

**MINUTES
CARBONDALE BOARD OF TRUSTEES
WORK SESSION
AUGUST 21, 2018**

Mayor Dan Richardson called the Board of Trustees Work Session to order on August 21, 2018, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present:

Mayor	Dan Richardson
Trustees	Luis Yllanes
	Erica Sparhawk
	Heather Henry
	Marty Silverstein
	Lani Kitching
	Ben Bohmfalk
Staff Present	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Public Works Director	Kevin Schorzman
Utilities Director	Mark O'Meara
Intern	P. Angie Sprang

WATER AUGMENTATION DISCUSSION

Mark Hamilton and Water Engineer Scott Fifer gave a presentation on the Town's water rights. The following (key) points were made:

- The Town has a diverse water rights portfolio and is in a very good position
- A water rights call was placed on the Crystal River/Ella Ditch last week and for the first time it affected the Nettle Creek Water Treatment Plant
- Prior to the call the Town put mandatory water restrictions in place
- The Town's neighbors have allowed the Town to utilize up to 1.0 cfs of senior agricultural rights in exchange for continued diversion at its Nettle Creek system
- Seniority of water rights is determined by the adjudication date
- The Town's domestic water rights, with the exception of the Carbondale Ditch, are relatively junior
- The Town acquired 500 acre feet of Ruedi Reservoir contract water

- The Town has retired a series of senior agricultural rights to the river. For every 1.0 cfs of water rights that were changed to municipal use, 4.5 cfs were retired to the Crystal River

Scott suggested the Town:

- Develop 1-2 wells to serve growth and protect against loss of Nettle Creek during drought years
- Prepare an application for Ruedi Water plan for augmentation
- Purchase software that creates monthly diversion and consumptive use reports required by the State

DISCUSSION ON COMMUNICATION PLAN

Communication has been identified as a Board of Trustee's priority. Staff was asked to create communication protocols. The protocols were presented at a July work session and the Board recommended a few changes. Staff presented the latest communication plan.

Discussion ensued and the following key points were made:

- What would be the protocol to get the plan implemented? It was agreed that the issues would be discussed at the weekly department head meeting and the responsibility would be given to the staff member with the most knowledge or experience on the topic
- The Trustees suggested that examples using the plan be created
- A Public Hearings column should be added
- The new website should be used as a main communication tool and social medial should also be used
- Trustee Bohmfalk suggested staff create a newsletter

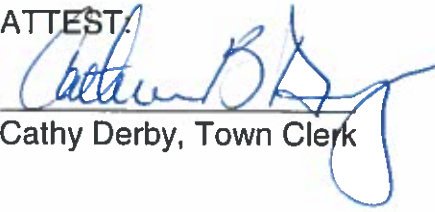
ADJOURNMENT

The August 21, 2018, work session adjourned at 9:15 p.m. The next regularly scheduled meeting will be held on August 28, 2018, at 6:00 p.m.

APPROVED AND ACCEPTED


Dan Richardson, Mayor

ATTEST:


Cathy Derby, Town Clerk

