

Public Works

Right-of-Way Excavation & Obstruction Permit Application Checklist

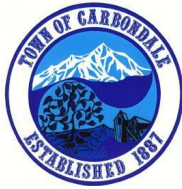
Please allow a minimum of 5-7 business days for review. An on-site pre-construction meeting with the Applicant, Contractor and Excavator, the Streets Foreman (Casey O'Flannery 970/618-6210) and a Utility Dept. rep. (Victor 970/379-9290) is required prior to approval of the application.

The following items must be submitted before a Right-Of-Way Excavation & Obstruction Permit application can be processed or approved. Please submit a completed application to Public Works, 0756 Hwy. 133, Carbondale, or email Laurie Lindberg llindberg@carbondalecto.net Phone 970-510-1325 Allow 5-7 business days for approval and before commencement of work.

1. Completed Application Form
2. Valid Maintenance Bond or Cash Guarantee as indicated on the application.
3. A non-refundable "Permit and Inspection Fee" of \$200 is due at the time of permit application approval by the Town of Carbondale. A \$240 re-inspection will also be due at application approval. The re-inspection fee is refundable if inspections are done in a timely manner with no additional call outs to Town Staff. Payment will be made by the Contractor to the Town Hall cashier prior to work beginning. The cash guarantee and re-inspection fee will not be refunded if all inspections are not completed. Failure to schedule inspections may result in future permit application denial.
4. A detailed traffic control plan will be required and should account for pedestrian routes that could be affected by the work, including an alternative ADA accessible route. A professionally drawn detailed traffic control plan, prepared by a certified traffic control supervisor, may be required. The Traffic Control Plan shall include road closures, alley closure, sidewalk closure, signage, flagger locations and hours of operation. Construction is allowed only Monday - Friday, 7am-7pm, Saturday 9-5, Sunday none.
5. A site plan or sketch that illustrates the existing site conditions including vegetation, landscaping, ditches, utilities, utility lines and surrounding infrastructure, as well as the proposed work shall also be included.
6. Installation of an empty shadow conduit may be required on any excavation completely across a road or on excavations parallel to the road that are 100 feet long or longer. Minimum size of shadow conduit is 2-inch, but a larger size may be required in certain situations. Check the approved permit for shadow conduit requirements.
7. A 12 gauge stranded copper insulated locating wire shall be installed on any new sewer services.
8. Special conditions for boring work: boring work that crosses any gravity infrastructure, i.e., storm water pipes or sewer lines, will need to be inspected by the Utilities Dept. prior to the release of the security deposit.
9. Approved applications are valid for 60 days from the date of issuance. Extensions may be granted upon request.
10. Approved applications will be invalid if not accepted and security fees paid within 14 days of issuance.

Standards for Replacement Material:

- A standard sidewalk must be 4" thick, 4,000 psi, with fiber. A sidewalk crossing across a driveway must be 6" thick, 4,000 psi with fiber and include road base or screened rock on compacted soil.
- Concrete street panels must be replaced as the original spec.
- Asphalt replacement thickness should be a minimum of 4" with 2' of compacted road base.
- Gravel area replacement should be a minimum of 4" of gravel.
- Grass area replacement should include a minimum of 8" topsoil.
- If trenching is parallel to a street, asphalt will be replaced on at least half of the trenched street.
- If trenching is done across a street, the street will be replaced with at least 10' of asphalt.



**Public Works
Right-Of-Way Excavation & Obstruction Permit Application**

Date:

Location of Project:

Applicant:

Address:

Phone/Email:

Contractor (must be licensed in the Town of Carbondale):

Address:

Phone/Email:

Excavator:

Address:

Phone/Email:

<u>COMPUTATION OF CASH GUARANTEE</u>			
	<u>Total Area</u>	<u>Unit cost</u>	<u>Total</u>
Asphalt (sq.ft.)			
Concrete (sq. ft.)			
Gravel area (sq.ft.)			
Grass area (sq. ft)			
Curb (If.)			
Reinspection Security (refundable if not required)		\$240.00	
Subtotal Guarantee			
Permit Fee (non-refundable)		\$100.00	
Inspection Fee (non-refundable)		\$100.00	
Subtotal (non-refundable)			
Total Due			

All fees must be paid prior to excavation at Town Hall, 511 Colorado Ave., Carbondale, CO. The original stamped permit must remain on site during working hours. If the permit is not available when requested by inspector, the project will be suspended until the permit is displayed.

Applicant Signature

Date

Contractor Signature

Date

Permit #: _____ (Town use only)

Approved by: Public Works Utilities Police Dept. **C** Bldg/Plan

Contractor is responsible for scheduling all inspections prior to backfill.

Shadow Conduit Required to be installed as part of this permit yes no Size: _____ inch

INSPECTIONS:

Utilities Department (970-963-3140 for inspections. 24 hr. notice) **PRIOR TO BACKFILL**

1. Utilities – Water:

Required yes no Installation Passed: Date _____ Inspector _____
Required yes no Pressure Test Passed: Date _____ Inspector _____
Required yes no Bacteria Test Passed: Date _____ Inspector _____

2. Utilities – Wastewater

Required yes no Inspected and approved by: _____ Date _____

3. Public Works Department (970-618-6210 Casey) **AT TIME OF BACKFILL**

Public Works: Inspected and approved by:

_____ Date _____

Water Dept Notes:

Wastewater Notes:

Public Works Notes: