

**RESOLUTION NO. 2  
SERIES OF 2021**

**A RESOLUTION UPDATING THE FEE SCHEDULE SET FORTH IN “APPENDIX A”  
OF THE CARBONDALE MUNICIPAL CODE**

**WHEREAS**, Appendix A of the Carbondale Municipal Code sets forth a list of fees and charges for various Town services; and

**WHEREAS**, the current version of Appendix A was adopted pursuant to Resolution No. 2, Series of 2016, and later amended by Resolution No. 10, Series of 2016, Resolution No. 6, Series of 2017, Resolution No. 3, Series of 2018, Resolution No. 16, Series of 2018; Resolution No. 2, Series of 2019; Resolution. No. 6, Series of 2019; Resolution No. 10, Series of 2019; Resolution No. 14, Series of 2019; and Resolution No. 10, Series of 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF CARBONDALE  
BOARD OF TRUSTEES:**


Appendix A of the Carbondale Municipal Code is hereby revised and superseded by the amended Appendix A attached to this Resolution. The Town Clerk is directed to update the Carbondale Municipal Code accordingly.

**INTRODUCED, READ AND PASSED** this 12th day of January, 2021.

**TOWN OF CARBONDALE**

  
\_\_\_\_\_  
Dan Richardson, Mayor

ATTEST:

  
\_\_\_\_\_  
Cathy Derby, Town Clerk



APPENDIX A - FEE SCHEDULE

This Appendix contains the Fee Schedule for the Town of Carbondale. The Fee Schedule may be amended by resolution of the Board of Trustees. In the event of a conflict between the fees, costs, deposits, occupation taxes and other charges listed in this Appendix A and the text of any individual section of the Code, the fees, costs and deposits of this Appendix shall control.

<b><i>Municipal Code-Based Fees, Costs and Deposits</i></b>		
<b><i>Code Section</i></b>	<b><i>Fee-Charge</i></b>	<b><i>Amount</i></b>
	Non-Sufficient Funds	\$40.00
<b><i>Chapter 2</i></b>		
2-4-120	Municipal Court costs	\$25.00
2-5-80	VIN inspection, certified	<del>\$520.00</del>
	VIN inspection	\$20.00
<b><i>Chapter 4</i></b>		
4-3-310	Special event	\$15.00
4-3-320	Sales tax license	\$25.00
<b><i>Chapter 6</i></b>		
6-2-110	Adult entertainment establishment license	\$1,000.00
	Annual fee	\$1,000.00
	Transfer of location or ownership	\$550.00
	Renewal	\$400.00
6-2-190	Sexually oriented business license transfer	20% of original annual license fee

6-2-230	Sexually oriented business employee license	\$50.00		
	Renewal	\$25.00		
6-3-30	Contractors' license fees	<i>Fee</i>	<i>Renewal</i>	
	General contractor (unlimited)	\$250.00	\$175.00	
	General contractor (commercial)	\$250.00	\$175.00	
	General contractor (light commercial)	\$250.00	\$175.00	
	General contractor (homebuilder)	\$200.00	\$125.00	
	Specialty	\$100.00	\$75.00	
	Contractor testing	\$1.00 per question		
6-4-160	Medical marijuana center, medical marijuana-infused product manufacturing facility, optional premises cultivation facility. Application fee is non-refundable.			
	New license application	\$1,000.00		
	Criminal background check, fingerprinting	Actual costs		
	New owner application for transfer	\$1,000.00		
	Transfer of ownership, reallocation among current owners	\$250.00		
	Transfer of location	\$750.00		
	Modification or alteration of premises	\$150.00		
	Modification of application	\$100.00		
	Annual license renewal	\$500.00		

	Late renewal fee 6-4-140	\$1,000.00
	Annual educational licensing fee	\$1,000.00
6-5-200	Retail marijuana store, retail marijuana cultivation facility, retail marijuana product manufacturing facility, retail marijuana testing facility. Application fee is non-refundable.	
	Annual fee	\$2,000.00
	Criminal background check, fingerprinting	Actual costs
	New owner application for transfer	\$2,000.00
	Transfer of ownership, reallocation among current owners	\$250.00
	Transfer of location	\$750.00
	Modification or alteration of premises	\$150.00
	Modification of license	\$100.00
	Annual license renewal	\$500.00
6-5-180	Late renewal fee	\$1,000.00
6-6-80	Mobile vendor permit	\$25.00
<u>6-9-50</u>	<u>Tobacco product retail license or new application for transfer</u>	<u>\$200.00</u>
<u>6-9-70</u>	<u>Tobacco product retail license renewal</u>	<u>\$50.00</u>
<b>Chapter 7</b>		
7-3-20	Trash hauler permit	\$50.00
7-6-130	Dog license	

	Non-neutered, nonspayed dog (3 year license)	\$60.00		
	Neutered, spayed dog (3 year license)	\$30.00		
7-6-170	Dog impound (initial)	\$30.00		
	Impound per day	\$20.00		
	Vaccination	\$25.00		
<b>Chapter 11</b>				
11-2-20	Excavation permit application	\$100.00		
11-3-20	Cemetery rates	<i>In-Town Resident</i>	<i>Within 81623 Zip Code</i>	<i>Out-of-Town Resident</i>
	Purchase price of 5' x 10' lot	\$250.00	\$1,000.00	\$5,000.00
	Grave opening and closing (casket)	\$300.00	\$300.00	\$300.00
	Burial of cremains (per cremains)	\$150.00	\$150.00	\$150.00
	Disinterment	\$100.00/hour	\$100.00/hour	\$100.00/hour
	Reinterment	\$250.00	\$250.00	\$250.00
	Perpetual care (Evergreen Cemetery only—payment of this fee is required at the time of grave opening or closing.)	\$250.00	\$1,000.00	\$3,000.00
<b>Chapter 13</b>				
13-2-70	Water reconnection fee plus late fee	\$25.00 plus \$25.00		
13-3-70	Water rates—Residential			
	Monthly minimum base rate in-Town	<del>23.48</del> <u>\$25.24</u>		

Monthly minimum base rate out-of-Town	<u>\$35.1937.83</u>		
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—6,000 gallons	<u>\$1.912.01</u>	<u>\$2.923.06</u>	
6,000—15,000	<u>\$2.652.78</u>	<u>\$4.024.22</u>	
15,000—40,000	<u>\$3.373.54</u>	<u>\$5.055.30</u>	
Over 40,000	<u>\$4.074.28</u>	<u>\$6.116.42</u>	
Water rates—Commercial			
Monthly minimum base rate in-Town	<u>\$23.4825.24</u>		
Monthly minimum base rate out-of-Town	<u>\$35.1937.83</u>		
Usage block (gallons)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
n/a	<u>\$3.113.27</u>	<u>\$4.674.90</u>	
Waste water rates—Residential			
Monthly minimum base rate in-Town	<u>\$13.5014.18</u>		
Monthly minimum base rate out-of-Town	<u>\$20.2621.27</u>		
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—1,000 gallons	\$0.00	\$0.00	
Over 1,000	<u>\$7.527.90</u>	<u>\$11.2811.84</u>	

Waste water rates—Commercial			
Monthly minimum base rate in-Town		\$ <del>13.50</del> <u>14.18</u>	
Monthly minimum base rate out-of-Town		\$ <del>20.26</del> <u>21.27</u>	
Usage block (gallon)	<i>Per 1,000 gal. in-Town</i>	<i>Per 1,000 gal. out-of-Town</i>	
0—1,000 gallons	\$0.00	\$0.00	
Over 1,000	<del>\$7.52</del> <u>7.90</u>	<del>\$11.28</del> <u>11.84</u>	
Bulk Water Charges <sup>1</sup>	<i>Base Rate</i>	<i>Per 1,000 gal. <sup>2</sup></i>	
Nonpotable water	<del>\$41.15</del> <u>36</u> /month	<del>\$3.12</del> <u>14</u>	
Potable water	<del>\$41.15</del> <u>36</u> /month	<del>\$15.64</del> <u>72</u>	
Building construction, water prior to water meter	\$ <del>84.00</del> <u>42</u> /month		
Bulk water account charge	\$29.00/month		
Administrative charge, account maintenance	\$10.00		
Stormwater remediation	\$2.00/month		
13-3-140	Utility shut-off or turn-on charge	\$25.00	
13-3-170	Utility inspection fee	\$100.00	
13-4-60	Service line extension from tap, new user	\$500.00	
13-6-20	Waste of water reinstatement fee	\$25.00	

13-10-100	Water rights dedication fee	\$3,000.00-acre-foot
	Water rights dedication fee upon annexation	\$2,000-acre-foot
15-1-30	Annexation petition (less than 10 acres)	\$1,000.00
	Annexation petition (more than 10 acres)	\$1,800.00
	Town-initiated annexation	\$0.00
15-2-20	Deannexation or disconnection	\$1,000.00

#### **BULK WATER CHARGES**

<sup>1</sup> Bulk water is to be used only within the service area of the Town of Carbondale. Bulk water usage of 50,000 gallons or more must be approved by the Utility Director prior to use.

<sup>2</sup> Please note that use of bulk water for fracking purposes is a violation of account terms and will result in the termination of bulk water privileges and possibly prosecution.

#### **POLICE DEPARTMENT FEES**

<i>Type of Service</i>	<i>Fee</i>
Fingerprints	\$35.00
Background checks	\$50.00
Accident reports	\$10.00
CD duplication	\$10.00 for CD; \$10.00 for duplication
Records request	\$10.00 search fee; plus \$20.00 per hour personnel time; plus \$0.25 per page



### GATEWAY RV PARK

RV site with full hook-up (water, electric & sewer)	Daily \$40.00	Weekly \$252.00	14 Days \$504.00
RV site with water & electric only	Daily \$30.00	Weekly \$189.00	14 Days \$378.00
Group tent camping site	Daily \$55.00	Weekly \$347.00	N/A
RV site electric only	Daily \$25.00	Weekly \$158.00	N/A

### MISCELLANEOUS FEES

Type of Service	Fee
<i>Community room rental</i> Non-profit groups, fraternal, civic, educational, recreation programs, meetings	Between 8:00 a.m.—5:00 p.m. \$45.00, kitchen use \$30.00; After 5:00 p.m. \$55.00, kitchen use \$30.00 \$100.00 refundable damage deposit
<i>Park rental</i>	
Events with less than 50 people Alcohol permit	\$15.00, \$100.00 refundable damage/cleaning deposit \$10.00
Events 50—100 people Alcohol permit	\$30.00, \$100.00 refundable damage/cleaning deposit \$10.00

### TOWN POOL FEES

Daily Admission	Resident (81623)
Children 2 and under	Free
Youth (3-17) & Seniors (62+)	\$5.00

Adult (18+)	\$7.00
20 Punch Pass	
Youth (3-17) & Seniors (62+)	\$89.00
Adult (18+)	\$125.00
Season pass (only valid in 2021)①	
Youth (3-17) & Seniors (62+)	\$104.00
Adult (18+)	\$182.00
Household	\$344.00
Pool pass & CRCC Annual membership	
Youth (3-17) & Seniors (62+)	\$302.00
Adult (18+)	\$529.00
Household	\$848.00
Pool Pass & 3 Month CRCC Membership	
Youth/Senior	\$155.00
Adult	\$265.00
Household	\$459.00

**TOWN FIELD, TENNIS COURT, PARK, AND ICE RINK RENTAL PERMIT**

Athletic Field of Play	Non-Profit/Local	For Profit/Non-Local
Per hour fee	\$20.00	\$25.00

Per full day	\$150.00	\$175.00
*Season per head fee (club reg.)	\$5.00	\$10.00
**Seasonal rental for camps	10% of gross profits	15% of gross profits
<i>Ice rink (Gus Darien Ice Arena)</i>		
Half rink per hour	\$20.00	\$25.00
Full rink per hour	\$40.00	\$50.00

### CARBONDALE RECREATION AND COMMUNITY CENTER FEES

<i>Daily Admissions</i>	
Children (2 & under)	Free
Youth (3-17 years)	\$5.00
Adult (18+ years)	\$7.00
Seniors (62+ years)	\$5.00
<i>Membership Fees</i>	
Youth (3-17 years) & Senior (62+ years) Annual	\$219.00
Youth (3-17 years) & Senior (62+ years) Monthly	\$29.00
Youth (3-17 years) & Senior (62+ years) 3-Month	\$72.00
Adult (18+ years) annual	\$380.00
Adult (18+ years) monthly	\$44.00
Adult (18+ years) 3-month	\$116.00

<i>Household CRCC Memberships</i>	
Household* Monthly	\$68.00
Household* 3 Month	\$178.00
Household* Annual	\$567.00
<i>20-Visit Punch Pass</i>	
Youth (3-17 years) & Senior (62+ years)	\$89.00
Adult (18+ years)	\$125.00
*Household Memberships: Must reside full-time in the same residence. Maximum 2 adults 18 years or older. Includes up to 4 children 17 years or younger	

**PRIVATE LESSONS AND PERSONAL TRAINING FEES**

1 Private Session	\$60.00/hr
3 Private Sessions	\$165.00 (1 hour each)
5 Private Sessions	\$250.00 (1 hour each)
10 Private Sessions	\$450.00 (\$45.00/hr)
20 Private Sessions	\$800.00 (\$40.00/hr)
1 Buddy Session	\$60.00 (2 people) & \$75.00 (3—4 people) 1 hour each
3 Buddy Sessions	\$195.00 (2 people) & \$225.00 (3—4 people) 1 hour each
5 Buddy Sessions	\$300.00 (2 people) & \$350.00 (3—4 people)

10 Buddy Sessions	\$550.00 2 people/\$650.00 3 people
20 Buddy Sessions	\$1,000.00 2 people/\$1,200.00 3 people
Body Composition Testing	\$20.00
Body Composition Testing and Fitness Assessment	\$50.00
Body Composition Testing + Fitness Assessment + Detailed Fitness Plan	\$90.00

**CARBONDALE RECREATION AND COMMUNITY CENTER PARTY PACKAGES  
RENTAL FEES**

Gymnasium	\$130.00
Gymnasium & bounce house	\$210.00
Climbing wall	\$180.00
Party attendant	\$50.00
Gym & climbing wall	\$260.00
Bounce house	\$75.00

**CARBONDALE RECREATION CENTER AMENITY RENTAL FEES  
CLIMBING WALL RENTAL FEES**

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Climbing wall	\$46.00	\$231.00	\$100.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Climbing wall	\$69.00	\$347.00	\$100.00

Additional staff time	Per hour	Day rate (6 + hours)	n/a
Attendant #1	\$24.00	\$100.00	
Attendant #2	\$24.00	\$100.00	

#### **GYMNASIUM RENTAL FEES**

Non-Profit/Youth/Senior/ Government	Per Hour	Day Rate (6 + hours)	Deposit
Full gymnasium rental	\$92.00	\$462.00	\$300.00
1/2 gymnasium rental	\$46.00	\$231.00	\$150.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$116.00	\$578.00	\$300.00
1/2 gymnasium rental	\$58.00	\$289.00	\$150.00

#### **FACILITY ROOM RENTAL FEES**

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
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Kitchen	\$35.00	\$173.00	\$100.00
Multi-purpose room	\$29.00	\$147.00	\$100.00
Lobby & patio	\$21.00	\$105.00	\$100.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Kitchen	\$46.00	\$231.00	\$100.00
Multi-purpose room	\$35.00	\$173.00	\$100.00
Lobby & patio	\$23.00	\$116.00	\$100.00

### CARBONDALE RECREATION CENTER AMENITY RENTAL FEES

*Special Events (open to the public with 250 or less participants, or private event with 200 or less)*

*Bold Rates Represent When Alcohol Is Served*

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$92.00/ <b>\$121.00</b>	\$462.00/ <b>\$604.00</b>	\$300.00/\$600.00
Kitchen	\$35.00/ <b>\$46.00</b>	\$173.00/ <b>\$231.00</b>	\$100.00/\$200.00
Multi-purpose room	\$29.00/ <b>\$38.00</b>	\$147.00/ <b>\$189.00</b>	\$100.00/\$200.00
Lobby & patio	\$21.00/ <b>\$27.00</b>	\$105.00/ <b>\$137.00</b>	\$100.00/\$200.00
Entire facility (cardio closed)	\$189.00/ <b>\$246.00</b>	\$945.00/ <b>\$1,229.00</b>	\$1,000.00/\$2,000.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
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Full gymnasium rental	\$116.00/ <b>\$150.00</b>	\$578.00/ <b>\$769.00</b>	\$300.00/\$600.00
Kitchen	\$46.00/ <b>\$61.00</b>	\$231.00/ <b>\$305.00</b>	\$100.00/\$200.00
Multi-purpose room	\$35.00/ <b>\$45.00</b>	\$173.00/ <b>\$226.00</b>	\$100.00/\$200.00
Lobby & patio	\$23.00/ <b>\$30.00</b>	\$116.00/ <b>\$152.00</b>	\$100.00/\$200.00
Entire facility	\$240.00/ <b>\$313.00</b>	\$1,176.00/ <b>\$1,565.00</b>	\$1,000.00/\$2,000.00

*Special Events (open to the public with 250 or more participants or private event with 200 or more)*

Non-Profit/Youth/Senior/ Government	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$95.00/ <b>\$132.00</b>	\$473.00/ <b>\$662.00</b>	\$300.00/\$600.00
Kitchen	\$37.00/ <b>\$51.00</b>	\$184.00/ <b>\$257.00</b>	\$100.00/\$200.00
Multi-purpose room	\$32.00/ <b>\$44.00</b>	\$158.00/ <b>\$221.00</b>	\$100.00/\$200.00
Lobby & patio	\$24.00/ <b>\$34.00</b>	\$121.00/ <b>\$168.00</b>	\$100.00/\$200.00
Entire facility (closed)	\$206.00/ <b>\$288.00</b>	\$1,029.00/ <b>\$1,439.00</b>	\$1,000.00/\$2,000.00

General/Business Use	Per hour	Day rate (6 + hours)	Deposit
Full gymnasium rental	\$121.00/ <b>\$168.00</b>	\$604.00/ <b>\$840.00</b>	\$300.00/\$600.00
Kitchen	\$48.00/ <b>\$67.00</b>	\$242.00/ <b>\$336.00</b>	\$100.00/\$200.00
Multi-purpose room	\$37.00/ <b>\$51.00</b>	\$184.00/ <b>\$251.00</b>	\$100.00/\$200.00
Lobby & patio	\$24.00/ <b>\$34.00</b>	\$121.00/ <b>\$168.00</b>	\$100.00/\$200.00



Entire facility (closed)	\$253.00/ \$355.00	\$1,265.00/ \$1,775.00	\$1,000.00/\$2,000.00
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**GUS DARIEN RIDING ARENA FEE SCHEDULE**

Rental Fee Category	Resident (81623 Zip Code)or Non-Profit	Non-Resident/Commercial
Hourly rental (above full or ½ day)	\$30.00/hr.	\$60.00/hr.
Lights (after 7 p.m. in summer)	\$12.00/hr.	\$15.00/hr.
Concession building	\$30.00/day	\$40.00/day
Cleanup/damage deposit	\$300.00	\$300.00
Sound system damage deposit	\$200.00	\$200.00
Town employee costs (trash pick-up, additional arena grooming, etc.)	\$30.00/hr.	\$30.00/hr.
Town operator & tractor costs	\$40.00/hr.	\$40.00/hr.
**Event renter use of tractor	\$100.00/day	\$100.00/day
Horse pen daily rental (per horse)	\$5.00/day	\$7.50/day
*Includes one town tractor arena drag & prep		
**Fuel & maintenance charge for use of town tractor for event. Operator must be 18 years or older, qualified and checked out by town staff, and must be covered by the arena rental user's liability insurance.		

**PARK AND STREET RENTAL AGREEMENT—SPECIAL EVENTS**

Rental Fee Category	*Rental User Fee (per day)	*Cleanup/Damage Deposit Fee
100—300 attendees	\$100.00	\$200.00

Over 300 attendees	\$200.00	\$500.00
*Note: These amounts may be increased if it is deemed necessary for a particular event or activity.		

**MOBILE STAGE RENTAL RATES**

Mobile Stage reservation requests must be submitted to the Town of Carbondale a minimum of 45-60 days to the date requested. Mobile Stage can be rented within Town limits only.

**NON-PROFIT / YOUTH / SENIOR / GOVERNMENT RATES**

Rates	Price
Rental Fee Day Rate (up to 12 hours)	\$250
Damage Deposit/Cleanup Fee	\$1,000
Setup/Take down Fee*	\$280
Overtime/Call out fees *includes travel time	\$40/hour

**BUSINESS OR COMMERCIAL USE**

Rates	Price
Rental Fee Day Rate (up to 12 hours)	\$500
Damage Deposit/Cleanup Fee	\$1,000
Setup/Take down Fee*	\$280
Overtime/Call out fees *includes travel time	\$40/hour

\*Set up and takedown fee includes the following: Two Town Employees, at \$35.00 per hour each for 2 hours for set up=\$140 and the same for takedown = \$140 for a total of \$280.00

**LAND USE APPLICATION FEES**

Subdivision conceptual plan	\$250.00
Preliminary plat	\$1,000.00

Final plat	\$800.00
Subdivision or condominium exemption	\$300.00
Minor plat amendment	\$400.00
Major plat amendment	\$800.00
Administrative site plan review	\$400.00
Minor site plan review	\$600.00
Major site plan review	\$800.00
General rezonings	\$600.00
PUD	\$2,200.00
PUD—Modification or amendment of approval	\$1,000.00
Variances and appeals	\$300.00
Conditional use permit	\$300.00
Conditional use permit—mobile vendor	\$25.00
Special use permit	\$400.00
Sign permit	\$35.00
Annexation	\$1,800.00
Town initiated annexation (any size)	\$0.00
De-annexation or disconnection	\$1,000.00
Vested rights	\$250.00

For building fees, consult Chapter 18 Building Regulations

(Prior code 1.35.010, 2.24.100, 2.28.100, 3.04.010, 3.04.210, 5.12.030, 5.12.050, 5.16.010, 5.16.040, 5.20.010, 5.24.010, 5.24.040, 7.04.030, 7.21.030, 8.08.030, 8.08.070, 9.26.020, 9.26.100, 9.26.140, 12.04.030, 12.12.020, 13.12.080, 13.16.070, 13.16.140, 13.16.170, 13.20.050, 13.28.020, 13.50.110; Ord. No. 3, 2013 1-22-2013; Ord. No. 11, 2013 §2, 9-24-2013; Ord. No. 1, 2014 §2, 1-14-2014; Ord. No. 2, 2014 §1, 1-14-2014; Ord. No. 9, 2014, 3-18-2014; Ord. No. 14, 2014 §2, 9-23-2014; Ord. No. 1, 2015 §1, 1-13-2015; Ord. No. 8, 2015 §1, 8-11-2015; Res. No. 2, 2016, 1-13-2016 ; Res. No. 10, 8-9-2016 ; Res. No. 19, 12-13-2016 ; Res. No. 6, 6-13-2017 ; Res. No. 17, 12-12-2017 ; Res. No. 3, 1-9-2018 ; Res. No. 16, 2018, 12-11-2018 ; Res. No. 2, 2019, 1-8-2019 )