Message from Carbondale Police Chief, Gene Schilling:

As part of our efforts to always improve our service to this community, I welcome all commendations and complaints regarding how we perform our duties and how we present ourselves. This is a significant part of what I deem to be effective “Community Policing” and I take it very seriously! However, we will consider False Reporting Charges when facts and circumstances indicate that a complaint is partially or entirely fictitious. I thank you for your time and input!

Sincerely,

Gene Schilling

PLEASE BE ADVISED:

1. This complaint form is intended only to deal with possible violations of the rules and regulations of the Carbondale Police Department. This form does not address alleged violations of State or Local laws pending against you or anybody else.

2. This complaint form is an official record of the Carbondale Police Department and false statements or allegations contained herein may be subject to prosecution under Colorado State Statutes.

Please complete the following:

1. The commendation / complaint form (attached). (Fill in the blanks. If you don’t know the answer, write UNK. If question is not applicable, write N/A.)
2. The Affidavit (attached). (Must be notarized unless this is a commendation.)
3. Return all forms to:

Carbondale Police Department
511 Colorado Ave, Suite 911
Carbondale CO. 81623
CITIZEN COMMENDATION / COMPLAINT FORM

Name: ___________________________ Date of Birth: ________________
Address: ___________________________ Telephone #: ________________
Date of Incident: ___________ Time: ________ Cell #: ________________
Address or Location of the Incident: ______________________________________
Name(s) of Person(s) arrested. If any: ______________________________________

WITNESSES:

Name: ___________________________ Address: ___________________________
Phone: ___________________________
Name: ___________________________ Address: ___________________________
Phone: ___________________________
Name: ___________________________ Address: ___________________________
Phone: ___________________________

Please state the facts of the incident on the following page. Use additional pages if necessary. Describe incident in detail. Please print legibly or type statement below, or attach word document.
CITIZEN COMMENDATION / COMPLAINT FORM

This document has been subscribed and affirmed before me in the County of Garfield, State of Colorado, this __________ day of ____________________, 20__.

___________________________
Notary Public
My Commission Expires: __________