

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
MAY 11, 2021
VIRTUAL MEETING VIA ZOOM**

Mayor Dan Richardson called the Board of Trustees virtual Regular Meeting to order on May 11, 2021, at 6:00 p.m.

STUDENT OF THE MONTH

Mayor Richardson presented Student of the Month Awards to Montessori students Aberdeen Kennedy and Westin Sherman.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Lani Kitching
	Heather Henry
	Erica Sparhawk
	Ben Bohmfalk
	Luis Yllanes

Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Town Attorney	Mark Hamilton
Planning Director	Janet Buck

CONSENT AGENDA

- Accounts Payable totaling \$223,316.55
- BOT 4-20-2021 Work Session Minutes
- Modification of Premises – The Black Nugget
- Bike/Pedestrian/Trails Commission Reappointment

Trustee Sparhawk made a motion to approve the consent agenda. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Richardson, Henry, Yllanes, Silverstein, Kitching, Sparhawk, Bohmfalk

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Sparhawk stated that she testified, on behalf of Carbondale Communities for Climate Action (CC4CA), on the State Transportation Bill. CC4CA supports the bill and they emphasized that they support multi-modal and rural transportation.

Trustee Yllanes stated that the Carbondale Public Arts Commission should be changing out the sculptures next week and the art walk and reception are scheduled for June 3rd.

Trustee Silverstein asked when will we be hearing from RFTA? Mayor Richardson answered that the study is not finished. He invited RFTA to the Trustee Work Session on May 18th but he has not heard back from them.

Trustee Bohmfalk stated that he attended the Bike/Pedestrian/Trails Commission (BPTC) meeting last week where they debriefed on the 8th Street decision. The discussion helped them understand the BOT's perspective. They discussed the need for a volunteer to serve on the RFTA Advisory Task Force. Trustee Bohmfalk met with BPTC chair Matt Gworek and Kevin Schorzman to layout the pathway forward for the BPTC building on their work and decision making guidelines for future multi-modal projects. Kevin will give the BOT a map of the town's streets. They will put together parameters to use during the Comprehensive Plan update process.

Mayor Richardson thanked town staff for their hard work. Mayor Richardson stated that First Friday and Dandelion Day were very successful – people are excited to be outside again. Mayor Richardson thanked the Carbondale Middle School students for hanging the Pride Flag in front of town hall. Mayor Richardson attended the Scenic Byways gathering last week. Mayor Richardson congratulated Roaring Fork High School for their athletic activities. He noted that a lot of volunteers put a lot of effort in to restoring the high school batting cage. Mayor Richardson announced that the Town was awarded \$100,000 from the Department of Local Affairs for the micro-hydro project.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

SPECIAL EVENT LIQUOR LICENSE – CARBONDALE ARTS – MOUNTAIN FAIR

Carbondale Arts has applied for a Special Event Liquor License for Mountain Fair. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve Carbondale Arts' Special Event Liquor License Application. Trustee Yllanes seconded the motion and it passed with:

7 yes votes: Henry, Silverstein, Yllanes, Sparhawk, Bohmfalk, Kitching, Richardson

SPECIAL EVENT LIQUOR LICENSE – KDNK

KDNK has applied for a Special Event Liquor License to serve alcohol at the Mr. Carbondale event to be held at the 4th Street Plaza on June 5th. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Yllanes made a motion to approve KDNK's Special Event Liquor License Application. Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Yllanes, Henry, Bohmfalk, Kitching, Richardson, Sparhawk, Silverstein

TOBACCO TAX DISCUSSION: PRESENTATION FROM COALITION OF YOUTH PROVIDERS

The Coalition of Youth Providers including Anna Gahl Cole (Roaring Fork School District and Family Resource Center), Jami Hayes and Keith Berglund (YouthZone), and Jonathan Greener (Stepping Stones) were present for the discussion.

Anna said they last met with the Trustees on February 16th and were given the task of providing options on how to spend the Town's tobacco tax revenue. They agreed that the goal is to prevent addiction, treat addiction, and strengthen youth wellness. In order to do so, they believe the town needs to invest in prevention, intervention/treatment, and community/parent/guardian education. They believe community collaboration would be extremely beneficial.

They have formed a Youth Advisory Council which will meet monthly. At their first meeting the Council agreed that core issues need to be addressed, support should be offered, make sure kids have adequate resources (activities), and the circulator bus should be expanded to the high school. The Coalition would also like to form a Family Services Advisory Council.

The Coalition proposed that the tobacco tax revenue should be spent in the following allocations:

- 30% invest in prevention
- 30% intervention treatment (substance use/abuse, mental health counselors in schools)
- 5% invest in community parent/guardian education
- 30% community collaboration/care coordination/case management
- 5% listen to experts

Discussion ensued.

The Board had overall support for the general concepts presented. They asked the Coalition to come up with a simple fiduciary structure, provide specific funding amounts, possibly attract other communities in the valley to join in the prevention efforts, and provide more detail on deliverables and outcomes.

CONTRACT FOR UPDATE TO THE 2013 COMPREHENSIVE PLAN

Janet explained that the Board put \$75,000 in this year's budget to prepare an update to the 2013 Comprehensive Plan. Request for Proposals (RFP) went out in February of 2021. Five proposals were received.

A P&Z sub-committee (Marina Skiles, Michael Durant, Jay Engstrom) reviewed the proposals in March and made a short list of three consultant teams. Those three teams were interviewed.

The sub-committee agreed that all three consultant teams were excellent and could do the job. But Cushing Terrell (CT) rose to the top for the following reasons:

- Deep bench – multi-disciplinary
- Extensive experience, particularly in Western towns
- Strong economic experience to assist with Downtown and Downtown North analysis
- Holistic approach – how do things interconnect and affect each other?
- Progressive ideas
- Strong sustainability interspersed within all disciplines
- Good community outreach

On April 15th, the Planning Commission reviewed the sub-committee's work and recommended that the Trustees hire Cushing Terrell.

Janet noted that this is not a new Comprehensive Plan. It is an update to address key Plan elements that require further analysis and updating. Some of those elements include Downtown, Downtown North, Climate Action Plan/VCAPs, Aging in Place, Multi-Modal, High Density Areas, etc. The Update will serve as a supplemental document to the 2013 Comprehensive Plan.

Staff recommends that the Board approve the Agreement for Professional Services with Cushing Terrell.

Discussion ensued.

Trustee Bohmfalk asked if Spanish language outreach will be done separately. We need a plan to engage with the Spanish speaking community. Jay said staff will contact Valley Settlement to organize Spanish speaking outreach. Trustee Bohmfalk also said the multi-modal portion of the update needs to be robust.

It was noted that the Advisory Boards and Commissions would like to be included in the Stakeholder meetings. They will be included in the discussions, but it was agreed that everyone's input is important.

Trustee Henry suggested that the implementation matrix needs to be updated.

Trustee Kitching stated that the term “Aging in Place” has been replaced with “Age Friendly Community” and she recommended that staff research the Age Friendly Community criteria in advance (provided on the AARP website.)

Trustee Kitching made a motion to approve the contract with Cushing Terrell to update the Comprehensive Plan. Trustee Bohmfalk seconded the motion and it passed with:

7 yes vote: Sparhawk, Bohmfalk, Kitching, Richardson, Henry, Silverstein, Yllanes

ORDINANCE NO. 5, SERIES OF 2021: RESCINDING MASK ORDER

Jay explained that the Town passed an emergency ordinance requiring face coverings in certain circumstances in May 2020. In April 2021 the State turned over the authority for most health orders to local county boards of health. A State mask order is still in place based on certain case counts. The Trustees directed staff to prepare an emergency ordinance for face covering which better aligns with the State’s requirements.

Proposed Ordinance 5 closely aligns with the State’s mandates. It includes a provision that masks are not required when 80% of the individuals in public indoor spaces have shown proof of vaccination. The ordinance will expire if the State’s order is lifted, or the Trustees repeal it.

Discussion ensued.

Trustee Bohmfalk asked if the ordinance is rescinded will businesses still be allowed to require masks? Jay answered yes.

The Board agreed that “full” should be added before vaccination in 2(f).

Trustee Henry made a motion to approve Ordinance No. 5, Series of 2021 with the amendment that “full” will be added before vaccination in 2(f). Trustee Silverstein seconded the motion and it passed with:

7 yes votes: Bohmfalk, Silverstein, Kitching, Richardson, Yllanes, Henry, Sparhawk

RESOLUTION NO. 6, SERIES OF 2021 – RESCINDING EMERGENCY DECLARATION

Jay explained that the Town declared an emergency in March, 2020, and it has remained in place since then. The Trustees reviewed Resolution No. 6, Series of 2021 in April and directed staff to revise it to reflect the Town retaining an amended mask order. The powers granted to the Town Manager under the local emergency declaration are no longer necessary for the overall operations of the Town. At the April meeting the Board generally supported terminating the declaration of the local disaster emergency.

Trustee Bohmfalk made a motion to approve Resolution No. 6, Series of 2021. Trustee Silverstein seconded the motion and it passed with:


7 yes votes: Silverstein, Richardson, Henry, Bohmfalk, Kitching, Yllanes, Sparhawk

ADJOURNMENT

The May 11, 2021 regular meeting adjourned at 9:07 p.m. The next regularly scheduled meeting will be held virtually on May 25, 2021, at 6:00 p.m.

APPROVED AND ACCEPTED

ATTEST


Cathy Derby


Dan Richardson, Mayor

