

**MINUTES
CARBONDALE BOARD OF TRUSTEES
WORK SESSION
OCTOBER 16, 2018**

Mayor Dan Richardson called the Board of Trustees Work Session to order on October 16, 2018, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present:

Mayor	Dan Richardson
Trustees	Luis Yllanes
	Marty Silverstein
	Lani Kitching
	Ben Bohmfalk
	Erica Sparhawk
	Heather Henry
Staff Present	
Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Renaë Gustine	Finance Director
Parks and Recreation Director	Eric Brendlinger
Recreation Manager	Jessi Rochel
Police Chief	Gene Schilling
Executive Assistant	Anna Ramirez

2019 BUDGET – DEPARTMENT REVIEW

Parks/Recreation

Eric Brendlinger presented the Parks/Recreation 2019 budget. Key points included:

Eric stated that they are applying for a \$75,000 GOCO Pool Planning Grant for a feasibility study (Aquatics Master Plan). An \$18,750 match is required from the Town. If they don't get the grant they will do a self-funded, scaled back feasibility study.

Parks received a \$25,000 FMLD grant to replace/enhance park playground equipment.

\$6,000 has been budgeted to adapt Gateway RV Park's site power pedestals to 50 amp (this is a phased project).

\$55,000 has been budgeted to re-build one of the older irrigation systems. It will be replaced with a more efficient system.

Parks is applying for a grant through the soccer club to top dress two soccer fields.

Adding pickle ball courts continues to be a challenge. RF School District proposed installing courts in their storm drain/dry well area. Staff looked at the site and concluded that it would require extensive construction and was therefore too expensive. They are possibly looking at resurfacing the RF School District's tennis courts and convert them to six pickle ball courts.

Discussion ensued.

Trustee Yllanes asked that the Recreation Brochure be translated in to Spanish. Eric said that they are planning on translating the summer brochure.

The Board asked if staff can offset Gateway RV Park's carbon foot print with solar panels. Eric replied that it's a possibility.

Trustee Sparhawk stated that all of the park bathrooms need to be updated. Eric stated that in 2020 they will be focusing on updating the park bathrooms. Trustee Sparhawk stated that Miner's Park needs to have a divider installed. Eric stated that he will check on the ADA requirements to make sure it's feasible.

Police

Gene Schilling presented the Police 2019 budget. Key points included:

The Garfield County Communication Center lost oil and gas revenue so next year we will have to contribute \$8,000 to the Center.

The Police have one officer position open. It is getting harder and harder to find employees. They may need to find the right person and send them to the Police Academy.

The police are asking for a \$5,000 increase in travel and conferences to train new employees.

The police have budgeted \$54,000 for a new SUV Hybrid patrol vehicle.

There will be an increase of \$13,000 in telephone costs to cover the new phone system support and to update the internet infrastructure.

They are budgeting \$12,600 to replace two handheld radios and one mobile radio per year.

Gene believes that the Trident officer is very beneficial to the community. The officer's wages and benefits are \$89,796 and fuel and vehicle maintenance is approximately \$2,000.

Investigative Expenses are budgeted at \$5,000.

Gene told the Board that the police would like to continue with the Shop with a Cop program. Various businesses donate money and the cops take children in need of assistance Christmas shopping.

Trustee Bohmfalk asked if the police need additional funds to meet the goals put forth in the Immigration Resolution. Gene responded that he believes that they have sufficient funds. They do outreach with the Valley Settlement Project, the Basalt Academy and Anna does Public Relations for the Police.

Gene informed the Board that the Hope Center is applying for a DOLA grant through the Towns of Carbondale and Basalt.

River Bridge will be offering Sexual Assault Nurse Screenings and they have asked the Town for \$2,000.

Administration

Renae presented the 2019 Administration budget. Key points included:

No change is anticipated in staffing.

Attorney fees will increase \$30,000 due to ongoing litigation.

Data Processing fees will change due to hiring a new IT company.

The Workmans' Comp premium should remain the same while the CIRSA premium decreased a little.


\$25,000 was added to the budget for Economic Development.

The Board stated that if marijuana sales rise the revenue should be applied to mental health, etc. to mitigate Marijuana's impacts on minors.

ADJOURNMENT

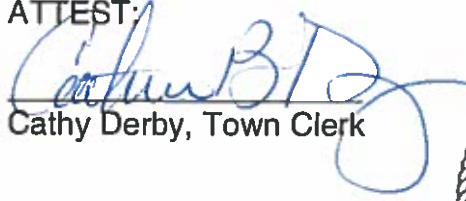
The October 16, 2018, work session adjourned at 8:35 p.m. The next regularly scheduled meeting will be held on October 23, 2018, at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:



Cathy Derby, Town Clerk

