



CONDUCT OF PUBLIC HEARINGS

THE FOLLOWING RULES SHALL APPLY TO THE CONDUCT OF ALL PUBLIC HEARINGS HELD BEFORE THE BOARD OF TRUSTEES:

- 1) EACH PUBLIC HEARING SHALL BEGIN WITH A PRESENTATION BY TOWN STAFF.
- 2) AFTER THE STAFF'S PRESENTATION, THE PERSON SEEKING THE ACTION (THE "PROPONENT") BEFORE THE BOARD OF TRUSTEES SHALL BE AFFORDED THE OPPORTUNITY TO MAKE A PRESENTATION TO THE BOARD.
- 3) FOLLOWING THE PROPONENT'S PRESENTATION, THE BOARD SHALL ASK CLARIFYING QUESTIONS OR MAKE COMMENTS.
- 4) FOLLOWING THE TRUSTEES' QUESTIONS AND COMMENTS, THE PUBLIC HEARING SHALL BE DECLARED OPEN AND INDIVIDUALS WILL BE INVITED TO MAKE THEIR COMMENTS, PRESENT INFORMATION AND EXPRESS THEIR VIEWS TO THE BOARD.
- 5) COMMENTS MAY BE LIMITED TO THREE MINUTES PER PERSON. ALL COMMENTS WILL BE ADDRESSED TO THE MAYOR AND WILL BE MADE FROM THE PODIUM.
- 6) EVERYONE WILL BE ALLOWED TO SPEAK ONCE BEFORE ANYONE IS ALLOWED TO SPEAK AGAIN.
- 7) FOLLOWING THE CLOSURE OF THE PUBLIC HEARING, COUNCIL MEMBERS WILL DEBATE AMONG THEMSELVES AND MAY ASK ADDITIONAL QUESTIONS OF STAFF OR THE PROPONENT.