

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 23, 2018**

Mayor Dan Richardson called the Board of Trustees Regular Meeting to order on October 23, 2018, at 6:00 p.m. in the Town Hall meeting room.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Marty Silverstein
	Erica Sparhawk
	Lani Kitching
	Ben Bohmfalk
	Heather Henry
	Marty Silverstein

Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Town Attorney	Mark Hamilton
Finance Director	Renae Gustine
Public Works Director	Kevin Schorzman
Parks and Recreation Director	Eric Brendlinger

CONSENT AGENDA

- Accounts Payable totaling \$259,291.23
- BOT 10/9/18 Regular Meeting Minutes
- Liquor License Renewal – Cripple Creek
- Resolution No. 15, Series of 2018 – Supporting a GOCO Planning Grant for an Aquatics Facility Master Plan
- Memorandum of Understanding – RF Valley Soccer Club – Field Utilization
- Update on Rescinding Fire and Water Restrictions
- Recommendation for Appointment – Parks and Recreation Commission

Trustee Silverstein made a motion to approve the Consent Agenda. Trustee Kitching seconded the motion and it passed with:

7 yes votes: Richardson, Yllanes, Bohmfalk Sparhawk, Kitching, Henry, Silverstein

PERSONS PRESENT NOT ON THE AGENDA

Susan Kuzio, of the Roaring Fork Horse Council, stated that the Red Hill Board has eliminated horse travel from their multiuse trails without giving them any notice. As a result, the Horse Council would appreciate the Trustees' support for keeping the use of Sutey Ranch as is. She asked the Board to write a letter to the Bureau of Land Management (BLM) stating they support Alternative 2, and that there should be special protection for wildlife. The BLM is taking public comment until November 4th. Mayor Richardson stated that he will follow up with the appropriate Advisory Boards on this issue. He noted that the Board can't take official action tonight and the next meeting isn't until November 13th.

TRUSTEE COMMENTS

Trustee Kitching informed the Board that she is on the Pitkin County Land Use Management Plan Committee. She said that Sutey is included in the Plan and they will be reviewing the land use and resource policy for Sutey at their next meeting.

Trustee Kitching stated that she was asked to be the Crystal River Restoration point person and she agreed.

Trustee Henry stated that the Regional Housing Needs Assessment Committee's Affordable Housing Study is almost complete.

Trustee Yllanes stated that he attended the Parks and Recreation Commission meeting. They voted against resurfacing the Roaring Fork High School tennis courts to make two pickleball courts and one tennis court. They felt that it was not the best use of the courts. The Board agreed to schedule the Parks and Recreation Commission on the December work session to discuss this issue. At the meeting they also discussed the Parks and Recreation budget and the GOCO Aquatics Master Plan Grant.

Trustee Yllanes stated that he supports Proposition 12.

Trustee Yllanes noted that the new Trash Hauling policy will have a huge impact on reducing greenhouse gases.

Mayor Richardson informed the Board that the Aspen Hope Center is partnering with the police department to apply for a grant for peace officer mental health support. The grant would allow a member of the Hope Center to respond to police calls involving mental health issues.

ATTORNEY'S COMMENTS

The attorney informed the Board that the Tumbleweed lawsuit is proceeding. Also, the State liquor laws are changing in January which will require a Municipal Code Update.

SPECIAL EVENT LIQUOR LICENSE – WILDERNESS WORKSHOP

Wilderness Workshop has applied for a Special Event Liquor License for an event to be held at the Third Street Center. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Bohmfalk made a motion to approve Wilderness Workshop's Special Event Liquor License Application. Trustee Kitching seconded the motion and it passed with:

7yes votes: Silverstein, Kitching, Henry, Yllanes, Sparhawk, Richardson, Bohmfalk

SPECIAL EVENT LIQUOR LICENSE – TWO RIVERS UNITARIAN UNIVERSALIST

Two Rivers Unitarian Universalist has applied for a Special Event Liquor License for an event to be held at the Third Street Center. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Bohmfalk made a motion to approve Two Rivers Unitarian Universalist's Special Event Liquor License Application. Trustee Kitching seconded the motion and it passed with:

7yes votes: Silverstein, Kitching, Henry, Yllanes, Sparhawk, Richardson, Bohmfalk

BUDGET REVIEW – CAPITAL PROJECTS

Public Works

Kevin discussed the capital projects that are scheduled for next year. In the capital budget memo Kevin included four items that are not budgeted and he asked the Board if they want to fund them next year.

Discussion ensued.

The projects not funded are:

1. River Valley Ranch Road Maintenance (\$50,000)
2. Concrete Street Maintenance partially funded (\$5,000) estimated cost (\$50,000)
3. Street Light Replacement (\$25,000)
4. Parking Improvements 4th Street Garfield Ave. to Euclid (\$60,000)

The Board stressed that the Town's goal is to keep 75% of the budget total in reserves. Reserves are currently at 77% and the extra 2% equates to \$120,000.

The Board agreed to allocate \$120,000 from the General Fund to the first three projects and parking improvements will be funded from the Streetscape Fund. They encouraged staff to explore grants to fund the street light replacement project.

Parks and Recreation

Eric discussed the capital projects that are scheduled for next year.

Trustee Henry asked Eric what will they do if they do not receive the GOCO Aquatics Facility Master Plan Grant. Eric replied that they will undertake a scaled back Master Plan anticipated to cost \$30,000 - \$40,000.

WASTE HAULING DISCUSSION

Kevin stated that after the last Board meeting a Single Waste Hauler Request for Proposal (RFP) was drafted. The RFP was sent to the waste haulers and they have provided feedback.

Key feedback from the haulers included:

1. The haulers asked to move the service level selection period so it ends on June 30th.
2. Change the contract to a 5-year term to allow capitalization of equipment over a longer period
3. Default containers should be 96 gallons, not 64 gallons
4. Supportive of providing a monitored yard waste drop-off site at a centralized location a couple of Saturdays each month from May – September
5. Limit free cart switch within the first 60 days to one per customer.

Discussion ensued and the Board agreed to the following:

1. Move the service level selection period so it ends on June 30th.
2. They agreed to extend the contract to five years – they want a performance Matrix
3. Default containers will be 64 gallons
4. The Board agreed that monitored yard waste drop off is a good idea - haulers can submit an RFP for this facet only
5. The Trustees agreed to limit the free cart switch within the first 60 days to one per customer

Alyssa Reindel, Wheel Circle, stated that the yard waste drop-off site would require the hauler to own two different types of trucks which puts the smaller haulers at a

disadvantage. She also stated that the RFP needs to clarify which plastics will be accepted for recycling.

The Board asked staff to make sure the haulers are comfortable with the RFP and start-up schedule.

TWO WAY COMMUNICATION

Mayor Richardson asked the Board if they want the manager's weekly report to be accessible to the general public.

Discussion ensued.

Trustee Sparhawk suggested linking the Sopris Sun article on the manager's report to the Town's website.

Trustee Bohmfalk stated that the goal for communication is to engage Spanish speaking people and people who don't seek out information. He believes that key information needs to be put on the website and/or water bill but not necessarily the manager's report.

Will Grambois, editor of the Sopris Sun, told the Board that a lot of the information Jay sends him makes it in to the paper.

Trustee Kitching was opposed to making the manager's report public.

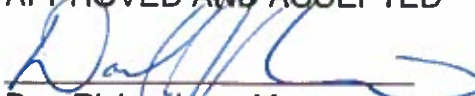
The Board agreed that there needs to be more communication with the public and it needs to be achieved through multiple communication channels (variable messaging board, website, water bill, Spanish radio and newspaper, etc.

The Board directed staff to develop a simple communication plan that would articulate how we communicate and it should be used as a reference guide.

ADJOURNMENT


The October 23, 2018, regular meeting adjourned at 9:10 p.m. The next regularly scheduled meeting will be held on November 13, 2018, at 6:00 p.m.

APPROVED AND ACCEPTED



Dan Richardson, Mayor

ATTEST:



Cathy Derby, Town Clerk

