot sidewalk on the east side.

The developer's attorney Ben Genshaft inquired about the title insurance – the ordinance states that the Town is allowed to review the title commitment. He would like language added that both parties will cooperate to resolve rejections to the title if there are any issues with the title work. Mark explained that the reason this clause is included in the ordinance is because the developer does not have a plat or easements and if they get deferred there will be risks to both sides until we have title work. The Board assured Ben that the Town will cooperate to resolve any issues (should they arise) with the title work.

Trustee Sparhawk made a motion to approve Ordinance No. 2, Series of 2020 with the updated exhibits depicting a 5 foot sidewalk on the east side of the property, and the 1201 Main Street Development Improvements Agreement. Trustee Yllanes seconded the motion and it passed with:

7 yes votes: Sparhawk, Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes

MEMORANDUM OF UNDERSTANDING – MULTIJURISDICTIONAL HOUSING

Trustee Henry explained that several communities have come together to form an affordable housing coalition. They are asking the communities that sign on to contribute funds so they can hire someone to help them move the coalition forward. They will be asking Carbondale to sign the final version.

Trustee Bohmfalk asked how do the up valley jurisdictions feel about the coalition? Trustee Henry responded that they have put in tons of effort because the housing study confirmed that there is no quick solution and affordable housing projects need collaboration.

Trustee Henry made a motion supporting the concept of a Memorandum of Understanding. The Board recommends that a TABOR clause be added and necessary legal clauses be included in the document. Trustee Sparhawk seconded the motion and it passed with:

7 yes votes: Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes, Sparhawk

ADJOURNMENT

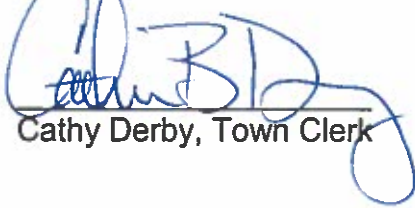
The February 11, 2020, regular meeting adjourned at 7:40 p.m. The next regularly scheduled meeting will be held on February 25, 2020, at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:


Cathy Derby, Town Clerk