

BOOZE FACTS

Colorado Liquor Enforcement considers stores, offices, yoga studios, galleries, gyms, etc. to be public places. It is illegal to serve alcohol to the public in a public place unless you meet one of the following criteria:

- You are having a private party in your establishment and you have not advertised the event. You must keep track of the invitees and you may not let anyone in to the party who hasn't been invited. Also, you may not charge for the alcohol that is served.
- You are a non-profit and you have obtained a Special Event Liquor License from the Town prior to your event. You may charge for the alcohol. See below for details.
- You are an art gallery who has obtained an Art Gallery Liquor Permit. The State defines an art gallery as "an establishment whose primary purpose is the display and sale of works of fine art, and precious or semi-precious metal or stones. Works of fine art may include, but are not limited to: painting, sculpture, drawing, mosaic, photography, calligraphy, graphic art or craft work in materials such as clay, textile, fiber, wood, metal, plastic or glass. You may not charge for the alcohol."

APPLYING FOR A SPECIAL EVENT LIQUOR LICENSE

Only non-profit 501(c)(3) organizations may apply for a special event liquor license.

The Board of Trustees acts as the Liquor Licensing Authority for the Town of Carbondale. Special Event Liquor Licenses are considered by the Board at their meetings scheduled on the 2nd and 4th Tuesday of every month at 6:00 p.m. at 511 Colorado Avenue.

Attendance at the Board meeting where the Special Event Liquor License Application will be considered is mandatory. Failure to appear may result in denial of a license or postponement to a future meeting.

The following documentation must be submitted to the town clerk at least 30 days prior to the Board of Trustees meeting:

1. Completed Application
2. \$50 check made payable to the Town of Carbondale
3. A diagram of the premises where liquor will be served outlined in red
4. A Certificate of Good Standing from the Secretary of State – the Certificate may be accessed by going to the Colorado Secretary of State's website sss.state.co.us – Business – Certificate of Good Standing. The Certificates are time sensitive - you must provide a current Certificate
5. Proof of possession of the property (rental agreement, etc.) where the event will be held

6. A narrative of the event including an explanation of how alcohol consumption will be controlled (fencing, wristbands, etc.)

The Applicant must hang a poster, provided by the town clerk, at the event location at least 10 days prior to the Board of Trustees meeting.

A non-profit may apply for fifteen (15) special event liquor licenses per calendar year.

Although TIPS training is not mandatory it is strongly encouraged.

Alcohol beverages may be donated by Colorado-licensed wholesalers, micro-breweries, brew pubs, vintner's restaurants, retail liquor stores, and in-state wineries, if such beverages are used for hospitality and/or fund raising purposes, and are not resold by the drink. Alcohol beverages received from other non-licensed or private sources may not be sold, served or consumed at a special event.

If you are hosting a special event with over 100 attendees you must also submit a Special Event plan (and fees) provided by the Recreation Director and submit it to the Recreation Director at least two weeks before your event is scheduled on the Board of Trustees Agenda.

Questions? Contact the town clerk at cderby@carbondaleco.net or 970-510-1206.