

**MINUTES
CARBONDALE BOARD OF TRUSTEES
REGULAR MEETING
CARBONDALE TOWN HALL
AND VIA ZOOM
AUGUST 24, 2021
MEETING**

Mayor Richardson called the Board of Trustees hybrid Regular Meeting to order on August 24, 2021, at 6:00 p.m.

ROLL CALL:

The following members were present for roll call:

Mayor	Dan Richardson
Trustees	Ben Bohmfalk
	Marty Silverstein
	Lani Kitching
	Luis Yllanes
	Erica Sparhawk
Absent	
Trustee	Heather Henry

Staff Present:

Town Manager	Jay Harrington
Town Clerk	Cathy Derby
Finance Director	Renae Gustine
Town Attorney	Mark Hamilton
Parks & Recreation Director	Eric Brendlinger

CONSENT AGENDA

- Accounts Payable totaling \$190,097.07
- BOT 8-10-2021 Regular Meeting Minutes
- BOT 8-17-2021 Special Meeting Minutes
- Art Gallery Permit Renewal – Carbondale Arts
- Liquor License Renewal – Carbondale Beer Works
- Recommendations for Reappointment to the Planning & Zoning Commission

Trustee Bohmfalk made a motion to approve the Consent Agenda. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Bohmfalk, Yllanes, Silverstein, Kitching, Richardson, Sparhawk

PERSONS PRESENT NOT ON THE AGENDA

There was no one present who wished to address the Board.

TRUSTEE COMMENTS

Trustee Silverstein stated that Music in the Park held a fundraiser. He thanked the contributors for their donations. The last 2021 concert in the park is tentatively scheduled for September 12th.

Trustee Yllanes thanked the Parks and Recreation staff for all of their work hosting the Our Town One Table event. He also thanked the CDOT crew for all of their work restoring Glenwood Canyon, it's amazing what they have accomplished. Mayor Richardson agreed and stated the communication has been great.

Trustee Bohmfalk informed the Board that Mike Hinkley of Waste Management contacted him and told him that he misspoke when he told the Board that Waste Management has been putting stickers on overflowing trash cans. Trustee Bohmfalk suggested the Board watch the overage charges as he thinks we will see a big decline.

Trustee Kitching stated that more COVID testing sites are re-opening due to the rise in COVID cases.

Trustee Silverstein stated that the State had a pop-up vaccine site in Sopris Park on Sunday.

Mayor Richardson stated that at the last RFTA Board meeting they changed youth fares (up to 19 years of age) from \$1 off to \$1. Mayor Richardson stated that RFTA planner Dave Johnson would like to place a bus stop at City Market. They also discussed the first and last mile mobility study. RFTA is preparing to present a bike sharing proposal in October.

Mayor Richardson stated that tonight is Jay's last meeting. Each member of the Board expressed their gratitude for Jay's services to the town and they presented him with a parting gift.

ATTORNEY'S COMMENTS

The attorney did not have any comments.

PUBLIC HEARING – LIQUOR LICENSE TRANSFER – CRAFT

Applicant: Craft, LLC

Location: 689 Main Street

Craft Coffee has applied for a transfer of a liquor license from Axe'd Babe. All legal noticing requirements have been met and all fees have been paid.

Mayor Richardson opened the public comment portion of the public hearing. There was no one present who wished to address the Board so Mayor Richardson closed the public hearing.

Trustee Yllanes made a motion to approve Craft's Transfer of Liquor License Application. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Silverstein, Yllanes, Sparhawk, Richardson, Bohmfalk, Kitching

SPECIAL EVENT LIQUOR LICENSE – YOUTHZONE

YouthZone has applied for a Special Event Liquor License for a fundraiser to be held at the Orchard. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Sparhawk made a motion to approve YouthZone's Special Event Liquor License Application. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Richardson, Kitching, Yllanes, Sparhawk, Bohmfalk, Silverstein

SPECIAL EVENT LIQUOR LICENSE – TRUE NATURE

True Nature has applied for a Special Event Liquor License for a fundraiser to be held at their facility. All fees have been paid and the Police Department has reported no problems with the applicant or the premises.

Trustee Silverstein made a motion to approve True Nature's Special Event Liquor License Application. Trustee Sparhawk seconded the motion and it passed with:

6 yes votes: Kitching, Yllanes, Sparhawk, Bohmfalk, Silverstein, Richardson

UTILITY CONTROL SYSTEM UPGRADE

Jay explained that the Town received federal funding through the American Rescue Plan Act (ARPA) of 2021. The use of this funding is restricted to specific items outlined in the bill. One of the authorized uses of the funds is to make investments in water and sewer infrastructure.

Staff is proposing to spend the funding on upgrading the SCADA security system to prevent cyber-attacks (\$155,000) and to pursue installation of redundant fiber optic lines (\$405,000) where feasible.

Discussion ensued.

Trustee Bohmfalk stated that this is a lot of money and he asked if these upgrades are absolutely necessary. Jay noted that fiber installation is very expensive. Mayor Richardson noted that the system is becoming increasingly vulnerable and it's seven separate projects.

Trustee Yllanes asked if we should consider broadband. Jay answered that broadband is extremely expensive and we should look for private investment.

Trustee Bohmfalk stated that he would like staff to get quotes for the fiber installation to insure that we are receiving competitive pricing.

Trustee Bohmfalk made a motion to authorize the use of American Rescue Plan Act funds for the purchase and installation of equipment to upgrade the SCADA security system to prevent cyber-attacks, and for staff to acquire three quotes for the purchase and installation of fiber optic lines. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Sparhawk, Yllanes, Richardson, Kitching, Silverstein, Bohmfalk

THIRD STREET CENTER – DOLA GRANT

Third Street Center Executive Director Colin Laird was present for the discussion.

Colin thanked Town staff for their work during COVID, and for their assistance with the Third Street Center sewer line repair.

Colin explained that in 2019, CORE awarded the Third Street Center a \$100,000 energy grant as a first step in creating a net zero micro grid in Carbondale. Additionally, DOLA has a Renewable and Clean Energy Initiative grant that the Third Street Center would like to apply for to fund battery storage for their photovoltaic system. However, only governments may apply for the grant. Third Street Center staff would like to develop a proposal and submit it through the Town of Carbondale. Colin stated that if the Town was able to provide a match (25%) it would improve their chances of receiving the grant.

Mayor Richardson asked Colin the amount of the contribution they would be asking for. Colin answered \$25,000 - \$50,000. Jay stated the contribution could be rolled into the 2022 Energy Plan.

Trustee Sparhawk made a motion authorizing the Town to move forward with the DOLA grant application for the Third Street Center. Trustee Yllanes seconded the motion and it passed with:

6 yes votes: Yllanes, Richardson, Silverstein, Sparhawk, Bohmfalk, Kitching

RECOMMENDATION FOR APPOINTMENT – PARKS & RECREATION COMMISSION

Eric Brendlinger explained that the Parks & Recreation Commission had more applications for Commissioner appointments (4) than positions (3). The Commissioners voted by anonymous paper ballot. Upon further legal review it was discovered that the use of secret ballots is not permissible under the Colorado Open Meetings Law and will not be used in future Commission votes. Becky Moller has since rescinded her application.

Jay noted that it is rare to receive more applications than there are seats on the Boards. As a result, recommendations for appointments to advisory boards gradually moved from regular agenda items to consent agenda items.

Discussion ensued.

The Board agreed that should there be more applications than available seats on an advisory board the recommendation for appointments should be placed on the agenda as a regular item.

Trustee Sparhawk made a motion to appoint John Williams, Leslie Keery and Susan Rhea to the three open regular positions on the Parks and Recreation Commission. Trustee Silverstein seconded the motion and it passed with:

6 yes votes: Silverstein, Yllanes, Sparhawk, Bohmfalk, Kitching, Richardson

The Board thanked Becky Moller and Tracy Wilson for their 14 years of dedicated service on the Parks and Recreation Commission. The Board also thanked Celeste Fullerton for her involvement as Youth Member on the Commission.

UPDATE TO THE COMPREHENSIVE PLAN – CUSHING TERRELL (CT)

Cushing Terrell employees provided the Trustees with a Comprehensive Plan Update. Key points made include:

- CT, PR Studio, and Town staff have conducted robust outreach – CT has met with most Advisory Board and Focus Groups and have received a lot of feedback
- The Plan update will serve as a supplement to the existing 2013 Comp Plan – it is not intended as a complete re-write of the current Plan
- They launched a project website for community engagement
- Key Plan Elements include: Vision & Goals; Growth Projections & Capacity; Mobility; Aging in Community; Climate Action Plan
- Key Geographic Focus Areas are: Downtown; Downtown North; High Density Residential Areas

- Feedback Received: More Attainable Housing; Preserve Small Town Character; Slow Growth; Traffic; Sustainability and Climate Action Plan; Protect Natural Resources
- Changed the focus of the Climate Action Plan from: Community, Ecology and Economy to Climate Protection, Resilience and Equity

Nest Steps:

- 3 PSC Meetings
- Virtual Spanish-Speaking Public Meeting
- Virtual Public Meeting
- Adoption Hearing December 2021/January 2022

APPOINTMENT OF INTERIM TOWN MANAGER

Trustee Bohmfalk made a motion to appoint Public Works Director Kevin Schorzman as Interim Town Manager effective September 10, 2021. Trustee Kitching seconded the motion and it passed with:

6 yes votes: Kitching, Bohmfalk, Sparhawk, Silverstein, Yllanes, Richardson

BOARD OF TRUSTEES 2022 PRIORITIES

The Board discussed their 2022 priorities. They include:

- Creation of a Transportation Master Plan
- Reconsideration of short-term rental regulations
- Potential update of 2015 Water Plan, integrating VCAP findings and recommendations
- Continuing efforts to increase available workforce and other attainable/affordable housing

ADJOURNMENT

The August 24, 2021, regular meeting adjourned at 9:20 p.m. The next regularly scheduled meeting will be held in person and virtually on September 14, 2021, at 6:00 p.m.

APPROVED AND ACCEPTED

ATTEST


Town Clerk, Cathy Derby




Dan Richardson, Mayor